

TOWN OF CASTINE
SELECTMEN, ASSESSORS & OVERSEERS OF THE POOR
MEETING MINUTES

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DATE: Monday, July 7, 2025

TIME: 4:00 PM

PLACE: Emerson Hall

PRESENT: Roberta Boczkiewicz, Chair; Dan Leader (ZOOM), Selectboard member (Amy Gutow-absent); Derik Goodine, Town Manager; Karen Motycka, Finance Officer and Susan Macomber, Town Clerk.

PUBLIC: Bobby Vagt, Brooke Tenney, Bob Scott, Jeff Ackerman, Ina Schonberg, Jennifer & Christopher Gorelik, Deborah Hamblen Wood & Walter Foster (Castine Inn), Jeff Stammen, Liz Parish, Doug Koos and David Avery of the Castine Patriot.

ZOOM: Dan Leader.

Roberta announced a moment of silence for the difficult time lately with losing community members and condolences to their families:

Bev Bishop, Dianna Paine, Marc Pelletier, Jim Day and Geoff Kneisel.

After the moment of silence, Roberta opened the meeting at 4:03 PM and verified there was a quorum with Roberta Boczkiewicz present in person and Dan Leader via Zoom.

Roberta added an item to the Agenda: Item 1A – Updates from the CHPC.

Warrants: Roberta Boczkiewicz asked for a motion to approve the warrants, abatements, budget vs. actual and trial balance reports, bank reconciliations and excise tax collections; Roberta made motion to approve the General Fund Warrant in the amount of \$127,311.94. Second by Dan Leader. Roberta said there were 45 vendors and one was paying for Traffic Calming signs. The signs will be here soon and placed around Town.

Roberta called for votes: Roberta stated yes to approve. Dan stated yes to approve.

General Fund Warrant – approved 2-0.

Dan Leader made motion to approve Water Warrant in the amount of \$13,337.72. Second by Roberta Boczkiewicz. No discussion.

Roberta called for votes: Roberta stated yes to approve. Dan stated yes to approve.

Water Warrant - approved 2-0.

Minutes: Roberta Boczkiewicz made motion to approve the following:

June 16, 2025 Selectboard Mtg minutes; June 16, 2025 Selectboard Executive Session minutes;

June 17, 2025 Selectboard Executive Session minutes; June 23, 2025 Selectboard Mtg minutes; June 23, 2025 Selectboard Work Session minutes; June 23, 2025 Selectboard Executive Session minutes; June 30, 2025 Selectboard Mtg minutes; and July 2, 2025 Selectboard Executive Session minutes. Second by Dan Leader. No discussion.
Roberta called for votes: Roberta stated yes to approve. Dan stated yes to approve.
Mtg minutes listed above - approved 2-0.

Old Business = None.
New Business:

Item 1A. Roberta introduced Updates from the Castine Historic Preservation Commission (CHPC).
Jeff Stammen, Acting Chair gave updates (see attached). Jeff is acting Chair due to the recent passing of Marc Pelletier.

Item 1. Roberta introduced approving Renewal Liquor License – The Castine Inn.
Deb Hamblen Wood & Walter Foster, Managers were present.
Nothing has changed from the previous year and no complaints have been received.
Roberta Boczkiewicz made motion to approve. Second by Dan Leader. No discussion.
Roberta called for votes: Roberta stated yes to approve. Dan stated yes to approve.
The Castine Inn Renewal Liquor License – approved 2-0.

Item 2. Roberta stated that the annual Board/Committee (B/C) appointments will be addressed at the next Mtg due to busy schedules enabling the Selectboard to finish reviewing.
Having said that, Roberta made motion to extend B/C appointments that expired 6/30/25 to 7/31/25 so that the Selectboard will have more time to review. Second by Dan Leader.
Extend B/C Appointments to 7/31/25 – approved 2-0.
Roberta then introduced approving the Annual Municipal Official Appointments.
Roberta read the list (see attached). Appointments are from 7/1/2025 to 6/30/2026.
Dan Leader made motion to approve. Second by Roberta Boczkiewicz.
Roberta called for votes: Roberta stated yes to approve. Dan stated yes to approve.
Municipal Official Appointments – approved 2-0.

Item 3. Roberta Boczkiewicz introduced the Town Manager's Report: Derik Goodine read his report (see attached).
Salt Shed & Sand Shed: Roberta Boczkiewicz made motion to authorize the Town Manager to sign contract with MidSouth in the amount of \$6,500 to be paid from Public Works/Transfer Station (PW/TS) Maintenance Capital Account. Second by Dan Leader. This addresses the damage in both buildings concrete walls. Roberta called for votes: Roberta stated yes to approve. Dan stated yes to approve.
Contract with MidSouth and Funds from PW/TS Capital Acct – approved 2-0.

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-Doug Koos asked about the abandoned property located at his The Shore Rd Trailer Park. Derik said he is still looking into legal issues and who would be responsibility for the removal of the property. We need a clear path. Doug mentioned the Town getting involved and spending money on an abandoned property some time ago on the Castine Road. Karen corrected and said the property was not removed/torn down but was cleaned up. The Town paid for clean-up but also put an unsafe property lien on the property. The owner has since paid all money back. Doug also said he attended a recent Housing Committee mtg and was concerned about the Housing Committee's lack of definition for what they are supposed to do. Doug asked if the Committee is supposed to concentrate on work force housing or senior housing? Are we looking for new housing sources in Penobscot or Castine? He asked Dan Leader if he had talked to Bill Lane yet? Doug said he was surprised the Committee still had these questions. Dan said he has not talked to Bill Lane yet. Dan said the Housing Committee has only met 3 times and is still getting acclimated. They are working with Greg at CHPC and developing strategies, etc. It is a work in progress and there needs to be patience.

-Brooke Tenney asked if our Zoning Ordinance allows for campers to be parked and used on properties. Derik said he was not sure of the exact regulation and would double check with CEO, Shawn Blodgett.

Item 5. Other Business as Required: None.

Communications: 1) Letter from the Castine Hospital Corp Board informing they are not seeking funding for the restructuring the clinic building at this time. Bobby Vagt said it is on a temporary hold until the national Medicaid dust settles.

2) Request from MMA, Office of Alumni Relations, to cordon off the SE portion (football field side) of Pleasant St from Stevens St to Court St on Saturday, 10/4/2025 from 7AM to 3PM. The NW side will remain open for emergency vehicles, and they will have safety personnel on site for traffic control. This is an annual request.

Roberta Boczkiewicz made motion to approve. Second by Dan Leader.

Roberta called for votes: Roberta stated yes to approve. Dan stated yes to approve.

MMA 10/4/2025 request for Pleasant St -- approved 2-0.

3) Request from Making Waves Castine to hold Good Trouble Rally/Protest on Thurs 7/17/2025 on the Town Common. Brooke Tenney informed this event has been cancelled.

4) Request from MMA, Rachael Contoni Executive Director to the President & Director of Conferences & Events, to use Backshore Beach on August 23, 2025 to host a BBQ event with approximately 350-400 attendees (incoming students, faculty, and staff). The event will be catered, and they will get a porta-potty. Discussion.

Questions that came up: times of the event, clean-up process, and parking/shuttle that many people? Sue Macomber said she would get in touch with Rachael and report on at the next 7/21/25 Selectboard Mtg.

Roberta Boczkiewicz made motion to approve with conditions: times of the event, clean-up process and parking. Second by Dan Leader. Roberta called for votes: Roberta stated yes to conditional approval. Dan stated yes to conditional approval. MMA Backshore 8/23/25 BBQ event – conditional approval 2-0.

5) Wedding request from Madeline Gorelik & Thomas Corney Jr. to have reception at Fort Madison. Madeline's parents Christopher & Jennifer Gorelik were present. Wedding to be held on Saturday, June 27, 2026 with approximately 100-120 guests attending, 4PM to 10PM.

Roberta Boczkiewicz made motion to approve. Second by Dan Leader.

Roberta called for votes: Roberta stated yes to approve. Dan stated yes to approve.

Fort Madison Wedding request by Madeline Gorelik & Thomas Corney Jr – approved 2-0.

Roberta acknowledged the public present: -Liz Parish requested the Town continue with bamboo clearing and sidewalk clean-up. There's still more to do.

Liz also invited the public to a Pancake breakfast on Wed, 7/9/25 from 8AM to 10AM that she and John are hosting on their lawn to celebrate their 65th Wedding Anniversary. All welcome.

-David Adams congratulated the Main St Church (Roberta & Bruce Boczkiewicz, Pat Bishop) for their successful Lobster Roll event on 4th of July. The lobster rolls were delicious.

David also asked about the Town Dock gazebo status. David was concerned about deadlines as he is still working on a weathervane design. Derik said there is no schedule yet and he was going to request an extension due to the summer busy schedules and designer Ted Lameyer has other commitments at the moment. Derik told David there would be plenty of time to iron out and work on details for a proposed weathervane for top of the gazebo.

Selectboard Comments & Past Actions: Dan Leader suggested the Selectboard send letter of condolence to the families of those lost recently. It has been such a devastating time for them and our community. All thought that was a good idea.

Upcoming Mtgs:

Monday, 7/21/25 at 4PM – Selectboard/Assessors & Overseers of the Poor Mtg.

Friday, 7/25/25 at 9AM in EH – T/G Mtg.

With no other business, Roberta Boczkiewicz made motion to adjourn. Second by Dan Leader. Roberta called for votes: Roberta stated yes to adjourn. Dan stated yes to adjourn.

Approved 2-0. Mtg adjourned at 4:36 PM.

Minutes by Susan Macomber, Town Clerk.



Town Manager Report 07/07/25

- Barriers on Water Street are in place, and I added some reflectors.
- Signs are in for turning Water Street One-Way, and just need to have our PW guys have the time to install new u channel posts and the signs at the various locations.
- PFAS Tests done at 350 Well, This was done last week. Tilth and our crew took tests. Brooke and I were in attendance.
- Canopies are up over the picnic tables on Town Dock. Also Julia got some umbrellas from some vendors that can be used also.
- Steel Plates put around edges of Acadia Dock
- Scotty built a bench on Acadia Dock that has been a popular addition. The information cabinet has also been put back on Acadia Dock.
- 4th of July - My family and I enjoyed the festivities of the 4th of July in Castine.
- Back Beach was cleaned up of debris and seaweed before the 4th of July. Cleaning will occur every couple of weeks.
- *Salt Shed and Sand Shed Engineering Study - We need to do both buildings as there is damage to both of them in the concrete walls. This will mean temporarily removing the salt and sand out of -the bigger sand shed in order to assess the damage and what needs to be done to repair it. We will need to purchase a heavy duty tarp to put over the salt sand pile while it is out of the sheds. A vote to allow me to sign MidSouth's Proposal for \$6,500 and take the money from Contingency would be in order.
- Traffic Calming Signs have been ordered and should be in this week sometime. We need to discuss if we are going to do some road centerline striping also, or whatever other calming technique we may try.
- New England Management Institute Signed Up I will be leaving at some point on the 12th of August to Sunday River and the Conference gets done on the 15th.
- Ordinance Review Committee - I sent you a draft document to edit that creates the ordinance review committee. Still will want Legal to take a look at it, but I wrote it as a conceptual draft, and it could use some finetuning.
- Archery and Hunting- We can regulate hunting on Town Properties by posting land for both Bow or Firearms. We just can't pass an ordinance that specifically regulates in On-Neck wide.
- Granite Curbing Requirements, discussion of curbs vs berms and drainage swales - So I have now seen the warrant article that made Granite Curbing for use all over town. I think we should attempt to remove this requirement and only require it in the Historic District On-Neck. With that said, I would argue that a curb is also different than a berm, as I would recommend the use of Cape Cod Berms in a few areas of town to help guide water to drainage courses. Cape Cod Berms are not meant to prevent cars from riding over them like curbs, rather that is a feature that makes them useful as cars are able to park further off the roads even when they are placed. I have noticed a few places where swales have been used along the edge of pavement, and perhaps a Cape Cod Berm would be better as it still holds the grass and gravel back on the non-roadside while also directing the water on road shoulder to the catch basin or stream.
- Perkin Street Sewer and Storm Drainage- I am getting an estimate for engineering costs to do sewer work and storm drain and pavement work for Perkins Street. Olver is going to get sewer cam investigation for section from 166 to Pleasant. I have storm work for a couple hundred feet around this same area. I have an idea of what I am doing, so it will depend on sewer estimate and needs. Probably end up being a bond issue for Sewer potentially. If we did the work after June 30, 2026, then that could push bond payments forward into following year. Anyway, this is a bit premature, but just keeping you informed.

- I will be off this Thursday and Friday and part of Monday morning until 10am(next week) as I am heading to New Hampshire and Southern Maine with my mother and hopefully my niece.
- Salt Bid Results and Award - I mentioned this last week, but we awarded the salt bid before the deadline to respond was up.
- *Traffic Officer - My candidate has passed all the background check stuff, and I think she is going to accept the offer. If I get back the offer letter today, then I will bring the name forward for an appointment vote during meeting. The rate will be \$20 per hour. 10 to 12 hours per week, but flexible for less busy and busy times throughout the year.
- Fire Department Grant for hiring per diem manpower was approved by the state. (\$50,000)
- Rosa Regosa - Although I didn't see any parking issues around 4pm on the 4th of July, there may have been some cars parked down closer to the corner. Regardless I ordered a no parking on grass sign for this location.
- School St shut down - After Bastille Day, School Street will be shut down to through traffic. This is so the school can do drainage work which will open the road from the building to the catch basin down by library. This will mean that the east side will end up being temporary two lanes, and the other side will need to be closed to everything except construction trucks and the resident that lives up there. I will be out a text blast and Facebook and website posts once we get closer.
- *Harbor Master Boat - I signed up for Municibid Program last week, and I will be putting this up on that website.
- *School Bus Sale - Ditto.
- Water Street Wall - Sea Street Section. Olver will eventually take a look at this wall to determine if it has moved since they last inspected.
- *FEMA Work - I just signed a bunch of paperwork on this last week. I am going to be sending in requests for extensions for Water St, Ft Madison, and Gazebo.
- *Water Street Embankment RFP- Still need to work on this. Also get extension.
- Water Department Generator Grant - Awaiting next steps on this.
- *Fort Madison Embankment- Need to do RFP for this and get extension. *Water Street -PT - Public Works/General Services Position- Got three active applicants for this. Got one last week, one over the weekend, and one today. Need to interview one candidate.
- Parking Enforcement Officer - Have a local applicant and need to interview.
- New Congressionally Directed Spending Grants - Encourage all people to write letters to Susan Collins asking her to support our CDS Grant for a new fire station.
- Fort Madison Engineering RFP - Need to do RFP, but also need to see if we can alter it to possibly put in boat launch or better ocean access. Ina is looking at a grant.
- *Lighthouse Property Lease - Lawyer has the lease and the questions you asked.
- *Gazebo Design - Thought this was in final form, but needs to be changed in order to re-design the seating footings. I will be asking for an extension for completion of the gazebo. Hopefully Ted can get to the redesign in the next few weeks, but he is currently busy. We have been approved for funding for a total of \$18,065.69 Our share is \$1,807, if state kicks in their share.
- Wells across from Transfer Station - Awaiting contact with DEP again; however, a couple of the affected homeowners have come to see me about concerns about this matter. You may be hearing from them on this.
- Perkins Street Drainage Issue - Behind Pump Station. It appears that work by the abutter has alleviated much of drainage from going behind the pump house. I await a good rain storm to watch the flow of water.
- *State Street water line - \$7500 and not \$10K as originally estimated. This should happen in the next few weeks. Greg is coordinating with Adam from the Water Department.
- Catch Basin Cleaning - Catch Basin need to figure out which ones we will vacuum out.
- Striping Device - We bought a manual striping device, so that we can do some parking or no parking striping lines where or when needed. This would not replace the striping we do each Spring. Just give us the ability to do things when they are needed.
- Parking Marking on Pavement - Stencils are in, and I talked to Joe about getting spots stenciled. We also need to put up more signage.

-Wildfire Protection Grant - All the resolutions have been signed by the Towns to hire SWCA. May have a short meeting on Wednesday related to this grant project.

-Solar Update - Waiting on bills (legislative bills) to settle in Augusta and what the Feds are doing. I expect once the smoke clears, then we will hear from Revision and Select.

*OPM RFP and Fire Station - This is at the Town Attorney for review. I have some minor changes and coordination with the Fire Chief as to dates in the RFP, but this could very well be advertised starting this week.

-Waterfront/Town Dock Study - I talked to GEI this past week, and a draft report should be coming out in the next week or so.

-Cyber Security Grant - Nothing new on this except that I sent them our domain as part of year two cyber grant stuff at state.

-Dock CDS Grant Fund- Ina continues her Cohort and we await the town study and the work on MMA's Dock to complete.

CDS Grant for Sea St Pump Station- Olver has begun work on finalizing the pump house details as discussed with the Selectboard.

-Infrastructure Plan Update Costs - Now we await the update, and I leave this here to keep it on my mind.

-T-Mobile Grant - Great little ceremony accepting the grant a couple weeks back, and the RFP is now out for doing the work on the StoryWalk..

-Blue Hill Peninsula Tomorrow Climate Resilience Leadership Development Project Grant- Nothing new on this grant at this time. This program will hire a Climate Resilience Coordinator for BHPT and also hire consultant to study at risk demographics and climate change for Brooklin, Castine and Sedgwick.

-Project Canopy Grant - The working group reviewed a draft report of this last week. It was informative to say the least. There will be a public forum scheduled soon to present the finding of the study to people of Castine. Most likely in August.

-Main St. Historic Light Repairs - Sent a reminder out to Hampden Electric that we are still waiting for estimates of costs to add outlets.

-Flag Pole - Right now the stub is still doing its job. Eventually, they will get to the mast and start prepping it for use as a flag pole.

-Fire Department Dry Hydrant - I expect that the Fire Department will start work on this soon as we are now in the new fiscal year and the money is available.

-Radar Trailer - Going to talk to Joe about getting this in operations mode to test out. Still waiting for vendors to let me know about the changeable speed limit sign. Otherwise we will just need to use regular ones.

-Housing Opportunity Program Grant - This grant is slowly moving forward. No real work has started on it.

Ad Hoc Housing Committee- The Committee continues to meet and is figuring out their mission and the goals and objectives in order work on workforce housing issues.

-Penobscot Marine Museum - Tall Ships for 2026 , Remember the 4 Port Tour? This is an extension of that kind of that was to take place in 2020 as part of Maine's 250th Birthday. I have not received any notice of their next meeting.

Executive Sessions needed today - Two. Title 1 § 405 6a AND 6C

-Things for the Future Date

Transition to Castineme.gov email domain and new website

MMA Risk Management Assessment Checklist - See the Salt Shed above.

Pesticide Policy find Redundancies in Policy and in Zoning Ordinance, Planning Board?, and Utility Board?

-Roof Inspection for Emerson Hall and Weathervane still needs straightening

Schedule

07-07-25 Meet with Annaleis from Olver 1PM

07-07-25 Selectboard Meeting 4PM

07-07-25 Bev Bishop Celebration of Life 4pm to 7pm
 07-08-25 Planning Board Meeting 4pm (I will get stream started, but have to leave at 430PM)
 07-09-25 Ad Hoc Housing Committee Meeting 5PM
 07-10-25 Derik Off, but available by phone. Off except for Meeting online 10-11PM with
 HCPC about various topics
 07-11-25 Derik Off, but available by phone
 07-14-25 Derik Off until 1030AM
 07-14-25 Bastille Day Festivities
 07-15-25 Presentation on Building Security Technology 11AM
 07-15-25 CHCP Meeting 4PM
 07-16-25 Efficiency Mane Lunch and Learn Noon
 07-17-25 Harbor Committee 4:30PM
 07-17-25 Blue Hill Peninsula Housing Grant Steering Committee Meeting 130PM to 230PM
 07-21-25 Selectboard Meeting 4PM
 07-23-25 Municipal Waste Hub Meeting 10AM in Hampden
 07-23-25 Ad Hoc Housing Committee 5PM
 07-25-25 Town and Gown Meeting 9AM
 07-26-25 Art under the Elms on Town Common
 07-30-25 Derik need to leave office by 4PM this day as he has evening plans
 08-01-25 Derik Off Vacation Day or are we on 4 Day Work Week by then?
 06-12-25 Municipal WasteHub Meeting in Hampden 10am-Noon

Castine Historic Preservation Commission Report

July 7 2025

To: Castine Selectboard

From: Jeff Stammen, Acting Chair

Presently, the Commission consists of four members: Jeff Stammen, Acting Chair, Brooke Tenney, Secretary, George Trinovitch and Larry Rosen.

Sadly, the Commission lost its Chair a few days ago. Marc Pelletier passed away after an extended illness. Not easily will his seat be filled. Marc was a force in ensuring any change to buildings and grounds within the district (and sometimes outside) conformed with the standard of the existing historic district and the Castine Historical Preservation Ordinance.

The Castine Historic Preservation Commission continues to meet, generally on the first Tuesday of each month at Emerson Hall.

Some application examples from these past 6 months:

January 14 2025: Replacement of posts and railings, Ben Rogers, 36 Main St.

- Unanimously approved

February 11 2025: Repair foundation to historic plans, Patrick & Mary Manning, 85 Main St.

- Unanimously approved

April 5 2025: Partial Demolition Permit application, Roger Whidden, 506 Castine Road

- Unanimously approved

- Also learned that there is a second Historic District on Route 166A.

Our first order of business is to discuss additions to the Commission in order to have five members (and two alternates). Next we have several notes on shoring up loose ends and gaps in the Ordinance.

Lastly, we intend to modify the Design Manual, and introduce a new guidebook for prospective home buyers in the Historic District.

Thank you,
Jeff Stammen

