



TOWN OF CASTINE
SELECTBOARD, ASSESSORS & OVERSEERS OF THE POOR
MEETING MINUTES

piB
ag

DATE: Wednesday, April 23, 2025

TIME: 4PM

PLACE: Emerson Hall

PRESENT: Roberta Boczkiewicz, Chair, Amy Gutow, Dan Leader (ZOOM), Selectboard members; Derik Goodine, Town Manager; Karen Motycka, Finance Officer; Susan Macomber, Town Clerk.

PUBLIC: Scott Vogell, Bob Friedlander, Josh Adam, Marc Pelletier, Marcia Mason, Don Tenney, Tom Comiciotto, Casey Bernard, Pat Bishop, Bob Beske, Bobby Vagt, Brooke Tenney, Liz Parish, Rachael Sawyer, Ina Schonberg and David Avery, Castine Patriot.

ZOOM: Susan Adam.

Mtg was live streamed on YouTube.

Roberta Boczkiewicz opened the meeting at 4:01PM and verified there was a quorum.

Roberta asked if there were any additions or deletions to the Agenda: Roberta added; 1) MVU application.

Warrants: Roberta Boczkiewicz asked for a motion to approve the warrants, abatements, budget vs. actual and trial balance reports, bank reconciliations and excise tax collections. Amy Gutow made motion to approve the General Fund Warrant in the amount of \$51,964.52.

Second by Dan Leader.

Roberta pointed out that this warrant covers 71 bills/57 vendors. 29 for stipends to the volunteers on the CFRD to reimburse them for time on a quarterly basis; the biggest bill was \$24,000 to move the CFRD repeater to the cell tower at the Transfer Station.

With no other discussion, Roberta asked for votes: General Fund Warrant approved 3-0.

Roberta Boczkiewicz made a motion to approve the Water Warrant in the amount of \$880.

Second by Amy Gutow.

With no discussion, Roberta asked for votes: Water Warrant approved 3-0.

Minutes:

- Amy Gutow made motion to approve the April 7, 2025, Selectboard Mtg minutes. Second by Dan Leader. With no discussion, Roberta asked for votes: 4/7/25 Selectboard Mtg minutes – approved 3-0.
- Roberta Boczkiewicz made motion to approve the April 11, 2025, T/G Mtg notes. Second by Amy Gutow. With no discussion, Roberta asked for votes: 4/11/25 T/G Mtg notes – approved 3-0.
- Roberta Boczkiewicz made motion to approve the April 14, 2025, Selectboard Mtg minutes. Second by Amy Gutow. With no discussion, Roberta asked for votes: 4/14/25 Selectboard Mtg minutes – approved 3-0.

Old Business: None.

New Business:

Item 1A. Roberta Boczkiewicz introduced Approve MVU application – Portable Pie Place. Town Dock on Saturday, 7/5/25 serving hand pies.

Amy Gutow made motion to approve the MVU application – Portable Pie Place.

Second by Dan Leader.

With no discussion, Roberta asked for votes: MVU – Portable Pie Place approved 3-0.

Item 1. Roberta Boczkiewicz introduced discussions regarding Early Childhood Education.

Amy Gutow, Early Childhood Education Ad-Hoc Selectboard liaison, updated.

The Ad-Hoc Committee will meet on Friday, 5/2, just getting underway and are an advisory Committee to the Selectboard. More updates to come in the future.

Item 2. Roberta Boczkiewicz introduced discussions regarding the Water Street section past the Yacht Club as one-way.

There is a deteriorating guardrail, and many are concerned for public safety. Turning the street into a one-way could help especially during the summer. Roberta read Danielle Mutty's, Water Street resident, letter of concern. The one-way section may include Spring Street up to Court Street and follow the same direction as Water Street section Main to Greet Streets.

Discussion.

Item 3. Roberta Boczkiewicz introduced appointments to various Boards/Committees.

Roberta read the memo:

Amy Gutow made motion to appoint Lawrence Rosen to CHPC, regular member, expiring 6/2025. Second by Dan Leader. Appointment approved 3-0.

Roberta Boczkiewicz made motion to appoint Suzanne d'Corsey to Tree Committee, regular member, expiring 6/2025. Second by Amy Gutow. Appointment approved 3-0.

Sue Macomber, Town Clerk, pointed out that expiration dates are through 6/2025 as we do annual appointments every June, so this keeps appointments on track.

Item 4. Roberta Boczkiewicz introduced GEI Dock 2nd Public Forum.

Derik Goodine updated. He received confirmation from the State regarding the 2nd public forum and that it can be a part of our grant narratives and be used for possible future grants.

We have a \$5,000 match and having the 2nd public forum would require an additional \$1,788 for that match. The total cost for the 2nd public forum = \$6,788. The additional match money can be taken out of Contingency. The 2nd public forum would focus on getting a better vision and prioritize.

Roberta Boczkiewicz made motion to authorize the Town Manager, Derik Goodine, to sign GEI contract including 2nd public forum and to take additional matching funds from Contingency.

Seconded by Amy Gutow. With no other discussion, Roberta asked for votes: GEI 2nd public forum and additional match from Contingency – approved 3-0.

Item 5. Roberta Boczkiewicz introduced Updates from Board/Committees:

1) Library Board of Trustees – Casey Bernard, BOT Chair, gave report.

- BOT approved to pay the Library's operating budget from the Endowment this year. Next year the plan will be to return to the 60% - 40% split.
- There is interest from a neighbor for the Library to bury electrical lines when they start their landscaping project. BOT investigated and this affects the whole peninsula hub. If the lines were to be buried it would be a project having to go all the way down Green Street.
- The Library has a survey out getting input about programming and other suggestions.
- BOT is working on updated Library position job descriptions and aligning them to what the positions actually perform.

Derik Goodine said he has been working with the Library Director regarding storage space in Emerson Hall while they are having painting done in August. Another possibility is for them to rent a storage pod and park it out back of Emerson Hall. Derik will keep the Selectboard updated. Roberta thanked Casey for the report and especially to the BOT for helping to give the Town breathing room during the budget process and this year's budget. Amy agreed.

Dan asked how large the Endowment is right now? Casey said she doesn't have exact numbers, but it is around 8.3 million.

David Avery asked for clarification on the 60%-40% split; answer was that Library = 60% and Town = 40%.

Item 6. Roberta Boczkiewicz introduced the Town Manager's Report. Town Manager, Derik Goodine reviewed (see attached).

- Scott Vogell gave gazebo update: 10X12 structure with a roof overhang covering seats and it will be closed in rather than open ended. The weathervane option was mentioned. Derik said all involved are still working on details but locking into a design. Amy Gutow asked if the structure was going to be portable. Derik said no it would stay put. Scott said it would be built with hopes to withstand weather conditions. Marc Pelletier asked when it would be built and ready. Derik said depends on materials and costs but is aiming for this summer.
- Dan Leader said that the Ad-Hoc Housing Committee would be meeting this Sunday, 4/27 at 11AM in Emerson Hall via Zoom.
- Amy Gutow asked if Derik has met with Randy and other CFRD stakeholders to draw up an RFP for an OPM? Derik said that is not needed at this time, but it will come later when reviewing specifics with a hired OPM.
- Roberta Boczkiewicz said the Selectboard are conducting a Traffic Calming slogan contest with prizes for the winners. The winners will be announced at the 6/7 Town Mtg. They are hoping to get Adams School & MMA involved but it might be too late to get MMA involvement.

Item 7. Other Business as Required: NONE.

Communications: NONE.

Roberta acknowledged the public present:

-Brooke Tenney said the well water at their house on Battle Ave was tested and has PFAS. They've had no issue with their well and it's been in existence since 1965. Their well has proximity to the Castine Golf Club (CGC) and is concerning. If the PFAS is coming from CGC where else will it go. Tenney's are very concerned. There are other residences that have wells. The Tenney well is going to have a filtration system installed.

-Josh Adam drew a diagram on the white board showing his research that the PFAS levels could be coming from the CGC. Since the CGC wouldn't do their own testing, Josh got the Tenney's to test their well. Josh showed his calculations that the nearest Water Dept pond is 1300ft from the CGC grounds. Josh said CGC is a documented PFAS site; they used PFAS 2022-2023 on the greens only which are smaller areas; 2014, 2015, 2016 six products were used, five were fine but one was not and they used larger amounts. The Utility Board needs to do something more about this. Josh said he feels it's like a secret and he has done his best to get this topic talked about. CGC did not put products on the grounds knowingly. Everyone was surprised when the reports were released. Josh said we have to guarantee the safety of our water supply.

Liz Parish asked if the filtration system on the Tenney well is a good solution or is it temporary. The system is adequate to get rid of elements. The filters get changed frequently and is an ongoing process.

Selectboard Comments/Past Actions:

- Roberta said the Traffic Ticket Officer recently resigned. The Selectboard all thanked Scott Vogell for his years on the job, especially all the early morning and late-night patrolling.
- Roberta also said she attended a recent workshop that focused on incivility at public meetings. She thanked Castine residents who do a nice job at meetings compared to other communities.

Next Mtgs:

Mon, 4/28/25 – Selectboard Work Session at 4PM.

Mon, 5/5/25 – Public Hearing at 4PM (discussion on proposed amendments; Water Service Protection, Sewer System, Rental and Traffic Ordinances).

Mon, 5/5/25 – Selectboard/Assessors & Overseers of the Poor Mtg immediately following the Public Hearing.

Tues, 5/6/25 - Selectboard Work Session at 4PM.

Mon, 5/19/25 – Selectboard/Assessors & Overseers of the Poor Mtg at 4PM.

With no other business, Amy Gutow made motion to adjourn the mtg. Second by Dan Leader. Approved 3-0. Mtg adjourned at 5:17PM.

Minutes Susan Macomber, Town Clerk.

- Registered for Castine.gov domain for new website and email etc. Will take up to 30 days to be approved
- Congressionally Directed Spending Grants were submitted to both Senator Collins and Kings Office last week.
- Selectboard and Town Manager Reports for town reports were completed and submitted for Town Report. Town Report is now at printers and is being proofed before printing. Sue can give an ETA on when this is expected available to the public.
- Fort Madison Engineering RFP - Still need to put this together, I did confirm funding.
- Certified Local Government Report - Shawn is doing this report.
- MMA Risk Management Assessment Checklist - Reviewed this with Joe and submitted it. We still need to address a few of the things on the list which will probably need to be contracted.
- Battle Ave Work on Wall on property next to Dyce Head Lighthouse. I haven't had a chance to look at the progress on this property yet.
- Lighthouse Property Lease - This is coming up, and we need to discuss what the Board's desire is for this property.
- *Gazebo Design - Met with Scotty, Marc Pelletier, Ted Lameyer and MEMA and FEMA about design ideas. Also Harbor Committee discussed at the last meeting. The latest concept idea is on the wall behind the BOS. The Harbor Committee had discussed red cedar shingles for the gazebo and the harbor master shack. Scotty found out the shingles are a bit pricey right now due to not being able to get into cedar bogs because they haven't iced over for a couple years. The shingles on roof, then would take up a quarter of the building costs which we can't afford at this time. Ideally, I would like the Board to decide whether to lock into the shed design and/or decide to accept public comment, so we can lock into the design idea. I will then be submitting a request for a bit more funding for upgrading the durability of the gazebo which should add about \$2,700 more for the building. Currently, we have been approved for funding for a total of \$18,065.69 Our share is \$1,807, if state kicks in their share. This money is earmarked for us.
- *Wells across from Transfer Station - I haven't heard back from DEP since I met with them a couple weeks ago on this. I will check in with them hopefully by the end of the week to see where the email is that he was going to send me.
- 26 Water Street - Seems like this is moving along well. Hoping for them to make their connection today, and then get the road filled back in. Luckily, it appears that they will be able to keep the road half open most of the time. A Treasurers Check was provided as surety and permit fee was paid.
- School - They will be doing drainage work this summer. Do we want to look at doing School Street Sidewalk elimination at top of Town Common for 2025? Depends on the costs, and what other priorities there are ahead of it. It doesn't rise to my top priority right now. I want to talk to Joe about this also and go take a look with him.
- Water Street Guardrails. I have talked to Greg Bowden about this and the used barriers were sold before we could use them. We have about 15 barriers that we use in various places. New barriers are \$293 for 5 footers and \$422 for 10 footers. Greg is also looking at some boulders. I am thinking it will need to be a mix of boulders and barriers. Gordan discussed putting in wood posts as guide posts, but I don't think that is going to address the complaints or stop any cars from sliding off the road in the winter. Then again guardrails won't stop a fast car from crashing through either. With that said, I will touch base again with Greg Bowden and see what he has come up with for a price for boulders and placement of barriers. We are going to need our current stock of barriers for winter time to block the

docks off and for other needs. So, we are going to have to buy some barriers for this temporary fix which is probably years away, and it will cost more than a million dollars to fix I expect based on FEMA estimates. Otherwise, we would need to look at guardrails in the paved areas. I am still waiting for CA Newcomb to call me back, and I left a follow-up message last week for them. Also tonight you will discuss whether to make the road one way or not.

-Sweeping, Striping, Catch Basin - Sweeping starts May ⁷~~4~~, and striping will follow that. Still need to inspect and schedule Catch Basin Cleaning.

-Traffic and Parking Issues - Joe is working on the pavement marking stencils and also the sign package that Scott mentioned.

-Wildfire Protection Grant - Met yesterday a couple weeks ago about the consulting engineers for this project. Only one company submitted a proposal, and we interviewed them yesterday. We now need to meet to discuss some of the scope of the project and expectations, and make a decision to hire them or not, then each town will need to approve the contract with them.

*Solar Update - Waiting on Revision for their proposal and Solar bills to work their way through the legislature. Solect is waiting for these results of these bills also.

*OPM and Fire Station - As mentioned earlier, the CDS grant went in last week. I have this now sitting on my desk and will be filling in the pertinent areas of it and working on an Ad to advertise the RFP. I think I will also discuss RFP with Marc Pelletier to make sure in his experience that it is ready for prime time.

*Waterfront/Town Dock Study - This would need to come from Contingency. I have another copy of the proposal for you for the meeting. I do think that this second forum could pay dividends for future grant applications for grants related to the Town Dock area and amenities for down there.

-Cyber Security Grant - Nothing new on this.

-CEDD Job Description - Ina Schonberg started in this position Tuesday. She will work Tuesday and Thursdays, 8 hours each day. Then have a floating 4 hours for other days. Tuesdays and Thursdays will also be flexible, and the schedule could change and/or will adapt as we settle in with this new position. She already has laid out a work plan for the coming weeks and has dove into the Comp Plan to start that process.

-Dock CDS Grant Funds- I missed this last Cohort. Kind of at a stand still on this, but I started to introduce Ina to the paperwork part of CDS grants, but the site was down again. I will revisit this issue tomorrow with her, as much of this paperwork will be needed for the Fire Station Grant, and a lot of the paperwork is stuff we need for other grants too if federal money is involved. Even if we can't necessarily fill out the project narrative until our dock study is completed and probably the MMA Dock is complete.

-CDS Grant for Sea St Pump Station- Nothing new from Olver at this time.

-Infrastructure Plan Update Costs - I have greenlighted this with Olver.

*T-Mobile Grant or AARP for Story-walk Park- No Update awaiting award news.

-Community Resilience Partnership - It is called the Blue Hill Peninsula Tomorrow Climate Resilience Leadership Development Project. Allen Krantz is now working on this grant paperwork. Four town study of demographics and challenges within those demographics and climate change. Surry, Brooklin, Castine and Sedgwick are the 4 towns.

-Project Canopy Grant - No Update

-Governors Waste Diversion Grant - We did not get this grant. Leaving it hear so when it comes back up I will update you.

-Ad Hoc Affordable Housing Committee - Awaiting word of first meeting.

*Main St. Historic Light Repairs Hampden Electric is back on this. I called to remind them that I was waiting for a proposal.

-Flag Pole - No Update

Fire Department Dry Hydrant - Awaiting Funding

*LD 2003 - Shawn has put together some changes and I am sending them off to the state for approval. They will also need to be approved of course at town meeting.

Roof Inspection for Emerson Hall - When Lucas Tree was in town to cut down a dangerous tree that our Tree Warden had requested be cut down due to it endangering the power and internet lines on Court Street, I asked if the boom truck was tall enough to get to the cupola on top of Emerson Hall. It was. He tried to straighten it to no avail, and also tried to pull it out, so we could send it to be straightened but it would not come out. I now need to contact the company that installed it to find out what is holding it in place. Shawn and Corey went up thought he ceiling but to look at the cupola from the inside, but the weathervane is not exposed.

-Ad Hoc Early Childhood Education Committee met last week. Next Meeting is in May I believe.

-Radar Trailer was canceled, so I reimbursed the Town the money (\$315 or so) for it, and I found it through Walmart for \$499 instead of \$599, and it is now at the highway garage and they will be fabricated the radar sign to it.

-Housing Opportunity Program Grant - I have a meeting with Ben Averill tomorrow about this grant. I have the signed grant agreement with the state, and have sent in the one for HCPC. This grant is for Brooksville, Castine and Surry.

-Things for the Future Date

Pesticide Policy find Redundancies in Policy and in Zoning Ordinance, Planning Board?, and Utility Board?

Salt Shed Cracking and Weeping Inspection and repairs

Roof Inspection for Emerson Hall and Weathervane still needs straightening

Schedule

04-23-25 MRC Meeting at 10AM

04-23-25 4pm BOS Meeting

04-25-25 Zoom with Ben Averill about Housing Grant 10am

04-29-25 Dr Appointment 9am

05-01-25 NRCM Zoom at Noon

05-05-25 BOS Meeting on Cinco De Mayo

