



TOWN OF CASTINE
SELECTMEN/ASSESSORS & OVERSEER OF THE POOR
MEETING MINUTES

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DATE: Monday, July 28, 2025

TIME: immediately following the Work Session

PLACE: Emerson Hall

PRESENT: Roberta Boczkiewicz (Chair); Dan Leader and Amy Gutow, Selectboard members; Derik Goodine, Town Manager; Karen Motycka, Finance Officer and Susan Macomber, Town Clerk.

PUBLIC: Liz Parish, Josh Adam, Scott Vogell, Ina Schonberg and Doug Koos.

Mtg was streamed live on Castine's YouTube channel.

Roberta Boczkiewicz opened the meeting at 5:22PM (immediately following the Work Session; quorum already confirmed).

Agenda:

- 1) Roberta Boczkiewicz introduced approving the General Fund & Water Warrants.

Amy Gutow made motion to approve the General Fund Warrant in the amount of \$26,534.63. Second by Dan Leader. With no discussion, Roberta called for votes: General Fund Warrant – approved 3-0.

Roberta Boczkiewicz made motion to approve the Water Warrant in the amount of \$2,228.42. Second by Amy Gutow. With no discussion, Roberta called for votes: Water Warrant – approved 3-0.

- 2) Roberta Boczkiewicz introduced approving the 7/7/25 Selectboard Mtg minutes (tabled from the 7/21 mtg).

Roberta Boczkiewicz made motion to approve. Second by Dan Leader. With no discussion, Roberta called for votes: 7/7/25 Selectboard Mtg minutes – approved 2-0 (Amy Gutow was not present at the mtg).

- 3) Roberta Boczkiewicz introduced approving various B/C Appointments. Roberta read the memo (see attached).

Dan Leader made motion to appoint Bruce Boczkiewicz to the Planning Board (PB), regular member, 5-year term (replacing Don Tenney who moved to alternate member), expiring 6/30/2030. Second by Amy Gutow. With no discussion, Roberta called for votes: B Boczkiewicz

PB appointment – approved 2-0 (Roberta Boczkiewicz abstained).

Roberta Boczkiewicz made motion to appoint Charles Hodgkins to the Planning Board, regular or alternate member after confirming with Charles; if regular member, 5-year term replacing Bev Bishop, expiring 6/30/2030; if alternate member, 1-year term, expiring 6/30/2026.

With no discussion, Roberta called for votes: C Hodgkins PB appointment – approved 3-0.

Amy Gutow made motion to appoint Kathy Eaton to the Cemetery Committee, regular member renewing 3-year term, expiring 6/30/2028. Second by Dan Leader. With no discussion, Roberta called for votes: K Eaton to Cemetery Committee – approved 3-0.

Amy Gutow made motion to appoint Ruth Eaton to the Cemetery Committee, regular member renewing 3-year term, expiring 6/30/2028. Second by Dan Leader. With no discussion, Roberta called for votes: R Eaton to Cemetery Committee – approved 3-0.

4) Roberta Boczkiewicz introduced awarding the Community Park Bid.

Adventure Yards bid was about \$3,500 less than the other bidder. Discussion.

The Selectboard all agreed they would like to check Adventure Yards references listed and also, the Board would encourage Adventure Yards to visit Castine for a site visit as their bid was submitted without one. Ina said she would contact them.

Roberta Boczkiewicz made motion to table awarding the Community Park Bid until the 8/4/25 Selectboard Mtg. Second by Dan Leader. With no other discussion, Roberta called for votes: Community Park Bid – tabled 3-0.

5) Roberta Boczkiewicz introduced approving the FY26 Sewer Dept Budget.

The Utility Board (UB) met and recommends a \$598,465 budget which is a 3.8% (\$22,491) increase compared to last year's budget.

Dan Leader made motion to approve the FY26 Sewer Dept Budget in the amount of \$598,465 as recommended by the UB. Second by Roberta Boczkiewicz. With no other discussion, Roberta called for votes: FY26 Sewer Dept Budget – approved 3-0.

Roberta also introduced approving a 1.5% Sewer Rate increase as recommended by the UB.

Karen Motycka explained that the last few years we have taken advantage of the Public Utility Commissions (PUC) rule to allow Water Depts/Districts to increase water rates up to 1.5% without a full rate case. We have piggybacked on that and increased sewer rates by 1.5% as well. The UB feels it is important to make small increases over time rather than one big one.

Dan Leader made motion to approve a sewer rate increase, effective the July-September 2025 billing in an amount not to exceed 1.5%. Second by Amy Gutow.

With no other discussion, Roberta called for votes: Sewer Rate increase – approved 3-0.

6) Other Business as Required: Doug Koos said at the last UB mtg it was asked if the Sewer Plant was at capacity. The answer was no; it was about 50%. There is a lot more room to generate sewage at our plant. But it is a different situation with the Water Dept and more complicated, many other variables like droughts, etc. are a factor. Doug said he has been attending the Housing Committee Mtgs and feels this is important information they should

know since it plays into many different aspects the Town is trying to navigate.

With no other business, Roberta Boczkiewicz made motion to enter into Executive Session pursuant to Title 1 MRSA Chapter 13 §405 (6)(C) to discuss a Real Estate matter. Second by Dan Leader. Approved 3-0.

Executive Session in: 5:36PM.

Roberta Boczkiewicz made motion to leave Executive Session. Second by Dan Leader. Approved 3-0.

Executive Session out: 6:47PM.

Roberta Boczkiewicz made motion to adjourn the mtg. Second by Dan Leader. Approved 3-0.

Mtg adjourned at 6:48PM.

Minutes by Susan Macomber, Town Clerk.

