



TOWN OF CASTINE  
SELECTBOARD, ASSESSORS & OVERSEERS OF THE POOR  
MEETING MINUTES

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DATE: Monday, March 17, 2025

TIME: 4PM

PLACE: Emerson Hall

PRESENT: Roberta Boczkiewicz, Chair, Amy Gutow, Selectboard member (Dan Leader absent); Derik Goodine, Town Manager (ZOOM), Karen Motycka, Finance Officer, Susan Macomber, Town Clerk.

PUBLIC: Marc Pelletier, Scott Vogell, Gus Basile, Helen Miller, Josh Adam, Jeff Ackerman, Pat Bishop, Bobby Vagt, Don Tenney, and Amy DeBeck.

Mtg was available via ZOOM and was live streamed on YouTube.

Roberta Boczkiewicz opened the meeting at 4PM and verified there was a quorum.

Roberta asked if there were any additions or deletions to the Agenda: None; Roberta said she was adding items to Old Business: 1) CAA Flash in the Pans event on the Town Dock and 2) MMA Black Hawk helicopter to visit Fort George.

Warrants: Roberta Boczkiewicz asked for a motion to approve the warrants, abatements, budget vs. actual and trial balance reports, bank reconciliations and excise tax collections. Roberta Boczkiewicz made motion to approve the General Fund Warrant in the amount of \$25,496.58. Second by Amy Gutow. Roberta said this warrant covers 25 vendors/35 bills, paying items such as GEI Engineering firm for Town Dock design, HCSD Feb patrolling and chemicals for the Sewer Dept.

With no other discussion, Roberta asked for votes: General Fund Warrant approved 2-0.

Roberta Boczkiewicz made a motion to approve the Water Warrant in the amount of \$5,877.15. Second by Amy Gutow.

With no discussion, Roberta asked for votes: Water Warrant approved 2-0.

Minutes:

- Roberta Boczkiewicz made motion to approve the February 27, 2025, Selectboard Public Listening Session minutes. Second by Amy Gutow. With no discussion, Roberta asked for votes: 2/27/25 Selectboard Public Listening Session minutes – approved 2-0.

- Roberta Boczkiewicz made motion to approve the March 3, 2025, Selectboard Executive Session minutes. Second by Amy Gutow. With no discussion, Roberta asked for votes: 3/3/25 Selectboard Executive Session minutes – approved 2-0.
- Roberta Boczkiewicz made motion to approve the March 3, 2025, Selectboard Work Session minutes. Second by Amy Gutow. With no discussion, Roberta asked for votes: 3/3/25 Selectboard Work Session minutes – approved 2-0.
- Roberta Boczkiewicz made motion to approve the March 3, 2025, Selectboard Work Session minutes (Budget discussions with Library Trustees). Second by Amy Gutow. With no discussion, Roberta asked for votes: 3/3/25 Selectboard Work Session minutes – approved 2-0.
- Roberta Boczkiewicz made motion to approve the March 3, 2025, Selectboard Mtg minutes. Second by Amy Gutow. With no discussion, Roberta asked for votes: 3/3/25 Selectboard Mtg minutes – approved 2-0.
- Roberta Boczkiewicz made motion to approve the March 10, 2025, Selectboard Work Session minutes. Second by Amy Gutow. With no discussion, Roberta asked for votes: 3/10/25 Selectboard Work Session minutes – approved 2-0.
- Roberta Boczkiewicz made motion to approve the March 10, 2025, Selectboard Executive Session minutes. Second by Amy Gutow. With no discussion, Roberta asked for votes: 3/10/25 Selectboard Executive Session minutes – approved 2-0.
- Amy Gutow made motion to approve the March 10, 2025, Selectboard Mtg minutes. Second by Roberta Boczkiewicz. With no discussion, Roberta asked for votes: 3/10/25 Selectboard Mtg minutes – approved 2-0.

Old Business: 1) CGC Pond = Roberta gave update regarding the CGC Pond. The Utility Board (UB) approved the CGC application on 4/13/23; the Planning Board (PB) met on 3/9/23 and 3/16/23 which addressed the CGC site plan application; the PB approved that application on 5/11/23 and on 5/19/23 a permit was issued. On 8/24/23 the PB revisited the CGC Pond issue to see if a test bore was needed but decided it was not.

Roberta said the CEO has contacted the CGC to discuss a fence. It was mentioned that the CGC is in Conservation Overlay and the purpose of that is to keep the CGC grounds open to the public when the course not officially open. Also, the State definition for fences actually classifies a pond as a “fence”. The Selectboard has no legal standing to require a fence around the pond.

2) CAA Flash in the Pans event on the Town Dock (7/28/25) = The Selectboard granted permission for the event at their previous mtg allowing CAA to block the Town Dock off to parking at 5PM; CAA has requested to change that time to 4PM so there is more time for setup and for, hopefully, getting vehicles off the Dock.

Roberta Boczkiewicz made motion to approve 4PM instead of 5PM Dock closure. Second by Amy Gutow. With no other discussion, Roberta asked for votes: Dock closure on 7/28/25 at

4PM - approve 2-0.

3) MMA Black Hawk helicopter to visit Fort George (3/22/25) = Roberta reminded the public the Selectboard approved for MMA to have a Black Hawk helicopter visit Castine and land at Fort George on Saturday, 3/22/25. The Fire Chief has been debriefed and there should be some time allocated for the public to see the helicopter.

#### New Business:

Item 1. Roberta Boczkiewicz introduced discussion regarding the Gazebo at the Town Dock. Derik Goodine, Town Manager addressed. This is the opportunity for public input regarding the design and wish list for a gazebo. Derik said FEMA has approved \$18,000 to rebuild the gazebo. A volunteer has offered to design it. Marc Pelletier said he would like to help. He suggested the new gazebo be simple but works for the current times and challenges. Marc said it would be nice to have a pavilion type gazebo which would be welcoming and include space for visitors' information. It was also suggested to put a blurb on the website and do a push notification to possibly get more community input on the topic.

Item 2. Roberta Boczkiewicz introduced approving for the CFRD to apply for DuPont's Globe Gear Giveaway. Roberta Boczkiewicz made motion to approve. Second by Amy Gutow. With no discussion, Roberta asked for votes: Apply for DuPont's Globe Gear Giveaway – approved 2-0.

Item 3. Roberta Boczkiewicz introduced Appointments to the Early Childhood Education Ad-Hoc Committee. Roberta read the list (see attached).

Bobby Vagt would be Chair. Roberta Boczkiewicz made motion to approve the appointments. Second by Amy Gutow. With no other discussion, Roberta asked for votes: Early Childhood Education Ad-Hoc Committee appointments – approved 2-0.

Item 4. Roberta Boczkiewicz introduced Discussion regarding Rene Hendeson Dry Hydrant Agreement. Derik Goodine, Town Manager addressed.

- This could become a reality later this summer 2025. Currently getting cost estimates.
- A dry hydrant = PVC piping into the pond which would hook into fire trucks. It becomes like a hydrant and works well in rural areas.
- Derik needs Selectboard approval to sign the agreement with MCHT which allows the Town to utilize their property for the dry hydrant.

Roberta Boczkiewicz made motion to approve to authorize Town Manager, Derik Goodine to sign a Dry Hydrant Agreement with MCHT. Second by Amy Gutow.

With no discussion, Roberta asked for votes: Authorize Town Manager to sign Dry Hydrant Agreement – approved 2-0.

Item 5. Roberta Boczkiewicz introduced Updates from Board/Committees:

- 1) Planning Board (PB) – Don Tenney, PB member, gave report (see attached).

Roberta thanked the PB for their important work and the Selectboard greatly appreciates it.

Item 6. Roberta Boczkiewicz introduced the Town Manager's Report. Town Manager, Derik Goodine reviewed (see attached).

- Sue Macomber, Town Clerk, asked if the proposed Rental Ordinance and changes to the Water & Sewer Ordinances was something planned for the Town Mtg warrant. Derik answered yes.
- Marc Pelletier asked if a light could be installed to illuminate the new flagpole at the Town Dock. Discussion about power source. Don Tenney said there was a plug at the base of the flagpole unit.

Item 7. Other Business as Required: NONE.

**Communications:** -GSA letter inviting the Selectboard to attend an annual Open House for their Independent Study & Internship Program (ISIP) Exhibition on Wed, 3/19 from 5-7PM.

-Memo from Traffic Enforcement Officer, Scott Vogell, regarding improved signage around Town and resuming parking patrol and issue tickets to any violators to the 2-hr limit on Lower Main Street. Scott suggested a letter be sent from the Selectboard to the Merchant's Association & Merchants in the Lower Main Street area outlining there would be strict enforcement going forward. The Selectboard agreed.

**Roberta acknowledged the public present:**

- Josh Adam revisited the CGC Pond issue. He said in April 2023 the Utility Board (UB) approved CGC application but 6-wks later in June it was found out they were using chemicals new to the watch list on their greens and t-boxes. In Josh's opinion, the UB probably would have asked for soil testing at that point. Josh said he believes this is a public safety matter which involves the Town. There are dogs that walk on the CGC grounds, children use the pond and some of the soil removed from the project was taken to the Town's Transfer Station. This would seem to be a Town issue; Josh also said the Sept Battle Ave, potential Fire Station lot, Preliminary Hydrogeologic Investigation report states that EPA says water is non-potable, not drinkable and this is within 500' from a drinking water reservoir. Josh asked if the Selectboard had done further testing and found where the PFAS is coming from? What is the source? Roberta said there are no updates at this time. Further testing has not been done. The cost is significant to do so, therefore, there will be an article on the Town Mtg warrant for the voters to decide.

- Gus Basile said there is large mouth bass fish in the Battle Ave ponds. Have the fish been tested for PFAS? Gus said he thinks the fish should be tested; Gus also asked about the Town's Infrastructure Masterplan that Olver Associates completed some time ago. He asked what is the status of that plan? How far out are we from the next phase? Roberta and Derik answered that Olver Associates is not redoing a full-blown Plan but is updating our current one to reprioritize projects and their costs.

**Selectboard Comments/Past Actions:** NONE.

**Next Mtgs:**

Tues, 3/18/25 – Selectboard Budget Work Session at 7:30AM.

Mon, 3/24/25 – Selectboard Budget Work Session at 7:30AM.

Mon, 3/24/25 – Selectboard Executive Session at 4PM.

Mon, 3/31/25 – Selectboard Budget Work Session at 7:30AM.

Mon, 4/7/25 – Selectboard/Assessors & Overseers of the Poor Mtg at 4PM.

Mon, 4/21/25 – Selectboard/Assessors & Overseers of the Poor Mtg at 4PM.

Amy Gutow made motion to adjourn the mtg. Second by Roberta Boczkiewicz.

Approved 2-0. Mtg adjourned at 4:45PM.

Minutes Susan Macomber, Town Clerk.



## Susan Macomber

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**From:** robertaboczs@castine.me.us  
**Sent:** Thursday, March 13, 2025 3:19 PM  
**To:** Susan Macomber  
**Subject:** Re: 3/17 BOS Agenda

Yes, please.

The list right now is

Bobby Vagt - Chair  
Sarah Stammen  
Casey Bernard  
Ren Albon  
Whitney Scofield  
Mark Morgioni  
Amy DeBeck  
Debra Orado  
Tracy Lameyer  
Elizabeth Lewis  
Rachel Sawyer  
Amy Gutow - BOS Liaison

Early Childhood Education  
Ad-Hoc Committee.

There may be one more person. Am working to finalize by noon tomorrow.

Thank you,  
Roberta

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**From:** Susan Macomber <sue@castine.me.us>  
**Date:** Thursday, March 13, 2025 at 3:11 PM  
**To:** derik@castine.me.us <derik@castine.me.us>, robertaboczs@castine.me.us  
<robertaboczs@castine.me.us>, karen@castine.me.us <karen@castine.me.us>  
**Subject:** RE: 3/17 BOS Agenda

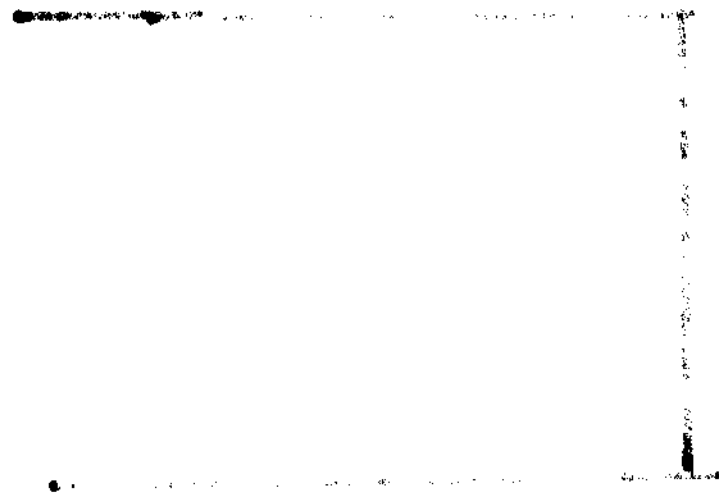
Yes we appoint Ad-Hoc Committee members. Are the Early Childhood Education and Housing Committees both AD HOC?

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**From:** derik@castine.me.us <derik@castine.me.us>  
**Sent:** Thursday, March 13, 2025 2:07 PM  
**To:** robertaboczs@castine.me.us; 'Susan Macomber' <sue@castine.me.us>; karen@castine.me.us  
**Subject:** RE: 3/17 BOS Agenda

Are we appointing the latest list that I sent you Roberta. Sue do we need official appointment for members of an Ad Hoc Committee

Derik Goodine  
Castine Town Manager





## **CASTINE PLANNING BOARD**

The Castine Planning Board met nineteen (19) times in the calendar year 2024. This number includes work and regular sessions. The current members of the Planning Board are: Thomas Comiciotto (Chair), Don Tenney (Vice-Chair), James Bernard, Beverly Bishop and Penny Carthian.

During these meetings, the Planning Board approved six (6) applications and granted one (1) site plan review extension, including two (2) home occupation permits, three (3) general construction permits, and one (1) permit for earthmoving in excess of 120 cubic yards.

The Planning Board thanks J. Douglas Wellington for his many years as a member and Chair and for his knowledge and legal expertise which was very much valued and appreciated. The Planning Board also thanks our CEO, Shawn Blodgett, who organizes and directs us through the planning board process.

There are currently two (2) alternate positions available on the Castine Planning Board. If you are interested, please notify the Town Office.

Respectfully submitted,

Thomas Comiciotto, Chair



### **Town Manager's Report 031725**

\*FEMA Stuff and Gazebo Design - Will discuss gazebo design as we have been approved for funding for a total of \$18,065.69 Our Share is \$1,807 if state kicks in their share; otherwise, \$4,516.25. The money we received includes the cost to remove the old gazebo remnants. I also have Fort Madison Engineering approved at \$44,294.48. Our share as long as State pays their share would be \$4,429. If state doesn't pay their share, then \$11,073.62.

\*Wells across from Transfer Station - On my radar but no action yet.

\*26 Water Street Michelle Robinson Plan for closing Water Street - Had meeting and will be having a followup after having a meeting with Fire, Water, and Highway to review request. Next up meeting with Applicant and the contractors doing the work.

Golf Club Approvals for Ponds - Shawn gave us the 6various meetings and minutes for this project. Permits were gotten and no fence is required under the law.

-School - Do we want to look at doing school Street Sidewalk elimination at top of Town Common for 2025? Depends on the costs, and what other priorities there are ahead of it. It doesn't rise to my top priority right now.

-Sweeping, Striping, Catch Basin - I will be getting quotes from the contractors we have used in the past year, and if their quotes are withing reason, then I will recommend continuing our relationship for the upcoming season. I do want to do crack sealing, so I will need to solicit companies for that once we figure out which roads we will do.

\*LD 2003 Grant Left over funds - Shawn is working on Ordinance changes for water, sewer and rental/short term rental ordinances to comply with LD 2003. I will do a check in with him for the status

-Round School Committee- Roberta has the list and will announce it at the meeting. I did visit the Round School this past week.

Traffic and Parking Issues - Scott provided us a letter that we should discuss.

-Wildfire Protection Grant -I agreed that I would serve on review team subcommittee to recommend firm to larger group. The review of consultants will done in April.

\*Solar Update - Met with Revision Energy Will need to probably get a third company to look at our initial study and offer advice.

\*OPM and Fire Station Budget - I hope to get a draft of this completed soon, so we can have proposals back in time for town meeting vote on the money to do preliminary design. I also had a meeting with Senator Collins Office this week to discuss CDS grants, and whether three will be such funds this year. Ina joined me. If there is a round this year, then it is going to be a short application period. Second to that is that since there has been no federal budget and only continuing reosltions, all of the 2024 submitted applications that were included in the budget have not been funded, so that means even more competition between the 2024 applications and the 2025 new ones that will be submitted.

-Waterfront/Town Dock Study- I await a proposal for a second public forum and when I get it, I will bring it to you for discussion.

-Cyber Security Grant - Nothing new on this.

-CEDD Job Description - Need to do review applicants and schedule interviews.

-Dock CDS Grant Funds- I have been attending the Cohort Trainings.

\*CDS Grant for Sea St Pump Station- Will discuss this tonight with Annaleis.

\*Infrastructure Plan Update Costs - Not sure if Annaleis has this or not yet, but if she does, then we will discuss it tonight.

\*T-Mobile Grant - Didn't get this grant, but will resubmit in the next round, but also Ina is working on a grant through AARP to do a phasc one of the project. That project is limited to mostly cutting trails for a larger project for the future on the site. AKA the Tmobile original

concept (\$50k). The budget for the grant is \$24,460. You should approve applying for the grant.

- Community Resilience Partnership - Still await word on this three town study of demographics and challenges within those demographics.
- Project Canopy Grant - This project continues to move forward.
- Governors Waste Diversion Grant - We did not get this grant.
- \*General Assistance Ordinance- On my and Sue's radar when she gets back from vacation
- Traffic Ordinance we are doing today.
- \*MDOT Traffic Calming- . What is that plan?
- Affordable Housing - Dan will head up this committee.
- \*Street Light on Perkins Street Request - The Board needs to decide whether we should disconnect this light or not. I have two abutters that request it be shut off. \*Main St. Historic Light Repairs I await a proposal from Hampden Electric on repalcing pigtail plugs or putting external plugs on the poles.
- Flag Pole - Besides a mast being donated. It is on Harbor Master and PW list of things to do.
- Fire Department Dry Hydrant - I have a draft of the an agreement to put a dry hydrant on Rene Henderson Preserve land. I have one small change that needs to be added to the end that I will present to the Board.

Fireworks costs have increased 30% so we should budget accordingly.

**-Things for the Future Date**

- Put PFAS Follow-up Test Funding in Budget for Battle Avenue
- Pesticide Policy find Redundancies in Policy and in Zoning Ordinance, Planning Board?, and Utility Board? Need to do this is my "spare time"
- Salt Shed Cracking and Weeping Inspection and repairs
- Roof Inspection for Emerson Hall and Weathervane still needs straightening