



TOWN OF CASTINE
SELECTBOARD, ASSESSORS & OVERSEERS OF THE POOR
MEETING MINUTES

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DATE: Tuesday, February 18, 2025

TIME: immediately following the Public Hearing

PLACE: Emerson Hall

PRESENT: Roberta Boczkiewicz, Chair, Dan Leader & Amy Gutow, Selectboard members; Derik Goodine, Town Manager, Karen Motycka, Finance Officer, Susan Macomber, Town Clerk.

PUBLIC: Scott Vogell, Gus Basile, Tom Comiciotto, Brooke & Gil Tenney, Pat Bishop, Helen Miller, Bobby Vagt, Josh Adam, Jeff Ackerman, Julie Bohan, Mark Morgioni, Bob Beske, Matt Powell, and Julia Cooper.

Mtg was streamed on YouTube.

Roberta Boczkiewicz opened the meeting at 4:09PM (after the Public Hearing) and verified there was a quorum.

Roberta asked if there were any additions or deletions to the Agenda: None.

Warrants: Roberta Boczkiewicz asked for a motion to approve the warrants, abatements, budget vs. actual and trial balance reports, bank reconciliations and excise tax collections. Dan Leader made motion to approve the General Fund Warrant in the amount of \$40,968.38. Second by Amy Gutow. Roberta said this warrant covers 19 vendors/31 bills, with the biggest paying GEI in the amount of \$8,359.32.

With no other discussion, Roberta asked for votes: General Fund Warrant approved 3-0.

Roberta Boczkiewicz made a motion to approve the Water Warrant in the amount of \$598.59.

Second by Dan Leader. This warrant covers 2 vendors/2 bills.

With no discussion, Roberta asked for votes: Water Warrant approved 3-0.

Minutes:

- Roberta Boczkiewicz made motion to approve the February 3, 2025, Selectboard Mtg minutes. Second by Dan Leader. With no discussion, Roberta asked for votes: 2/3/25 Selectboard Mtg minutes – approved 3-0.

- Amy Gutow made motion to approve the February 4, 2025, Selectboard Budget Work Session minutes. Second by Dan Leader. With no discussion, Roberta asked for votes: 2/4/25 Selectboard Budget Work Session minutes – approved 3-0.
- Roberta Boczkiewicz made motion to approve the February 10, 2025, Selectboard Work Session minutes. Second by Amy Gutow. With no discussion, Roberta asked for votes: 2/10/25 Selectboard Work Session minutes – approved 3-0.
- Dan Leader made motion to approve the February 10, 2025, Selectboard Mtg minutes. Second by Amy Gutow. With no discussion, Roberta asked for votes: 2/10/25 Selectboard Mtg minutes – approved 3-0.
- Roberta Boczkiewicz made motion to approve the February 11, 2025, Selectboard Budget Work Session minutes. Second by Dan Leader. With no discussion, Roberta asked for votes: 2/11/25 Selectboard Budget Work Session minutes – approved 3-0.

Old Business: Roberta Boczkiewicz said the Selectboard received a response from the Castine Golf Club (CGC). CGC noted the Town's concerns and said they would make the contractor, Bill Tourles, aware as well.

Roberta also gave a brief CGC pond update with information supplied by CEO, Shawn Blodgett:

1. The Golf Club does not have a new well. They have the same well, and it pumps approximately 18 gallons per minute max. The water from this well is high in iron content.
2. The CGC has a higher water capacity in their pond now. Knowing how deep the well casing goes might be helpful, but regardless they previously used this same well and pump for irrigation.
3. As is understood, the new larger pond was designed to capture surface water and that is where the bulk of the water will go. If they use the pump to help supplement the level of the pond, it shouldn't be much different than their previous use that was used to sprinkle the course but have no idea of their previous operation.
4. The assumption would be that they pumped that well continuously. Should we get into a period due to drought, the Town can place mandatory Water Conservation Measures.

Dan Leader added that from his understanding there is also a spring that feeds into the CGC well and new pond and is producing water better than expected.

New Business:

Item 1. Roberta Boczkiewicz introduced approving amendments to the Traffic Ordinance.

Amy Gutow pointed out a few corrections. She also asked about trailers on the Town Dock and where do they go. Scott Vogell & Sue Macomber explained the areas around Town that you'll often find a trailer parked after a boat has been launched.

Dan Leader made motion to approve amendments (including corrections). Second by Roberta

Boczkiewicz. With no other discussion, Roberta asked for votes: Amendments to the Traffic Ordinance – approved 3-0.

Item 2. Roberta Boczkiewicz introduced approving an Innkeepers, Tavernkeepers & Lodging Houses License – The Castine Inn.

Dan Leader made motion to approve. Second by Amy Gutow.

With no other discussion, Roberta asked for votes: Castine Inn Innkeepers License – approved 3-0.

Item 3. Roberta Boczkiewicz introduced approving MVUs – The Ugly Dumpling & Salsa Shack.

Amy Gutow made motion to approve The Ugly Dumpling Food Truck. Second by Dan Leader.

The Ugly Dumpling Food Truck will be on the Town Dock August 30th & 31st weekend.

With no other discussion, Roberta asked for votes: The Ugly Dumpling – approved 3-0.

Roberta Boczkiewicz made motion to approve The Salsa Shack Food Truck. Second by Dan

Leader. The Salsa Shack Food Truck will be on the Town Dock during MMA's Graduation

weekend, May 1st through May 4th. With no other discussion, Roberta asked for votes: The

Salsa Shack – approved 3-0.

Item 4. Roberta Boczkiewicz introduced updates from Boards/Committees – CMA & REC Committee. Matt Powell, CMA President reported (see handout).

- Town Manager, Derik Goodine mentioned it would be nice if "Castine, Maine" could be printed on some MMA merchandise

Julie Bohan, REC Committee member reported:

- Annual Light Up Castine went well. REC got the choral group to join this year with caroling
- Reconfigured Halloween which included a Costume Contest with Selectboard and a few others judging the event; Pumpkin Carving Contest hosted by the Pentagoet Inn and judging that event; and Trunk or Treat located on Court St
- Committee members are made up of a few that have been serving for awhile and a few new appointees with new ideas including a Poker Night, Planetarium & Open Swim at MMA; Easter & 4th of July continue to be successful events year after year
- Weekly Summer Bash events was a new program this past year that did not have good turnouts, therefore, REC wants to focus on a one-time summer event at Backshore Beach
- A few other new programs in the works included: a Movie Night maybe on the Town Common and a Karaoke Night (Matt Powell said the Pentagoet Courtyard would be open to use for a movie night if REC would like to consider)

Discussion.

Amy Gutow pointed out that Dan Gardner, REC Chair, is MMA Residential Director. Amy thanked the REC Committee for involving MMA. She also recognized that MMA's Football team players came to Emerson Hall on Halloween and helped pass out glo sticks to trick or treaters. Roberta thanked REC for rejuvenating programs.

Item 5. Roberta Boczkiewicz introduced discussion regarding Safe Harbor on the Town Dock. Julia Cooper was present. Julia gave the Selectboard a bunch of information pertaining to last year's season at Safe Harbor. Her plan is to be open 6 days a week, closed on Sundays and potentially do 2 nights a week open for dinner service. Breakfast & Lunch daily on open days. Julia is thankful that she has secured help for this upcoming season, and they are toying with possible pre-order dinner menu for the 2 nights they are open. They would love to get ideas and feedback from the community. Julia also pointed out that she loves and supports the Food Trucks on the Town Dock. Last year they were fabulous to her business which she appreciated and she enjoyed what they had to offer our community. Derik pointed out that he is looking into a heat pump water heater for Safe Harbor which may cost around \$399 with rebates available. Julia said the Health Inspector mentioned the water heater during his visit. Derik also said the side of the building is a wood color and Julia has expressed interest in making it white to look better. Julia said she was also working on updating the Safe Harbor sign. She found some old Castine cherry and plans carving a new sign from it.

Item 6. Roberta Boczkiewicz introduced Town Manager's 6-monthly Review. Roberta informed that the Selectboard performed Town Manager, Derik Goodine's 6-month performance review recently. Roberta made motion to continue Town Manager's Derik Goodine's contract. Second by Dan Leader. With no discussion, Roberta asked for votes: Continue with TM contract – approved 3-0.

Item 7. Roberta Boczkiewicz introduced the Town Manager's Report. Town Manager, Derik Goodine reviewed (see attached).

- Temple Blackwood is the citizen who donated the mast to be used for the Town Dock flagpole replacement. A thank you letter will be sent to Temple.
- Joseph P Spinazola (young Joe) has been hired as our new Public Works crew member.
- MMA Mariner article mentions different phases for MMA waterfront. Derik said he thought he'd seen references to phases for projects but couldn't remember where. He found the article. They are conceptual plans.

Item 7. Other Business as Required: NONE.

Communications: -resident with recommendation for clarifying the School page of the Town's website. School Board Chair, Johanna Barrett sent a rewritten version which has now been updated and posted.

-email from a Canadian citizen commenting on how they were planning a visit to Castine, but with the current antics from President Trump, he feels it impossible to do so.

Roberta acknowledged the public present:

- Josh Adam gave a little background regarding the CGC response to the Selectboard letter of concern. CGC has used chemicals on the greens and t-boxes for years. There is adequate contaminated soil with PFAS concerns and unfortunately the CGC has kicked the concerns over to the contractor. Josh said the CGC Board can make a decision to have the soil tested. Roberta said the Selectboard hears what Josh points out, but it is up to the CGC not the Selectboard. Josh also pointed out his concern stemming from Gus Basile's request to the Selectboard to read Castine's Source Water Protection Ordinance, Maine Drinking Water's Program Best Management Practices for Groundwater Protection and Roberta's comment from the previous mtg that Fire Stations are not specifically listed in the section of what not to build with a SWP zone. Josh said the crafters of the Ordinance factored that the municipal officials and voters would rely on using common sense of what can be used and built within SWP zone. Gus Basile told the Selectboard to just say NO and to use common sense.

Selectboard Comments/Past Actions: NONE.

Next Mtgs:

Thurs, 2/20/25 – Selectboard Budget Work Session at 7:30AM.

Fri, 2/21/25 – T/G Mtg at 9AM in EH.

Mon, 2/24/25 – Selectboard Work Session at 4PM.

Tues, 2/25/25 – Selectboard Budget Work Session at 4PM.

Thurs, 2/27/25 – Public Listening Session at 7PM; Solar & Round School.

Mon, 3/3/25 – Selectboard/Assessors & Overseers of the Poor Mtg at 4PM.

Mon, 3/17/25 – Selectboard/Assessors & Overseers of the Poor Mtg at 4PM.

Roberta Boczkiewicz made motion to adjourn the mtg. Second by Dan Leader.

Approved 3-0. Mtg adjourned at 5:13PM.

Minutes Susan Macomber, Town Clerk.

Castine Merchants Association

Notes for Castine Select Board Meeting, February 18

The Castine Merchants Association is pleased to present some notes to our select board on our recent activity, fundraising efforts, and community concerns. Please see details below:

Updates from the CMA & current projects highlights:

- CMA is more active than in recent years. Our membership is steady this year, attendance & frequency of CMA meetings is up, and cooperative effort between merchants is strong. Total members to date for 2025 is now 22, but we are still collecting dues from members for the coming year.
- Castine Visitors Center saw 3490 visitors in the 2024 season, an increase of 10% year over year. We are currently looking to restock our merchandise for the coming season, as Castine merch was HOT last year. Our VC will also be partnering with MMA this year to offer Academy merchandise. Jordan Richards is also leading an idea of bringing rotating artisans into the VC.
- The CMA current officers (Matt Powell, President; Julia Gray, VP; Karen Koos, Treasurer; George Trinovitch, Secretary)
- Light Up Castine raised the same amount of funds as 2023. We will not be doing the "Dinner of Five Flags" Fundraiser this year. We have submitted the same town allocation request as last year.
- We have increased membership dues to \$125 (up from \$100) to help cover increasing costs.

CMA Marketing:

- Castine social presence is strong and we are continuing our print advertisements. Julia Gray is leading new research for more digital ad presence for the town.
- We have taken ads out in the following channels: MTA's Maine Invites You, Bangor Daily's summer guide, and VisitMaine.com and .net, along with special holiday ads for Castine's seasonal attractions.

Successes:

- We are looking forward to season 2 of mobile vending. Please let us know if any help on that front is needed.
- We are already looking forward to holidays 2025. We are looking into forming a cooperative committee between CMA, Rec Committee, and Dr. Mary Cushman Circle to build out a stronger Light Up day and possibly a Small Business Saturday event.

Challenges:

- Continued lack of food options in town. As we enter the 2025 season, we would like to voice our strong support of the renewal of the mobile vending town ordinance. Members are very enthused by the new Castine Market ownership and what they bring to the table.
- Parking for the Visitors Center volunteers. Volunteers would like to request a dedicated parking space near the VC for in-season hours.

Town Manager's Report February 18, 2025

*LD 2003 Grant Left over funds - When Shawn gets back I will put this on his radar to get something done asap in order for it to be ready for town meeting. The work to include rental ordinance to include Short Term Rental Ordinance which would include registration fees and penalties, and also update sewer and water ordinances to address LD 2003 changes.

-Wildfire Protection Grant -Waiting for the next meeting to be scheduled

*Solar Update - Performa documents review and discussion on February 24, 2025. Also need to hold a listening session on Solar before decision time. I think we have learned a lot thus far about options for solar at the landfill. We need to eventually make a decision for town meeting vote.

*OPM and Fire Station Budget - I did a lot of research over the last week, as well as talked to Colliers about the Fire Station. The amount that I stated at Budget Workshop, in fact does not get us to bid out phase. It gets us through Predesign plan, but gets much of the site study work done and anticipation of the final design and bid documents. Still won't change the amount that I stated, as that will be going into the Fire Station Capital Reserve Fund, so the discussion will be the same, and the future impact of raising these funds will work towards the final design, bond, and debt service. Once an OPM is in place, and we actually have the money to pay them, then I think we need to have a public forum for the predesign phase, and another one once that predesign concept is complete to lock down public acceptance of the fire station. As for the RFQ for an OPM, I will build contingency language in it that is basically a non-appropriation clause. That means should town meeting not appropriate funds at any given level, then the contract at that point becomes null and void. This will allow us to advertise and have chosen the OPM, so that once funding is approved, we can have them go to work July 1.

*Well across from Transfer Station. I need to talk to Shawn a bit about this. I did find some information in some digital file folders, but nothing recent. I am going to talk to Oliver about testing and work on some legal documents and letters to explain to the users the Town's position, although I think this Board should vote to carry forward with these actions. I have also reached out to colleagues for anyone that has gone through reversing providing water for salt contamination.

-Waterfront/Town Dock Study- No update, but I have heard back from state that we could do another forum with a dot exercise. Also have reached out to GEI and Musson about the idea and their thoughts. We will be discussing it this week sometime I think.

-Cyber Security Grant - So I talked to Joe Spinazola as I did a couple more webinars on this grant. I was concerned about the YubiKeys as we are not networked, and they weren't making sense to me as to how they would provide security. What I figured out is that right now, YubiKeys would not be of use for us, so I won't be asking for them. Once we go to a centralized server, then those might be useful to us as it would lock out remote access to our network, but right now, we don't have a network in place that would work with the YubiKeys. I will continue to look at the Cyber Security Training though as part of the grant.--CEDD Job Description - This is complete and ads are up on Indeed and Maine Municipal, Facebook and the Town Website, and will be in Castine Patriot and Ellsworth American next week.

*Congressional Grant Info - Dock Grant - I had one session and have my individual session which was canceled tomorrow and another Cohort training next week. I also met with Zander Parker about his thoughts as I prepare to start writing a narrative for this grant.

*CDS Grant for Sea St Pump Station- Need to have Annaleis Hafford come in and discuss the project with you which will be March 3 I think when she comes to discuss Infrastructure Plan.

*Infrastructure Plan Update Costs with Annaleis Hafford March 3, 2025

*Acadia Dock and Docks - Gazebo for 2024 Season.

- Still working on this with FEMA. Nothing new except for we got \$23,000 reimbursed today from previous work completed.
- NBRC Grant - I don't intend to apply for this in the Spring round. We will see what comes up on the radar for the Fall maybe
- T-Mobile Grant - Still we wait for word on whether we got the Story Walk Grant
- Julia Cooper should be at our meeting to discuss Safe Harbors
- Community Resilience Partnership - We await whether we will get Demographics Grant as part of three town study.
- Project Canopy Grant - This project moves forward into the next steps of looking at the properties by the foresters over the next few weeks/months.
- Governors Waste Diversion Grant - No word yet.
- *General Assistance Ordinance- Let's get this done for our next meeting. Basically, notice, and I think, Public Hearing and the BOS approves and signs it. Like the Traffic Ordinance we are doing today.
- *-Historic Preservation Commission and Library Appeal- ZBA will meet February 19 for the appeal next round.
- *MDOT Traffic Calming- Listening Session is today. Still looking at trailers for speed sign.
- Affordable Housing - Nothing new on this at this time.
- *Heat Pump Water Heaters for Safe Harbor and Water Heater for Safe Harbors and Town Hall?
- *Street Light on Perkins Street Request -Larry Rosen wants to shut off street light at 168 Perkins. 166 Perkins has weighed, in stating they would like it gone also. I called the lighting company twice, but I have not heard back from them. I drove this stretch of road, and I am not sure what it harms having it shut off. I see darker spots before and after it. This is not at an intersection, and moving it down the road to the next pole is probably only going to get those homeowners to complain about it.
- *Main St. Historic Light Repairs The lights have been fixed, but the pigtails are being investigated along with outlets located off the ground, strapped to the posts on the backside as a possible better fix. Same color so they would blend. When I get the proposal I will present it to you.
- Flag Pole saw this pole at the Town Garage, and it appears they are going to try and cut it and re-sue it. Hopefully it will last a while longer. The wood looked a bit dry though, so who know how long it will continue to serve us.
- Sander on Town Truck Joe and Corey have been working on the gears and getting parts for it as there are some issues that need to be addressed with the motor and gears. Also sending in the truck for an ABS issue in early March.
- Harbor Committee Harbor Master will be discussing fees with committee Wednesday
- Road Agent -Joe Spinazola Jr. will be appointed as Road Agent by Town Manager

-Things for the Future Date

- Question HCPC about hazard waste day and towns contributing \$500 or more towards fixed costs for future collection events 2025/ 2026 Budget
- Put PFAS Follow-up Test Funding in Budget for Battle Avenue
- Pesticide Policy find Redundancies in Policy and in Zoning Ordinance, Planning Board?, and Utility Board? Need to do this is my "spare time"
- Salt Shed Cracking and Weeping Inspection and repairs
- Roof Inspection for Emerson Hall and Weathervane still needs straightening

My Schedule

- 2/18/25 BOS Meeting 4PM; Listening Sesh at 5PM
- 2/19/25 Meet with Roberta 9:30-10:30AM
- 2/19/25 HGAC Buy Webinar (Cooperative Buying Group) 11AM-12PM
- 2/19/25 CDS Dock Grant One on One Consultation 1PM-2PM
- 2/19/25 General Assistance Round Table Webinar 2PM-3PM
- 2/19/25 Harbor Committee 4:30PM-5:30PM

2/19/25 ZBA on Library Appeal 5PM-6PM
2/20/25 BOS Budget Workshop 7:30AM-9AM
2/20/25 Meeting with Roberta 10AM-11AM
2/21/25 BOS Town and Gown
2/24/25 Wildfire Grant Meeting 230PM-3PM
2/24/25 BOS Work Session
2/25/25 Maine Municipal Lunch and Learn 12PM-1PM
2/25/25 CDS Dock Grant Cohort Training 2PM-3PM
2/26/25 Planning Board Meeting
2/26/25 Meeting with MMA Risk Management All day 9-4PM

