

HELP WANTED – Parking Enforcement

The Town of Castine is seeking a responsible individual(s) to enforce its Traffic Ordinance. More information can be found at the town office and on the "Employment" page of town website (www.castine.me.us) and on Indeed.com. Please apply through Indeed.com. Position will remain open until filled. For more information email townoffice@castine.me.us

EOE



CASTINE

MAINE U.S.A.



JOB DESCRIPTION: PARKING ENFORCEMENT OFFICERS

Date: 05/23/2025

Overview

- The Parking Enforcement Officer is a part-time employee supervised by the Town Manager.
- The Parking Enforcement Officer will work a variable schedule of 10 to 12 hours per week.

Duties and Responsibilities

- Enforce the parking rules of the Castine Traffic Ordinance by issuing tickets or warnings as appropriate to vehicles parked in violation of the ordinance.
- Submit copies of all tickets to the town office.
- Review and comment on any application to void a parking ticket.
- Other tasks as assigned by the Town Manager.

Minimum Qualifications

- High School Graduate.
- Ability to work independently with excellent interpersonal and public relations skills.
- Available to work variable hours during the seasonal overnight parking bans.

Compensation

- The Traffic Enforcement Officer is compensated at an hourly rate and paid biweekly.