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**Selectboard
Meeting Minutes
Monday, June 2, 2025, 4 PM
Emerson Hall**

Present: Roberta Boczkiewicz, Chair, Dan Leader and Amy Gutow, Selectboard; Derik Goodine, Town Manager and Karen Motycka, Finance Officer.

Public: Brooke Tenney, David Avery "Castine Patriot", Gus Basile, Pat Bishop, Liz Parish, Don Tenney, Tom Comiciotto, Bobby Vagt, Josh Stanhope, Angela Wiley, Terry Biggie, Anne Gorman, Kate Kana, Sarah and Bryan Carey, Leah Keating, Tony Politano, Betsy Lieser, Miles Oberting, Ren Albon, Mark Margioni and kids with Maker's Market request.

Roberta called the meeting to order at 4:02 PM. It was verified that a quorum was present.

Roberta said they were adding Sea Street Pump Station to Town Manager's Report and moving correspondence from the Young Entrepreneurs to be taken up before MVU – Wilson Museum.

Roberta asked for a motion to approve the General Fund Warrant in the amount of \$28,083.83. Dan made the motion to approve the warrant. Amy seconded the motion. Roberta said there were 23 Vendors and 32 bills, including Downeast Graphics for the printing of Town Report and Olver Associates for Sea Street Pump Station design. Roberta called for a vote. Approved 3 – 0.

Roberta asked for a motion to approve the Water Warrant in the amount of \$4,813.00. Dan made a motion to approve the warrant. Amy seconded the motion. Roberta called for a vote. Approved 3 – 0.

Roberta asked for a motion to approve the May 19, 2025 Selectboard Meeting Minutes. Dan made a motion to approve. Amy seconded the motion. Roberta called for a vote. Approved 3 – 0.

Roberta made a motion to approve the May 20, 2025 Selectboard Executive Session Minutes. Amy seconded the motion. Roberta called for a vote. Approved 3 – 0.

Old Business: None.

Communication out of order

Roberta introduced a letter received from Kate Kana on behalf of a group of young entrepreneurs who request to hold a Kids' Farmers & Makers Market on the Town Common. A number of the kids were present at the meeting, so they came to the Selectboard table to tell about items being sold – boats, cookies, flowers, jewelry and other items. The dates requested are all Saturdays running from 1 – 3 PM – June 28, August 2 and August 23 with rain dates being the following days. Roberta made a motion to approve the Kids' Farmers & Makers Market to be held on the Town Common for the 3 dates. Amy seconded the motion. Roberta called for a vote. Approved 3 – 0.

Item 1.

Roberta introduced an Application for Mobile Vending Unit from Castine Scientific Society dba Wilson Museum for an event on August 16, 2025. There will be two food trucks, Papa's Smokehouse and Portable Pie. Dan made a motion to approve the MVU Application. Roberta seconded the motion. Roberta called for a vote. Approved 3 – 0.

Item 2.

Roberta introduced an application for Mobile Vending Unit from Downtown Charcuterie for dates – July, 2, 15, 28 and August 6. Dan made a motion to approve the MVU Application. Amy seconded the motion. Roberta called for a vote. Approved 3 – 0.

Item 3.

Roberta introduced an application from Castine Scientific Society dba Wilson Museum regarding Liquor License for an Incorporated Civic Organization for an event. A Journey from Curiosity to Preservation, with Winnel will take place on July 22, 2025. Amy made a motion to approve the application. Dan seconded the motion. Without discussion, Roberta called for a vote. Approved 3 – 0.

Item 4.

Roberta introduced Revised Policy for Collecting Fees for Liquor, Amusement & Catering Licenses. The fee policy was updated last month, but Applications for a License for an Incorporated Civic Organization was not included. The proposed fee is \$25.00. Dan made a motion to approve the Revised Policy. Amy seconded the motion. Without discussion, Roberta called for a vote. Approved 3 – 0.

Item 5.

Roberta introduced discussion on Early Child Education Committee. The Selectboard created the Ad-Hoc Committee believing the current leaseholder wanted to step back. They have since been notified that the current leaseholder wishes to continue operations. Roberta made the motion to disband the Committee. Amy seconded the motion. Dan said he was against disbanding the Committee as he does not believe there is any conflict with having a Committee look at Early Childhood Education. Amy stated her belief is that conversations will continue at the citizen level and the need to create another Committee in the future may come about.

Dan is concerned about timing. If the current leaseholder files a request to renew the lease with the Town in December, a Special Town Meeting would then need to be held. Dan asked Karen posting requirements for Special Town Meeting – Karen stated 7 days. Dan then went on to say, if the Town does not vote in favor of renewing the lease, he thinks there would not be time for someone new to come in and take over which would be detrimental to children and families in Castine.

Mark Margioni spoke that he is against disbanding the Committee. Currently he has 2 children at the Round School and 1 more during the summer. They have had a very positive experience there. Mark thinks the Committee may need to be given new directions and refocus.

Ren Albon spoke. Ren was the director at the Round School for 2 years but stopped working there because of conflicts. She was happy that Mark's family had positive experiences, however her family did not and there are others that did not. She believes someone who is currently licensed elsewhere could come in and open within a several month period. Roberta asked Ren for her thoughts on disbanding the Committee. Ren thinks there should be a Committee to come up with options that are good for all families in Castine.

Bobby Vagt said the current Committee has great members but agrees the mission should change.

Dan stated other childcare providers have large waitlists, but the Round School does not, which concerns him.

Roberta stated the motion on the table is to disband the current Committee. With no additional discussion, Roberta called for a vote. Approved to disband 2 – 1 (Dan voted no).

Dan made a motion to create a new Early Childhood Education Committee. Roberta seconded the motion. Ren asked if the new committee would make recommendations for a new lease? Roberta said the Selectboard would need to discuss the direction and mission of the new Committee at the next Work Session. They hope to have direction at the next regular Selectboard Meeting. Roberta called for a vote. Approved 3 – 0.

Item 6.

Roberta asked Derik for the Town Manager's Report. Derik read from his report (attached to the minutes). There were several items requiring Selectboard approval.

The Town received 1 bid on the Harbormaster's boat, and it was for less than we hoped. Derik would like Selectboard approval to post on Municibid with a \$4,000 minimum bid. Dan made a motion, Amy seconded. Roberta called for a vote. Approved 3 – 0.

A request from the School Board asking the Selectboard to sell the old school bus. The bus is a 2018 with an estimate of \$27,000 for needed repairs. Derik will find the best way to sell the bus, maybe list on Municibid. Amy made a motion to approve. Dan seconded the motion. Roberta called for a vote. Approved 3 – 0.

As the Town had not planned for the Water Street embankment problems, request to pay for concrete blocks to line the water side of Water Street for safety reasons from Contingency. The estimated amount is \$12,250. Don Tenney asked if an engineer had looked at putting the blocks on Water Street and if they would compromise the embankment. Derik said an engineer had not looked at it, but the Town was getting FEMA money to have an engineer look at the Water Street embankment, so it would be done then. Roberta made a motion to approve

\$12,250 from Contingency for Water Street safety blocks. Amy seconded the motion. Roberta called for a vote. Approved 3 – 0.

The waterline going to the Cemetery needs repairs. Under an old handshake agreement, the water for the cemetery comes from the Golf Course. The line will be fixed and hooked to the Town service as it should be. An estimated amount for this work is \$10,000. Again, this was not planned for, so request to pay from Contingency. Amy made a motion to pay for the Cemetery water line repair from Contingency. Roberta seconded the motion. Roberta called for a vote. Approved 3 – 0.

The Selectboard met with Annaleis Hafford of Olver Associates in a Work Session to discuss the draft plans for the Sea Street Pump Station building. Roberta made a motion to accept the final draft, without doors in one end, so an addition for dock bathrooms could be an option later on. Dan seconded the motion. Roberta called for a vote. Approved 3 – 0.

Item 7.

Other Business – Dan said he would like to discuss limiting public comment time to 2 minutes to control the length of Selectboard Meetings. Roberta said they would discuss at their next work session.

Communications

Recreation Committee and Backshore Beach Bash on June 29. Terry Biggie, Recreation member was present to answer questions. They are planning a lunch time casual event. Burgers and Hot Dogs will be grilled and asking those attending to bring something to share. There is no rain date. Terry also asked about the Town opening a Venmo account for ease in taking donations. Betsy Lieser noted that Venmo may not be as easy for a business/municipality to open. The Town does have a PayPal account. Roberta made a motion to authorize Karen to look into opening a Venmo account for the Town. Dan seconded the motion. Roberta called for a vote. Approved 3 – 0.

Castine Rowing is a new organization that will be having their maiden voyage this summer. They would like to participate in the July 4th festivities on the Town Common, displaying one of their rowing boats, having information and doing face painting with donations going to Castine Rowing. Concerns were expressed that July 4th donations should be focused on Fireworks. There is also concern if the Selectboard allows one organization to display and ask for donations on the Common on July 4th, they must allow all. Ina Schonberg, who is part of Castine Rowing, was present. She said they would forgo asking for donations, but could they display the boat and information. Amy made a motion to allow Castine Rowing to be located on the Common on July 4th. Discussion of location. Terry suggested they show up early with the Recreation Committee and Fire Department and a location will be found. They can then help with set up. Roberta seconded the motion. Roberta called for a vote. Approved 3 – 0.

Dennett's Wharf request to display a sign in the "teardrop" at the entrance to the Town Dock directing people to the restaurant. Discussion. The feeling is that the Selectboard cannot

authorize. They should see Shawn Blodgett, Code Enforcement Officer, to see what options are available.

Next year's Adams School 8th grade class requests to hold a bake sale downstairs at Town Meeting as the first fundraiser for their class trip. Roberta made a motion to approve. Dan seconded the motion. Roberta called for a vote. Approved 3 – 0.

A letter was received from Maine Historic Preservation Commission stating that the Wilson Museum was being considered to be on the National Register of Historic Places.

An email was received from Brock Muir after the GEI Meeting on the Town Dock with additional ideas.

Acknowledge Public

Brooke Tenney asked if the Selectboard would approve for the Making Waves Group to hold a Rally on Saturday, June 14th from Noon to 2PM on the Town Common. Dan made a motion to approve. Amy seconded the motion. Roberta called for a vote. Approved 3 – 0.

Don Tenney asked if there was a place that listed what food trucks would be in Town and when. Karen said they are listed on the Event Calendar, which is on the Home Page of the Castine web site.

Selectboard Comments - None

Schedule Next Meetings

Town Meeting Informational Session to take place immediately after this meeting.

Roberta reminded everyone that Town Meeting is this Saturday, June 7th at 8:30 AM.

Selectboard Work Session scheduled for Monday, June 9, 2025 at 4PM. Karen asked for a regular meeting to be posted to approve bills.

Selectboard Meeting, Monday, June 16, 2025 at 4PM.

With no other business, Amy made a motion to adjourn. Roberta seconded the motion. Roberta called for a vote. Approved 3-0.

The meeting adjourned at 5:12 PM.

Minutes by Karen Motycka, Finance Officer

RIB

Town Manager's Report 06-02-25

-Salt Shed Inspection - At a savings of \$4,000 just to have someone look at our salt shed before offering to give us a proposal for the structural integrity, and thanks to your Fire Chief Randy Stearns, Mid South Engineer inspected the salt and sand shed last week at no costs. They will be giving me an estimate of how much a structural study may cost, hopefully this week. As you know, MMA Risk Mgmt requested that we have a structural engineer look at salt shed walls before we fix them.

**Harbor Master Boat bid was not high enough in my opinion. I think we should put it out to Municibid auctions with a minimum bid amount. I believe in order to list it on that site, we should be honest as to any hull damage and other information about the boat since we will still auction it "as is where is" though.

**School Bus Sale - The school has parked the bus at the Highway Shed. We need to sell this. It would take \$27,000 to fix it apparently, and the school has rented a temporary bus while they wait for their new one to come in. With that said, we can either bid it local or use Municibid for it.

**PFAS - We need to respond to Brooke's request for testing the water supply.

-Water Street Wall - Sea Street Section. Oliver will eventually take a look at this wall to determine if it has moved since they last inspected.

*FEMA Work - Have a meeting Tuesday Morning with Fed FEMA as they turn us over to MEMA for rest of work on damages from the 2024 storms.

*Water Street Embankment RFP- Need to work on this week.

-Water Department Generator Grant - Awaiting next steps on this.

*Fort Madison Embankment- Have a meeting with state about a boating grant and also trying to determine if we may be able to design something as part of the FEMA Embankment Funds Engineering.

**Water Street Guardrails - I would like authorization to purchase 2'X2'X4' blocks and also hire Greg Bowen to pick them up and place them along Water Street every 4 feet or so. They will be partially on pavement and partially off pavement. Total Cost of 75 blocks will be \$5,625 and total costs of pickup and placement will be \$6,625 for a total of \$12,250. I would like to take this from Contingency if possible. Signs are made for changing Water Street to One Way and just need to be picked up and installed. The guys are busy keeping up with mowing currently.

-PT Public Works/General Services Position- This add is up on Maine Municipal and Indeed, Facebook and on website and in Ellsworth American.

-Parking Enforcement Officer - This ad is out, and I may interview a candidate this week.

-New Congressionally Directed Spending Grants - We wait and see.

-Fort Madison Engineering RFP - Need to do RFP, but also need to see if we can alter it to possibly put in boat launch or better ocean access. Ina is looking at a grant.

*Lighthouse Property Lease - Talked to Tracey today and told her the Board awaits Town Meeting direction, but they are weighing several options. Still want to send letter to her.

*Gazebo Design - I have latest and hopefully final design of the gazebo. We have been approved for funding for a total of \$18,065.69 Our share is \$1,807, if state kicks in their share.

*Wells across from Transfer Station - I emailed him (DEP) again, but haven't heard back still.

-Perkins Street Drainage Issue Redux - Behind Pump Station. I have not done a deep dive into this yet, but I will be this week.

**State Street water line to cemetery needs to be replaced and retrofitted and metered. I would like permission to take these costs out of contingency. I will know the costs once I meet up with Greg Bowden tomorrow, but a consensus yes to take from contingency would allow me to move

forward on this. Needs to be hooked into our water line and then metered and combined with the current line in the small shack next to CCLP.

-School - The school will be doing drainage work this summer. Do we want to look at doing School Street Sidewalk elimination at top of Town Common for 2025? Do we not want to eliminate the sidewalk or rebuild it? Whatever we do needs to give us bang for the buck at a solution for drainage issues there. I am actually thinking elimination but wider pavement. I am going out with Greg Bowden tomorrow to look at State Street tomorrow and will look at options for School Street also if there is time.

-Catch Basin Cleaning and Striping- Catch Basin need to figure out which ones we will vacuum out. Have you noticed any missed parking or striping areas?

*Traffic and Parking Issues - Parking related stencils came in last week. I am not sure if sign package is ordered yet. I have figured out what to do about additional signs and not pounding through concrete sidewalks. At least, I think it could be a solution.

-Wildfire Protection Grant - We are still working on trying to finalize this.

-Solar Update - Waiting on bills (legislative bills) to settle in Augusta and what the Feds are doing. I expect once the smoke clears, then we will hear from Revision and Select.

*OPM RFP and Fire Station - This is the week.

-Waterfront/Town Dock Study - Awaiting the draft report at this point.

-Cyber Security Grant - Nothing new on this except that I signed us up for year two.

-Dock CDS Grant Funds- Ina is going to take a Cohort on this also which is useful for these grants to hear the questions and issues.

*CDS Grant for Sea St Pump Station- Annaleis will be at the meeting.

*-Infrastructure Plan Update Costs - Now we await the update, and I leave this here to keep it on my mind.

*T-Mobile Grant - Storywalk grant. We will know something soon. Perhaps it is good news.

-Blue Hill Peninsula Tomorrow Climate Resilience Leadership Development Project Grant- Three town study of demographics and challenges within those demographics and climate change. Got this grant (\$172,985) to hire a Climate Resilience Coordinator for BHPT and also hire consultant to study at risk demographics and climate change for Brooklin, Castine and Sedgwick.

-Project Canopy Grant - We meet this week.

-Ad Hoc Affordable Housing Committee - They meet Wednesday 5pm.

*Main St. Historic Light Repairs - Sent reminder that I am waiting for quote.

-Flag Pole - the HW crew put up the short pole for now. Awaiting whether we can use the mast or not. I talked to Scotty V about how it would work. Need to talk to HW crew about it again. Time will be the key right now.

-Fire Department Dry Hydrant - Met last week about details pertaining to this project, so it can get underway once funding is approved.

-Radar Trailer - It is almost ready to put out. Still got some finishing touches. Going see if they can bring it to town hall and in my office once it is ready to go, so we can work on how we get data off the thing. Need to figure speed limit sign ideas. Multiple or changeable.

-Housing Opportunity Program Grant - No update.

-Penobscot Marine Museum - Tall Ships for 2026, Remember the 4 Port Tour? This is an extension of that kind of that was to take place in 2020 as part of Maine's 250th Birthday.

-Fire Department Grant Success 3 Ice Rescue Kits, as stated in your application. Ed MacDonald Safety Grant Program Application for 2025 The grant is for your cost up to, but not exceeding, \$3,000.00.

-Things for the Future Date

Lighthouse Property Lease

Transition to Castineme.gov email domain and new website

MMA Risk Management Assessment Checklist - Need to hire someone to do some things.

Pesticide Policy find Redundancies in Policy and in Zoning Ordinance, Planning Board?, and Utility Board?

-Roof Inspection for Emerson Hall and Weathervane still needs straightening

Schedule

06-02-25 BOS Meeting

06-03-25 FEMA Transition Meeting 11AM

06-03-25 Meet with Greg Bowden 12-1pm

06-03-25 Planning Board 4pm

06-04-25 Project Canopy Meeting 2pm

06-04-25 HCPC Meeting in Ellsworth 6pm-8pm

06-05-25 Boating Facility Grant Visit 10am

06-05-25 NRCM Climate Action Call 12pm

06-07-25 Town Meeting Saturday 730am-1pm

Derik Vacation Days June 10 to 13 except for the following

06-10-25 CHCP Meeting 4pm

06-10-25 Offshore Windpower 101 in Blue Hill 5:30PM-730PM

06-12-25 Municipal Wastehub Meeting in Hampden 10am-Noon

