

***TOWN OF CASTINE, MAINE***

***FINANCIAL STATEMENTS  
WITH INDEPENDENT AUDITOR'S REPORT***

***FOR THE FISCAL YEAR  
ENDED JUNE 30, 2022***

**TOWN OF CASTINE, MAINE**  
**FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

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## ***INDEPENDENT AUDITOR'S REPORT***

To the Board of Selectmen  
Town of Castine  
Castine, ME 04421

### ***Opinions***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Castine, Maine as of and for the fiscal year ended June 30, 2022, which collectively comprise the Town's basic financial statements as listed in the table of contents, including the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Castine, Maine, as of June 30, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Castine, Maine, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Castine, Maine's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibility for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a

substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Town of Castine Water Department, which represents 62%, 69%, and 51%, respectively, of the assets, net position and revenues of the business-type activities. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Town of Castine Water Department, is based solely on the report of the other auditors. The financial statements of the Town of Castine Water Department are presented as of December 31, 2021 and for the year then ended. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 8 and 38 through 45 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's financial statements as a whole. The supplementary information and the schedule of expenditures of federal awards are presented for purposes of additional analysis and is not a required part of the financial statements. The supplementary information and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the State of Maine Department of Education.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Respectfully Submitted,

*James W. Wadman, C.P.A.*

James W. Wadman, C.P.A.

January 3, 2023

**TOWN OF CASTINE, MAINE**  
**Management's Discussion and Analysis**  
**For the Fiscal Year Ended June 30, 2022**

Management of the Town of Castine, Maine (the Town) provides this *Management's Discussion and Analysis* of the Town's financial performance for readers of the Town's financial statements. This narrative overview and analysis of the financial activities of the Town is for the fiscal year ended June 30, 2022. We encourage readers to consider this information in conjunction with the financial statements and accompanying notes that follow. The financial statements herein include all of the activities of the Town using the integrated approach as prescribed by Government Accounting Standards Board (GASB) Statement No. 34 and related subsequent statements.

**FINANCIAL HIGHLIGHTS – PRIMARY GOVERNMENT**

**Government-wide Highlights:**

*Net Position* – The assets of the Town exceeded its liabilities at fiscal year ending June 30, 2022 by \$17,042,178 (presented as “net position”). Of this amount, \$5,292,216 was reported as “unrestricted net position”. Unrestricted net position represents the amount available to be used to meet ongoing obligations to citizens and creditors.

*Changes in Net Position* – The Town's total net position increased by \$513,423 (a 3.1% increase) for the fiscal year ended June 30, 2022. Net position of governmental activities increased by \$268,019 (a 2.2% increase), while net assets of business-type activities showed an increase of \$245,404 (a 5.6% increase).

**Fund Highlights:**

*Governmental Funds – Fund Balances* – As of the close of the fiscal year ended June 30, 2022, the Town's governmental funds reported a combined ending fund balance of \$4,935,918, a decrease of \$342,107 in comparison with the prior year. Of this total fund balance, \$3,265,525 represents general unassigned fund balance. This unassigned fund balance represents approximately 79% of the total general fund expenditures for the year.

**Long-term Debt:**

Long-term debt obligations showed a net decrease of \$799,287 (11.0 %) during the current fiscal year. No new long-term debt obligations were issued. Existing long-term debt obligations were retired according to schedule.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements include three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains additional required supplementary information (budgetary comparison, pension and other post-employment benefit disclosures) and supplementary information. These components are described below:

**Government-wide Financial Statements**

The Government-wide financial statements present the financial picture of the Town from the economic resources measurement focus using the accrual basis of accounting. They present governmental activities and business-type activities separately. These statements include all assets of the Town (including infrastructure) as well as all liabilities (including long-term debt). Additionally, certain elimination entries have occurred as prescribed by the statement in regards to inter-fund activity, payables and receivables.

The government-wide financial statements can be found on pages 9-10 of this report.

**Fund Financial Statements**

The fund financial statements include statements for each of the three categories of activities – governmental, business-type and fiduciary. The governmental activities are prepared using the current financial resources measurement focus and the modified accrual basis of accounting. The business-type activities are prepared using the economic resources measurement focus and the accrual basis of accounting. Fiduciary funds are used to account for resources held for the benefit of parties outside the Town government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of these funds are not available to support the Town's own programs. Reconciliation

of the fund financial statements to the Government-wide financial statements is provided to explain the differences created by the integrated approach. The basic governmental fund financial statements can be found on pages 11-12 of this report. The basic proprietary fund financial statements can be found on pages 13-15 of this report. The Fiduciary fund financial statements can be found on pages 16-17 of this report.

#### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and the fund financial statements. The notes to the financial statements can be found on pages 18-37 of this report.

#### **Required Supplementary Information**

This section includes a budgetary comparison schedule, which includes a reconciliation between the statutory fund balance for budgetary purposes and the fund balance for the general fund as presented in the governmental fund financial statements (if necessary). This section also includes the pension and other post-employment benefits disclosure schedules. Required supplementary information can be found on pages 38-45 of this report.

### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

#### **Net Position**

66% of the Town's net position reflects its investment in capital assets such as land, buildings, equipment and infrastructure (roads, sidewalks and other immovable assets), less any related debt used to acquire those assets that are still outstanding. The Town uses these assets to provide services to citizens; consequently, these assets are not available for future spending. Although, the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

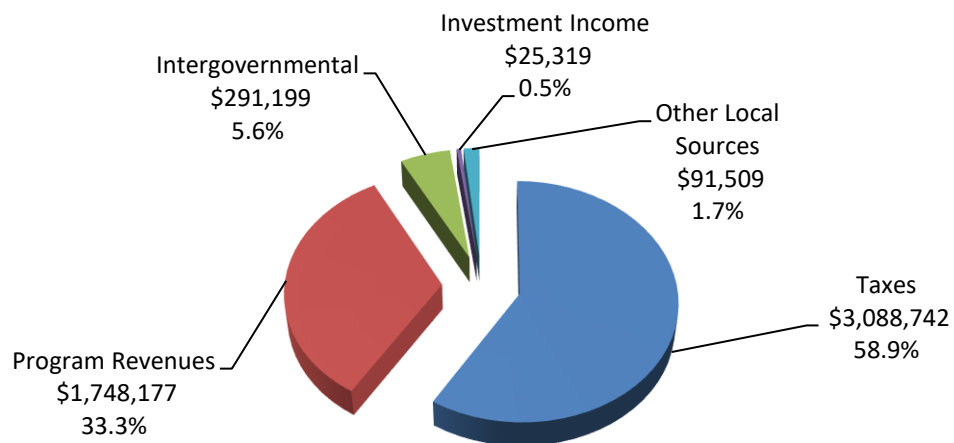
	<b><i>Governmental Activities</i></b>	<b><i>Business-type Activities</i></b>	<b><i>Total 2022</i></b>	<b><i>Total 2021</i></b>	
Current Assets and Other	5,971,028	1,242,391	7,213,419	7,506,178	
Capital Assets	10,505,169	7,306,604	17,811,773	17,763,520	
<b><i>Total Assets</i></b>	<b>16,476,197</b>	<b>8,548,995</b>	<b>25,025,192</b>	<b>25,269,698</b>	
Current Liabilities and Other	1,336,603	638,667	1,975,270	1,925,863	
Long Term Liabilities	2,722,722	3,285,022	6,007,744	6,815,080	
<b><i>Total Liabilities</i></b>	<b>4,059,325</b>	<b>3,923,689</b>	<b>7,983,014</b>	<b>8,740,943</b>	
<b><i>Net Position:</i></b>					
Invested in Capital Assets	7,639,481	3,601,075	11,240,556	10,394,122	
Restricted	509,406	-	509,406	555,576	
Unrestricted	4,267,985	1,024,231	5,292,216	5,579,057	
<b><i>Total Net Position</i></b>	<b>12,416,872</b>	<b>4,625,306</b>	<b>17,042,178</b>	<b>16,528,755</b>	
<b><i>Total Liabilities &amp; Net Position</i></b>	<b>16,476,197</b>	<b>8,548,995</b>	<b>25,025,192</b>	<b>25,269,698</b>	

#### **Changes in Net Position**

Approximately 59 percent of the Town's total revenue came from property and excise taxes, approximately 8 percent came from State subsidies and grants, and approximately 33 percent came from services, investment earnings and other sources. Depreciation expense on the Town's governmental and business-type activity assets represents \$558,196 of the total expenses for the fiscal year.

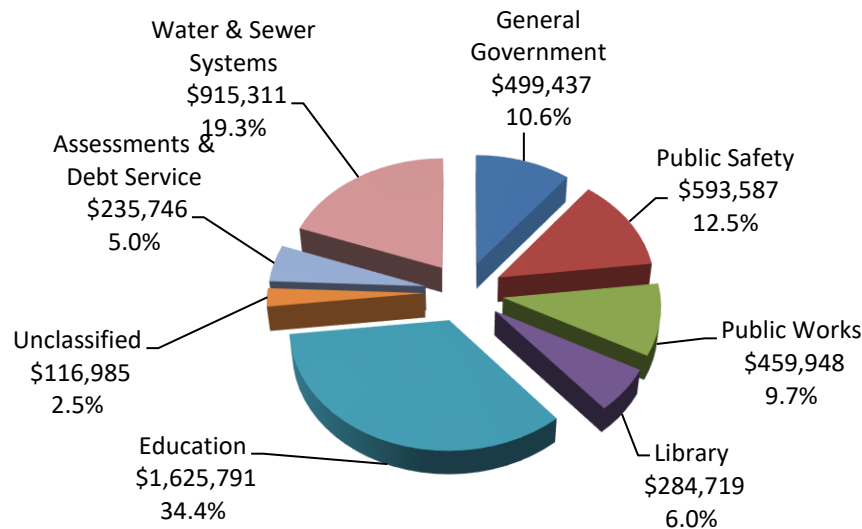
	<i>Governmental</i>	<i>Business-type</i>			
	<i>Activities</i>	<i>Activities</i>	<i>Total 2022</i>	<i>Total 2021</i>	
<b>Revenues:</b>					
Taxes	3,088,742		3,088,742	3,111,998	
Program Revenues	587,531	1,160,646	1,748,177	1,941,076	
Intergovernmental	291,199		291,199	78,117	
Investment Income	25,249	70	25,319	15,608	
Other Local Sources	91,509		91,509	146,483	
<b>Total</b>	<b>4,084,231</b>	<b>1,160,716</b>	<b>5,244,946</b>	<b>5,293,283</b>	
<b>Expenses:</b>					
General Government	499,437		499,437	451,632	
Public Safety	593,587		593,587	609,605	
Public Works	459,948		459,948	386,601	
Library	284,719		284,719	225,283	
Education	1,625,791		1,625,791	1,409,951	
Unclassified	116,985		116,985	70,213	
Assessments & Debt Service	235,746		235,746	221,462	
Water & Sewer Systems		915,311	915,311	903,694	
<b>Total</b>	<b>3,816,212</b>	<b>915,311</b>	<b>4,731,524</b>	<b>4,278,441</b>	
<b>Changes in Net Position</b>	<b>268,019</b>	<b>245,404</b>	<b>513,423</b>	<b>1,014,842</b>	

## Revenues by Source - Governmental and Business-Type





## Expenditures by Source - Governmental and Business-Type



### **FINANCIAL ANALYSIS OF THE TOWN'S INDIVIDUAL FUNDS**

#### **Governmental Funds**

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the fiscal year, the Town's governmental funds reported ending fund balances of \$4,935,918, a decrease of \$342,107 in comparison with the prior year. Approximately 66 percent of this total amount constitutes unassigned fund balance. The remainder is reserved to indicate that it is not available for spending because it has been committed to liquidate contracts and commitments of the prior fiscal year or for a variety of other purposes.

Variances between actual General Fund operations and the final amended budget included the following:

- \$102,082 positive variance in revenues. The Town received \$104,832 in ARPA funds.
- \$18,995 positive variance in expenditures. Overlay on taxes was \$111,892. Public Safety operated \$78,957 below budget. The School Department utilized \$206,861 of carryforward balance.

### **CAPITAL ASSET ADMINISTRATION**

The Town's investment in capital assets for its governmental and business-type activities amounts to \$25,278,235, net of accumulated depreciation of \$7,466,463 leaving a net book value of \$17,811,773. Current year additions include a \$400,000 property purchase, \$107,311 in road improvements and \$99,137 in vehicle and equipment purchases. Retirements, impairments or trade-ins included \$152,450 in fully depreciated vehicles and \$26,411 in water department retirements during the current fiscal year.

### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town's finances for all citizens, taxpayers, investors and creditors. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Castine, 67 Court Street, P.O. Box 204, Castine, ME 04421.

**TOWN OF CASTINE, MAINE**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2022**

(Exhibit I)

<u>Assets &amp; Deferred Outflows</u>	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
<u>Assets</u>			
Cash and Cash Equivalents	\$5,820,247	\$101,579	\$5,921,826
Accounts Receivable, net of Allowance for Uncollectible Accounts	\$28,628	\$264,306	\$292,934
Prepaid Expenses	\$1,937	\$36,216	\$38,153
Taxes and Tax Liens Receivable	\$39,618		\$39,618
Due from Other Funds		\$840,290	\$840,290
<u>Capital Assets:</u>			
Land	\$514,637	\$85,354	\$599,991
Other Capital Assets, net of Accumulated Depreciation	\$9,990,532	\$7,221,250	\$17,211,782
<u>Total Assets</u>	<u>\$16,395,598</u>	<u>\$8,548,995</u>	<u>\$24,944,594</u>
<u>Deferred Outflows of Resources</u>			
Related to Pensions	\$20,367		\$20,367
Related to Other Post-Employment Benefits	\$60,231		\$60,231
<u>Total Deferred Outflows of Resources</u>	<u>\$80,598</u>	<u>\$0</u>	<u>\$80,598</u>
<u>Total Assets &amp; Deferred Outflows</u>	<u>\$16,476,196</u>	<u>\$8,548,995</u>	<u>\$25,025,192</u>
<u>Liabilities, Deferred Inflows and Net Position</u>			
<u>Liabilities:</u>			
<u>Current Liabilities:</u>			
Accrued Expenses	\$81,785	\$24,410	\$106,195
Accounts Payable	\$133,811	\$10,871	\$144,682
Due to Other Funds	\$702,607	\$182,879	\$885,486
<u>Long-Term Liabilities:</u>			
Net Pension Liability	\$0		\$0
Net Other Post-Employment Benefits Liability	\$236,676		\$236,676
<u>General Obligation Bonds Payable:</u>			
Due within one year	\$379,642	\$420,507	\$800,149
Due in more than one year	\$2,486,046	\$3,285,022	\$5,771,068
<u>Total Liabilities</u>	<u>\$4,020,567</u>	<u>\$3,923,689</u>	<u>\$7,944,255</u>
<u>Deferred Inflows of Resources:</u>			
Related to Pensions	\$3,844		\$3,844
Related to Other Post-Employment Benefits	\$27,092		\$27,092
Property Taxes Collected in Advance	\$7,822		\$7,822
<u>Total Deferred Inflows of Resources</u>	<u>\$38,758</u>	<u>\$0</u>	<u>\$38,758</u>
<u>Net Position</u>			
Net Investment in Capital Assets	\$7,639,481	\$3,601,075	\$11,240,556
Restricted	\$509,406	\$0	\$509,406
Unrestricted	\$4,267,985	\$1,024,231	\$5,292,216
<u>Total Net Position</u>	<u>\$12,416,872</u>	<u>\$4,625,307</u>	<u>\$17,042,178</u>
<u>Total Liabilities, Deferred Inflows &amp; Net Position</u>	<u>\$16,476,196</u>	<u>\$8,548,995</u>	<u>\$25,025,192</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

**TOWN OF CASTINE, MAINE**

(Exhibit II)

**STATEMENT OF ACTIVITIES****FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

<b><u>Functions/Programs</u></b>		<b><u>Program Revenues</u></b>		<b><u>Net (Expense) Revenue and Changes in Net Position</u></b>		
		<b><u>Charges for</u></b>	<b><u>Operating</u></b>	<b><u>Governmental</u></b>	<b><u>Business-type</u></b>	
<b><u>Primary Government</u></b>	<b><u>Expenses</u></b>	<b><u>Services</u></b>	<b><u>Grants</u></b>	<b><u>Activities</u></b>	<b><u>Activities</u></b>	<b><u>Total</u></b>
<b><u>Governmental Activities</u></b>						
General Government	\$499,437	\$58,808		(\$440,629)		(\$440,629)
Public Safety	\$593,587	\$223,235		(\$370,351)		(\$370,351)
Public Works	\$459,948		\$12,944	(\$447,004)		(\$447,004)
Library	\$284,719		\$131,238	(\$153,480)		(\$153,480)
Education	\$1,625,791	\$20,148	\$141,158	(\$1,464,485)		(\$1,464,485)
Unclassified	\$116,985			(\$116,985)		(\$116,985)
Assessments & Debt Service	\$235,746			(\$235,746)		(\$235,746)
<b><u>Total Governmental Activities</u></b>	<b><u>\$3,816,212</u></b>	<b><u>\$302,191</u></b>	<b><u>\$285,340</u></b>	<b><u>(\$3,228,681)</u></b>	<b><u>\$0</u></b>	<b><u>(\$3,228,681)</u></b>
<b><u>Business-type Activities</u></b>						
Water Department	\$459,214	\$590,835			\$131,621	\$131,621
Sewer Department	\$456,097	\$569,811			\$113,713	\$113,713
<b><u>Total Business-type Activities</u></b>	<b><u>\$915,311</u></b>	<b><u>\$1,160,646</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$245,334</u></b>	<b><u>\$245,334</u></b>
<b><u>Total Primary Government</u></b>	<b><u>\$4,731,524</u></b>	<b><u>\$1,462,837</u></b>	<b><u>\$285,340</u></b>	<b><u>(\$3,228,681)</u></b>	<b><u>\$245,334</u></b>	<b><u>(\$2,983,346)</u></b>
<b><u>General Revenues:</u></b>						
Property Tax Revenues				\$2,913,300		\$2,913,300
Excise Taxes				\$175,442		\$175,442
State Revenue Sharing				\$105,859		\$105,859
Investment Earnings				\$25,249	\$70	\$25,319
Other Intergovernmental Revenues & On-Behalf Contributions				\$185,340		\$185,340
Operating Transfers				\$256		\$256
Other Revenues				\$91,253		\$91,253
<b><u>Total Revenues, Special Items and Transfers</u></b>				<b><u>\$3,496,699</u></b>	<b><u>\$70</u></b>	<b><u>\$3,496,769</u></b>
<b><u>Changes in Net Position</u></b>				<b><u>\$268,019</u></b>	<b><u>\$245,404</u></b>	<b><u>\$513,423</u></b>
<b><u>Net Position - Beginning</u></b>				<b><u>\$12,148,853</u></b>	<b><u>\$4,379,902</u></b>	<b><u>\$16,528,755</u></b>
<b><u>Net Position - Ending</u></b>				<b><u>\$12,416,872</u></b>	<b><u>\$4,625,307</u></b>	<b><u>\$17,042,178</u></b>

The Notes to the Financial Statements are an Integral Part of this Statement.

**TOWN OF CASTINE, MAINE**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**JUNE 30, 2022**

(Exhibit III)

<u>Assets</u>	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Total Governmental Funds</u>
Cash and Cash Equivalents	\$5,820,247		\$5,820,247
Accounts Receivable, net	\$28,628		\$28,628
Prepaid Expenses	\$1,937		\$1,937
Taxes and Tax Liens Receivable	\$39,618		\$39,618
Due from Other Funds		\$1,150,061	\$1,150,061
<u>Total Assets</u>	<u>\$5,890,430</u>	<u>\$1,150,061</u>	<u>\$7,040,490</u>
<b><u>Liabilities, Deferred Inflows &amp; Fund Balances</u></b>			
<b><u>Liabilities:</u></b>			
Accrued Expenses	\$81,785		\$81,785
Accounts Payable	\$133,811		\$133,811
Due to Other Funds	\$1,150,061		\$1,150,061
Due to Fiduciary Funds	\$3,849		\$3,849
Due to Proprietary Funds	\$698,758		\$698,758
<u>Total Liabilities</u>	<u>\$2,068,264</u>	<u>\$0</u>	<u>\$2,068,264</u>
<b><u>Deferred Inflows of Resources:</u></b>			
Property Taxes Collected in Advance	\$7,822		\$7,822
Unavailable Tax Revenue	\$28,487		\$28,487
<u>Total Deferred Inflows of Resources</u>	<u>\$36,309</u>	<u>\$0</u>	<u>\$36,309</u>
<b><u>Fund Balances:</u></b>			
Restricted	\$509,406		\$509,406
Committed	\$0	\$1,150,061	\$1,150,061
Assigned	\$10,927		\$10,927
Unassigned	\$3,265,525		\$3,265,525
<u>Total Fund Balances</u>	<u>\$3,785,857</u>	<u>\$1,150,061</u>	<u>\$4,935,918</u>
<u>Total Liabilities, Deferred Inflows &amp; Fund Balances</u>	<u>\$5,890,430</u>	<u>\$1,150,061</u>	<u>\$7,040,490</u>
<u>Total Fund Balance - Governmental Funds</u>			\$4,935,918
Net position reported for governmental activities in the statement of net position is different because:			
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds			\$10,505,169
Deferred Inflows and Outflows related to Pension Plans and Other Post-Employment Benefits			\$49,662
Some liabilities, including bonds payable, are not due and payable in the current period and therefore, are not reported in the funds. This amount represents long term debt outstanding			(\$2,865,688)
This amount represents net pension liability			\$0
This amount represents net other post-employment benefits liability			(\$236,676)
Delinquent taxes are recognized as revenue in the period for which levied in the government-wide financial statements, but are reported as unavailable revenue (a deferred inflow) in governmental funds			\$28,487
<u>Net Position of Governmental Activities</u>			<u>\$12,416,872</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

**TOWN OF CASTINE, MAINE**

(Exhibit IV)

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES****IN FUND BALANCES - GOVERNMENTAL FUNDS****FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

	<i>General Fund</i>	<i>Capital Projects Fund</i>	<i>Total Governmental Funds</i>
<b><u>Revenues:</u></b>			
Property Tax Revenues	\$2,911,020		\$2,911,020
State Road Assistance	\$12,944		\$12,944
Excise Taxes	\$175,442		\$175,442
State Revenue Sharing	\$105,859		\$105,859
Maine Maritime Academy Support	\$152,135		\$152,135
Investment Earnings	\$25,249		\$25,249
Other Intergovernmental Revenues & On-Behalf Contributions	\$185,340		\$185,340
Municipal Fees, Licenses and Permits	\$129,908		\$129,908
Interest on Taxes	\$6,503		\$6,503
Rental Income	\$22,800		\$22,800
Other Revenues	\$2,679	\$59,271	\$61,950
<b><u>Total Revenues</u></b>	<b><u>\$3,729,879</u></b>	<b><u>\$59,271</u></b>	<b><u>\$3,789,151</u></b>
<b><u>Expenditures (Net of Departmental Revenues):</u></b>			
<b><u>Current:</u></b>			
General Government	\$434,819	\$1,466	\$436,285
Public Safety	\$539,152	\$23,059	\$562,211
Public Works	\$259,012	\$156,620	\$415,632
Library	\$239,443	\$24,578	\$264,021
Education	\$1,459,407		\$1,459,407
Unclassified	\$64,648	\$452,337	\$516,985
Assessments & Debt Service	\$608,210		\$608,210
<b><u>Total Expenditures</u></b>	<b><u>\$3,604,691</u></b>	<b><u>\$658,060</u></b>	<b><u>\$4,262,752</u></b>
<b><u>Excess of Revenues over Expenditures</u></b>	<b><u>\$125,188</u></b>	<b><u>(\$598,789)</u></b>	<b><u>(\$473,601)</u></b>
<b><u>Other Financing Sources (Uses):</u></b>			
Operating Transfers In	\$132,938	\$518,650	\$651,588
Operating Transfers Out	(\$520,094)		(\$520,094)
<b><u>Net Change in Fund Balances</u></b>	<b><u>(\$261,968)</u></b>	<b><u>(\$80,139)</u></b>	<b><u>(\$342,107)</u></b>
<b><u>Beginning Fund Balances</u></b>	<b><u>\$4,047,825</u></b>	<b><u>\$1,230,200</u></b>	<b><u>\$5,278,025</u></b>
<b><u>Ending Fund Balances</u></b>	<b><u>\$3,785,857</u></b>	<b><u>\$1,150,061</u></b>	<b><u>\$4,935,918</u></b>
<b><u>Reconciliation to Statement of Activities, change in Net Position:</u></b>			
Net Change in Fund Balances - Above			(\$342,107)
Pension and Other Post-Employment Benefits Plans (Deferred Outflows, Net Liability, Deferred Inflows)			(\$26,205)
Delinquent taxes are recognized as revenue in the period for which levied in the government-wide financial statements, but are recorded as unavailable revenue (a deferred inflow) in governmental funds			\$2,280
Bond Proceeds are not treated as Revenue in the Government-Wide financial statements, bond repayments are not treated as Expenditures in the Government-Wide financial statements			\$382,149
Governmental funds report capital outlays as expenditures, while in the statement of activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense.			\$251,901
<b><u>Changes in Net Position of Governmental Activities</u></b>			<b><u>\$268,019</u></b>

The Notes to the Financial Statements are an Integral Part of this Statement.

**TOWN OF CASTINE, MAINE**

(Exhibit V)

**STATEMENT OF NET POSITION - PROPRIETARY FUNDS****JUNE 30, 2022**

	<u>Water Department</u>	<u>Sewer Department</u>	<u>Totals</u>
<u>Assets</u>			
<u>Current Assets:</u>			
Cash and Cash Equivalents	\$101,579		\$101,579
Accounts Receivable - net	\$146,946	\$117,360	\$264,306
Prepaid Expenses	\$36,216		\$36,216
Due from Other Funds	\$840,290		\$840,290
<u>Total Current Assets</u>	<u>\$1,125,031</u>	<u>\$117,360</u>	<u>\$1,242,391</u>
<u>Noncurrent Assets:</u>			
<u>Capital Assets:</u>			
Depreciable Assets	\$6,313,116	\$5,082,475	\$11,395,591
Accumulated Depreciation	(\$2,100,240)	(\$1,988,747)	(\$4,088,987)
<u>Total Noncurrent Assets</u>	<u>\$4,212,876</u>	<u>\$3,093,728</u>	<u>\$7,306,604</u>
<u>Total Assets</u>	<u>\$5,337,907</u>	<u>\$3,211,088</u>	<u>\$8,548,995</u>
<u>Liabilities</u>			
<u>Current Liabilities:</u>			
Accounts Payable	\$10,871		\$10,871
Accrued Expenses	\$13,286	\$11,124	\$24,410
Due to Other Funds		\$182,879	\$182,879
Current Portion of Long-Term Debt	\$210,762	\$209,745	\$420,507
<u>Total Current Liabilities</u>	<u>\$234,919</u>	<u>\$403,748</u>	<u>\$638,667</u>
<u>Long-Term Liabilities:</u>			
Bonds Payable	\$2,137,397	\$1,568,132	\$3,705,529
Less Current Portion	(\$210,762)	(\$209,745)	(\$420,507)
<u>Net Long-Term Liabilities</u>	<u>\$1,926,635</u>	<u>\$1,358,387</u>	<u>\$3,285,022</u>
<u>Total Liabilities</u>	<u>\$2,161,554</u>	<u>\$1,762,135</u>	<u>\$3,923,689</u>
<u>Net Position</u>			
<u>Net Position</u>			
Net Investment in Capital Assets	\$2,075,479	\$1,525,596	\$3,601,075
Restricted	\$0	\$0	\$0
Unrestricted (Deficit)	\$1,100,874	(\$76,643)	\$1,024,231
<u>Total Net Position</u>	<u>\$3,176,353</u>	<u>\$1,448,954</u>	<u>\$4,625,307</u>
<u>Total Liabilities and Net Position</u>	<u>\$5,337,907</u>	<u>\$3,211,088</u>	<u>\$8,548,995</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

**TOWN OF CASTINE, MAINE**

(Exhibit VI)

**STATEMENT OF REVENUES, EXPENSES AND CHANGES****IN NET POSITION - PROPRIETARY FUNDS****FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

	<u>Water Department</u>	<u>Sewer Department</u>	<u>Totals</u>
<u>Operating Revenues:</u>			
Charges for Services	\$590,835	\$569,811	\$1,160,646
<u>Total Operating Revenues</u>	<u>\$590,835</u>	<u>\$569,811</u>	<u>\$1,160,646</u>
<u>Operating Expenses:</u>			
Operation and Maintenance	\$245,640	\$277,633	\$523,273
Depreciation	\$136,360	\$129,567	\$265,927
Assessments	\$3,484		\$3,484
<u>Total Operating Expenses</u>	<u>\$385,484</u>	<u>\$407,200</u>	<u>\$792,684</u>
<u>Operating Profit (Loss)</u>	\$205,351	\$162,611	\$367,962
<u>Other Revenues</u>			
Interest Earned	\$70		\$70
Interest Expense	(\$73,730)	(\$48,898)	(\$122,628)
<u>Change in Net Position</u>	\$131,691	\$113,713	\$245,404
<u>Net Position - Beginning</u>	<u>\$3,044,662</u>	<u>\$1,335,240</u>	<u>\$4,379,902</u>
<u>Net Position - Ending</u>	<u>\$3,176,353</u>	<u>\$1,448,954</u>	<u>\$4,625,307</u>

The Notes to the Financial Statements are an Integral Part of this Statement.



**TOWN OF CASTINE, MAINE**

(Exhibit VII)

**STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS****FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

	<u>Water Department</u>	<u>Sewer Department</u>	<u>Totals</u>
<u>Cash Flows from Operating Activities:</u>			
Received from Customers	\$590,940	\$557,263	\$1,148,203
Payments to Suppliers	(\$231,176)	(\$261,304)	(\$492,480)
Payments to Employees	(\$16,949)	(\$16,329)	(\$33,278)
(Increase)/Decrease in Due From Other Funds	\$3,938	(\$21,596)	(\$17,658)
<u>Cash Flows from Operations</u>	<u>\$346,753</u>	<u>\$258,034</u>	<u>\$604,787</u>
<u>Cash Flows from Investing Activities:</u>			
Capital Expenditures	(\$62,279)		(\$62,279)
Interest Earned	\$70	\$0	\$70
<u>Cash Flows from Investing</u>	<u>(\$62,209)</u>	<u>\$0</u>	<u>(\$62,209)</u>
<u>Cash Flows from Financing Activities:</u>			
Other Income	\$0	\$0	\$0
Interest on Bonds Payable	(\$74,680)	(\$49,362)	(\$124,042)
Principal on Bonds Payable	(\$207,360)	(\$208,672)	(\$416,032)
<u>Cash Flows from Financing</u>	<u>(\$282,040)</u>	<u>(\$258,034)</u>	<u>(\$540,074)</u>
<u>Net Cash Flows</u>	<u>\$2,504</u>	<u>\$0</u>	<u>\$2,504</u>
<u>Beginning Cash Balance</u>	<u>\$99,075</u>	<u>\$0</u>	<u>\$99,075</u>
<u>Ending Cash Balance</u>	<u>\$101,579</u>	<u>\$0</u>	<u>\$101,579</u>
<u>Reconciliation of Operating Income (Loss) to Net Cash from Operating Activities:</u>			
Operating Income (Loss)	\$205,351	\$162,611	\$367,962
Adjustment to Reconcile Operating Income to Net Cash Provided by Operating Activities;			
Depreciation	\$136,360	\$129,567	\$265,927
Changes in Assets and Liabilities;			
Receivables, net	\$105	(\$12,548)	(\$12,443)
Prepaid Expenses	(\$4,222)		(\$4,222)
Accounts Payable	\$5,221		\$5,221
Due From Other Funds	\$3,938	(\$21,596)	(\$17,658)
<u>Cash Flows from Operations</u>	<u>\$346,753</u>	<u>\$258,034</u>	<u>\$604,787</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

**TOWN OF CASTINE, MAINE**

(Exhibit VIII)

**STATEMENT OF FIDUCIARY NET POSITION****JUNE 30, 2022**

	<i>Witherle Memorial Library</i>	<i>Trust Funds</i>	<i>Total</i>
<i>Assets</i>			
Cash & Cash Equivalents		\$159,124	\$159,124
Investments	\$7,022,781		\$7,022,781
Due from Other Funds		\$9,747	\$9,747
<i>Total Assets</i>	<u>\$7,022,781</u>	<u>\$168,871</u>	<u>\$7,191,652</u>
<i>Liabilities</i>			
Due to Other Funds	\$5,898		\$5,898
<i>Total Liabilities</i>	<u>\$5,898</u>	<u>\$0</u>	<u>\$5,898</u>
<i>Net Position</i>			
Restricted - Witherle Library	\$7,016,883		\$7,016,883
Restricted - Trust Principal		\$30,125	\$30,125
Restricted - Trust Expendable		\$138,746	\$138,746
<i>Total Net Position</i>	<u>\$7,016,883</u>	<u>\$168,871</u>	<u>\$7,185,754</u>
<i>Total Liabilities &amp; Net Position</i>	<u>\$7,022,781</u>	<u>\$168,871</u>	<u>\$7,191,652</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

**TOWN OF CASTINE, MAINE**

(Exhibit IX)

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

	<i>Wetherle Memorial Library</i>	<i>Trust Funds</i>	<i>Total</i>
<u>Additions</u>			
Investment Earnings (Losses)	\$353,549	\$118	\$353,667
Rental Income		\$11,101	\$11,101
Other Additions		\$35	\$35
<u>Total Additions</u>	\$353,549	\$11,254	\$364,803
<u>Reductions</u>			
Lighthouse Expenditures		\$2,208	\$2,208
Fiduciary Fees / Bank Fees	\$45,392		\$45,392
<u>Total Reductions</u>	\$45,392	\$2,208	\$47,600
<u>Other Financing Sources (Uses):</u>			
Operating Transfers In		\$500	\$500
Operating Transfers Out	(\$140,672)	(\$1,700)	(\$142,372)
Unrealized Gains (Losses) from Investments	(\$765,101)		(\$765,101)
<u>Total Other Financing Sources (Uses)</u>	(\$905,773)	(\$1,200)	(\$906,973)
<u>Excess of Additions and other Financing Sources over Reductions and other Financing Uses</u>	(\$597,616)	\$7,846	(\$589,770)
<u>Beginning Net Position</u>	\$7,614,500	\$161,024	\$7,775,524
<u>Ending Net Position</u>	\$7,016,883	\$168,871	\$7,185,754

The Notes to the Financial Statements are an Integral Part of this Statement.

**TOWN OF CASTINE, MAINE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

**Note 1 - Summary of Significant Accounting Policies**

The financial statements of the Town of Castine, Maine (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America, as applied to governmental units (hereinafter referred to as generally accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for the governmental accounting and financial reporting principles. The more significant of the Town's accounting principles are described below.

**A. Financial Reporting Entity**

The accompanying financial statements present the government of the Town of Castine, Maine, which is identified based upon the criteria identified in Governmental Accounting Standards Board (GASB) Statement 14 (as amended), *The Financial Reporting Entity*. The Town is governed under a Selectmen form of government. The Town engages in a comprehensive range of municipal services including administrative services, public safety and fire protection, health and sanitation, transportation and education. In addition, the Town exercises sufficient control over other governmental units that are included as part of the Town's reporting entity. The Town of Castine Water and Sewer Departments are separate departments of the Town of Castine, Maine. The Departments are included in the basic financial statements in the enterprise fund. The financial statements include all operations of the Town. The financial statements of the Water Department are presented as of December 31, 2021. Control or dependence is determined on the basis of budget adoption, taxing authority, funding and appointment of the respective governing board.

**B. Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e. the statement of net position and statement of activities) report information on all of the activities of the Town. Fiduciary activities, whose resources are not available to finance the Town's programs are excluded from the government-wide statements. The material effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Functional expenses may also include an element of indirect cost, designed to recover administrative (overhead) costs. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and the major enterprise fund are reported as separate columns in the respective fund financial statements.

**C. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the *total economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements. Revenues are recognized when transactions occur and expenses and deductions are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied (i.e. intended to finance). Grants are recognized as revenue as soon as all eligibility requirements have been met.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized when they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the

current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, including interest on long-term debt, are recorded only when payment is due.

Property taxes, charges for services and interest associated with the current fiscal period are all considered to be susceptible to accrual and are recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Town.

The Town reports unearned revenue on its governmental fund financial statements. Unearned revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Unearned revenues also arise when resources are received by the Town before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the Town has a legal claim to the resources, the liability for unearned revenue is removed from the balance sheet and the revenue is recognized.

The Town reports the following major governmental funds:

The general fund is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The capital projects fund accounts for the resources obtained and expended for the acquisition or construction of major capital facilities and projects (other than those financed by the proprietary fund).

The Town reports the following major enterprise funds:

The Sewer fund accounts for the activities of the Sewer Department. The Town operates the Sewer Department facility and related administrative costs. Similarly, the Water fund accounts for the activities of the Water Department, reported on a calendar year.

In the Statement of Activities, amounts reported as program revenues include 1) charges to customers or applicants for goods, services, fines and forfeitures, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges to customers for goods and services. Operating expenses include the cost of sales and service, administrative expenses, and depreciation on capital assets. All revenues and expense not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed.

#### D. Assets, Liabilities and Net Position or Fund Balance

##### Deposits and Investments

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of one year or less from the date of acquisition. These investments are not specifically identified with any one fund.

The Town may invest in certificates of deposit, in time deposits, and in any securities in which State of Maine Statutes authorize them to invest in.

Investments are carried at fair value. Income from investments held by the individual funds are recorded in the respective funds as it is earned.

### Accounts Receivable and Payable

All material receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by noncurrent liabilities. Since they do not affect current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

### Capital Assets

Capital assets, which include property, plant, equipment and infrastructure (e.g. roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the asset constructed. Capital assets are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40-50
Infrastructure	15-50
Sewer Lines	100
Equipment	5-20

### Defined Benefit Pension Plan

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Maine Public Employees Retirement System (MPERS) and additions to / deductions from MPERS' fiduciary net position have been determined on the same basis as they are reported by MPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable pursuant to formal commitments or statutory requirements. Investments are reported at fair value. Investment income is recognized when earned and investment expenses are recorded when incurred.

### Other Post-Employment Benefits (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Maine Education Association Benefits Trust (MEABT) and the Maine Municipal Employees Health Trust (MMEHT) and additions to / deductions from fiduciary net position have been determined on the same basis as they are reported by MEABT and MMEHT. For this purpose, benefit payments (including refunds of employer contributions) are recognized when due and payable pursuant to formal commitments or statutory requirements. Investments are reported at fair value. Investment income is recognized when earned and investment expenses are recorded when incurred.

### Accumulated Unpaid Vacation and Sick Leave

Employees are granted vacation and sick leave in varying amounts based on length of service. The value of accumulated vacation and sick leave at June 30 is recorded as a liability on the financial statements.

### Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type financial statements. In the fund financial statements, governmental funds recognize the face amount of debt issued as other financing sources.

### Net Position

Net position is required to be classified into three components - net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

*Net Investment in capital assets* - This component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

*Restricted* - This component of net position consists of restrictions placed on net position use through external constraints imposed by creditors (such as debt covenants), grantors, contributors, or law or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation. The government-wide statement of net position reports \$509,406 of restricted net position of which enabling legislation restricts \$0.

*Unrestricted* - This component consists of net position that does not meet the definition of "restricted" or "net investment in capital assets".

### Fund Balances

The Town has identified June 30, 2022 fund balances on the balance sheet as follows:

	<i>General Fund</i>	<i>Capital Projects Fund</i>	<i>Trust Funds</i>	<i>Total</i>
<u><i>Nonspendable</i></u>				
Cemetery Fund			\$13,152	\$13,152
Robert Gray Fund			\$3,000	\$3,000
Arthur Hawes Fund			\$2,050	\$2,050
Ministerial School Fund			\$1,035	\$1,035
Lighthouse Fund			\$492	\$492
Witherle Clock Fund			\$1,000	\$1,000
Samuel Adams Fuel			\$9,396	\$9,396
<u><i>Restricted</i></u>				
Witherle Library Trust			\$7,016,883	\$7,016,883
Revenue Sharing	\$114,888			\$114,888
ARPA Funds	\$104,832			\$104,832
Education	\$289,686			\$289,686
<u><i>Committed</i></u>				
Capital Projects Fund		\$1,150,061		\$1,150,061
<u><i>Assigned</i></u>				
Revaluation	\$7,927			\$7,927
Tax Anticipation Note Interest	\$3,000			\$3,000
<u><i>Unassigned</i></u>	\$3,265,525		\$138,746	\$3,404,270
<u><i>Total Fund Balances</i></u>	<u>\$3,785,857</u>	<u>\$1,150,061</u>	<u>\$7,185,754</u>	<u>\$12,121,672</u>

In accordance with GASB Statement 54, the Town classifies governmental fund balances as follows:

*Non-spendable* - includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.

*Restricted* - includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as grantors or creditors, or amounts constrained due to constitutional provisions or enabling legislation.

*Committed* - includes fund balance amounts that are constrained for specific purposes that are internally imposed by the Town through formal action at the highest level of decision making authority and does not lapse at the end of the year.

*Assigned* - includes fund balance amounts that are intended to be used for specific purposes that are neither considered Restricted nor Committed.

*Unassigned* - includes fund balance amounts that are not considered to be Non-spendable, Restricted, Committed or Assigned.

The Town considers restricted, committed, assigned and unassigned amounts to be spent in that order when expenditures are incurred for which any of those amounts are available.

#### E. Budgetary Accounting

Formal budgetary accounting is employed as a management control for the general fund only. Annual operating budgets are adopted each fiscal year by the registered voters of the Town at their annual Town meeting. Budgets are established in accordance with generally accepted accounting principles. Budgetary control is exercised at the selectman level, since individual department heads do not exist. All unencumbered budget appropriations lapse at the end of the year unless specifically designated by the Board of Selectmen or required by law.

#### F. Endowments

In the fiduciary funds, there are established endowment funds for the cemetery perpetual care. The investment earnings of these funds are used for the specific purposes that the funds were established for and shall be paid out by order of those persons responsible for administering the funds. State law directs that, subject to the intent of a donor expressed in the gift instrument, an institution may appropriate for expenditure or accumulate so much of an endowment fund as the institution determines is prudent for the uses, benefits, purposes, and duration for which the endowment is established.

#### G. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### Note 2 - Deposits and Investments

#### Deposits

Custodial credit risk is the risk that in the event of a bank failure, a government's deposits may not be returned to it. The Town's deposit policy for custodial credit risk requires compliance with the provisions authorized by Maine State Statutes. The Town requires that, at the time funds are deposited, there is collateral in place to cover the deposits in excess of the FDIC insurance limits.

State Statutes require banks either to give bond or to pledge government securities (types of which are specifically identified in the Statutes) to the Town in the amount of the Town's deposits. The Statutes allow pledged securities to be reduced by the amount of the deposits insured by the Federal Deposit Insurance Corporation (FDIC).

The financial institutions holding the Town's cash accounts are participating in the Federal Deposit Insurance Corporation (FDIC) program. For interest and non-interest bearing cash accounts, the Town's cash deposits, including certificates of deposit, are insured up to \$250,000 each (interest and non-interest bearing ) by the FDIC. For deposits exceeding the \$250,000 FDIC limits, the Town's financial institution provides collateral protection.

At year end, the carrying value of the Town's deposits was \$6,085,027 and the bank balance was \$6,178,030. Of the bank balance, the entire amount was insured or collateralized as of June 30, 2022.



### Investments

Investments are separated into short-term and long-term categories. All short-term investments are held in a brokerage account containing money market mutual funds. Long-term investments are held in a brokerage account that is invested in equity and mutual funds. All short-term and long-term investments are recorded based on level 1 inputs and measured on a recurring basis.

Short-term investments:	
Money Market funds	\$363,249
Fixed income bonds and mutual funds	<u>\$349,566</u>
Total short-term investments	<u><u>\$712,815</u></u>
Long-term investments:	
Equities	\$5,109,507
Fixed income bonds and mutual funds	<u>\$1,200,459</u>
Total long-term investments	<u><u>\$6,309,966</u></u>

The long-term investments are managed by an investment advisor to maximize long-term gain while minimizing volatility. These investments are maintained as a stabilization reserve in the event that the regular annual donations encounter shortfalls.

Investment returns were as follows:	
Investment income (loss)	<u><u>(\$411,552)</u></u>

### Return Objectives

In support of the mission of the Town, fiduciary assets are to be invested to provide sufficient growth in the form of total return from dividends, income, earnings and price appreciation to meet the Town's requirements and to maintain principal for future library needs.

### Risk Parameters

To meet the stated objectives, the entirety of the Town's portfolio is dedicated to an equity position in order to produce long-term appreciation of principal. The allocation of holdings should reasonably attempt to reduce overall portfolio volatility.

### Fair Value

Certain assets are recorded at fair value to provide additional insight into the Town's financial position. These certain assets are measured on a recurring basis. Assets are grouped in three levels, based on the markets in which the assets are traded and the reliability of the assumptions used to determine value. A brief description of each follows:

- Level 1 - Valuation is based on quoted prices for identical instruments in active markets.
- Level 2 - Valuation is based on quoted prices for similar instruments or on prices determined from inactive markets or on model-based techniques.
- Level 3 - Valuation is generated from model-based techniques that use at least one significant assumption not observable in the market.

Fair values of assets at June 30, 2022 measured on a recurring basis are as follows:

	<u>2022</u>
	<u>Fair Value</u>
<b>Quoted Prices in Active Markets (Level 1)</b>	
Money Market funds, equities,	
Fixed income bonds and mutual funds	<u>\$7,022,781</u>
Total Level 1	<u><u>\$7,022,781</u></u>

**Note 3 - Property Taxes**

Property taxes were assessed on April 1, 2021 and committed on August 2, 2021. Interest of 6% per annum is charged on delinquent taxes. Tax liens are recorded on property taxes remaining unpaid twelve months after the commitment date. Tax liens unpaid for a period of eighteen months expire and the property becomes tax acquired by the Town. For governmental funds, only property taxes which are intended to finance the current fiscal year and collected within 60 days subsequent to year-end are recorded as revenue. Accordingly, \$28,487 of the property taxes receivable have been classified as unavailable tax revenue on the general fund balance sheet.

**Note 4 - Capital Assets**

Capital asset activity for the year ended June 30, 2022 was as follows:

	<i>Beginning Balance</i>	<i>Increases</i>	<i>Decreases</i>	<i>Ending Balance</i>
<b><u>Governmental Activities:</u></b>				
<b><u>Capital assets not being depreciated</u></b>				
Land	\$514,637	\$400,000		\$914,637
<b><u>Capital assets being depreciated</u></b>				
Buildings	\$3,423,383			\$3,423,383
Equipment and Vehicles	\$1,409,362	\$36,858	\$152,450	\$1,293,770
Infrastructure	\$8,143,544	\$107,311		\$8,250,855
<i>Total capital assets being depreciated</i>	<i>\$12,976,288</i>	<i>\$144,169</i>	<i>\$152,450</i>	<i>\$12,968,007</i>
<b><u>Less accumulated depreciation for</u></b>				
Buildings	\$940,364	\$71,751		\$1,012,115
Equipment and Vehicles	\$926,315	\$47,192	\$152,450	\$821,057
Infrastructure	\$1,370,978	\$173,326		\$1,544,304
<i>Total accumulated depreciation</i>	<i>\$3,237,657</i>	<i>\$292,269</i>	<i>\$152,450</i>	<i>\$3,377,476</i>
<i>Net capital assets being depreciated</i>	<i>\$9,738,631</i>	<i>(\$148,099)</i>	<i>\$0</i>	<i>\$9,590,532</i>
<b><u>Governmental Activities</u></b>				
<b><u>Capital Assets, net</u></b>	<b><u>\$10,253,268</u></b>	<b><u>\$251,901</u></b>	<b><u>\$0</u></b>	<b><u>\$10,505,169</u></b>
<b><u>Business-type Activities:</u></b>				
<b><u>Wastewater Department:</u></b>				
<b><u>Capital assets not being depreciated</u></b>				
Land	\$59,608			\$59,608
<b><u>Capital assets being depreciated</u></b>				
Buildings	\$277,152			\$277,152
Equipment and Vehicles	\$299,098			\$299,098
Infrastructure	\$4,446,617			\$4,446,617
<i>Total capital assets being depreciated</i>	<i>\$5,022,867</i>	<i>\$0</i>	<i>\$0</i>	<i>\$5,022,867</i>
<b><u>Less accumulated depreciation for</u></b>				
Buildings	\$239,789	\$994		\$240,783
Equipment and Vehicles	\$256,919	\$13,172		\$270,091
Infrastructure	\$1,362,472	\$115,400		\$1,477,873
<i>Total accumulated depreciation</i>	<i>\$1,859,180</i>	<i>\$129,567</i>	<i>\$0</i>	<i>\$1,988,747</i>
<i>Net capital assets being depreciated</i>	<i>\$3,163,687</i>	<i>(\$129,567)</i>	<i>\$0</i>	<i>\$3,034,120</i>
<b><u>Business-type Activities</u></b>				
<b><u>Capital Assets, net</u></b>	<b><u>\$3,223,295</u></b>	<b><u>(\$129,567)</u></b>	<b><u>\$0</u></b>	<b><u>\$3,093,728</u></b>

<b><u>Water Department:</u></b>	<i>Beginning Balance</i>	<i>Increases</i>	<i>Decreases</i>	<i>Ending Balance</i>
<b><u>Capital assets not being depreciated</u></b>				
Land	\$25,746			\$25,746
<b><u>Capital assets being depreciated</u></b>				
Buildings, Equipment and Infrastructure	\$6,251,502	\$62,279	\$26,411	\$6,287,370
<b><u>Total capital assets being depreciated</u></b>	<b><u>\$6,251,502</u></b>	<b><u>\$62,279</u></b>	<b><u>\$26,411</u></b>	<b><u>\$6,287,370</u></b>
<b><u>Less accumulated depreciation for</u></b>				
Buildings, Equipment and Infrastructure	\$1,990,291	\$136,360	\$26,411	\$2,100,240
<b><u>Total accumulated depreciation</u></b>	<b><u>\$1,990,291</u></b>	<b><u>\$136,360</u></b>	<b><u>\$26,411</u></b>	<b><u>\$2,100,240</u></b>
<b><u>Net capital assets being depreciated</u></b>	<b><u>\$4,261,211</u></b>	<b><u>(\$74,081)</u></b>	<b><u>\$0</u></b>	<b><u>\$4,187,130</u></b>
<b><u>Business-type Activities</u></b>				
<b><u>Capital Assets, net</u></b>	<b><u>\$4,286,957</u></b>	<b><u>(\$74,081)</u></b>	<b><u>\$0</u></b>	<b><u>\$4,212,876</u></b>

Depreciation expense was charged to functions/programs of the primary government as follows;

<b><u>Governmental Activities:</u></b>	
General Government	\$41,469
Public Safety	\$31,375
Public Works, including depreciation of general infrastructure assets	\$188,485
Library	\$20,698
Education	\$10,241
<b>Total Depreciation Expense - Governmental Activities</b>	<b><u>\$292,269</u></b>

#### **Note 5 - Long-Term Debt**

The following is a summary of Long-Term Debt transactions for the Town of Castine for the fiscal year ended June 30, 2022:

	<i>Beginning Balance</i>	<i>Additions (Retirements)</i>	<i>Ending Balance</i>	<i>Amounts Due Within One Year</i>
<b><u>Governmental Activities:</u></b>				
Emerson Hall	\$255,000	(\$21,250)	\$233,750	\$21,250
Infrastructure	\$2,983,152	(\$351,214)	\$2,631,938	\$358,392
School Bus Capital Lease	\$9,685	(\$9,685)	\$0	\$0
<b><u>Total Governmental Activities</u></b>	<b><u>\$3,247,837</u></b>	<b><u>(\$382,149)</u></b>	<b><u>\$2,865,688</u></b>	<b><u>\$379,642</u></b>
<b><u>Business-Type Activities:</u></b>				
Wastewater	\$1,225,000	(\$175,000)	\$1,050,000	\$175,000
Wastewater	\$81,360	(\$8,136)	\$73,224	\$8,136
Wastewater	\$470,443	(\$25,536)	\$444,907	\$26,609
	<b><u>\$1,776,803</u></b>	<b><u>(\$208,672)</u></b>	<b><u>\$1,568,131</u></b>	<b><u>\$209,745</u></b>
<b><u>Business-Type Activities:</u></b>				
Water	\$250,753	(\$30,797)	\$219,956	\$32,337
Water	\$300,000	(\$60,000)	\$240,000	\$60,000
Water	\$26,251	(\$12,992)	\$13,259	\$13,259
Water	\$238,640	(\$23,864)	\$214,776	\$23,864
Water	\$375,255	(\$21,936)	\$353,319	\$22,449
Water	\$789,858	(\$43,719)	\$746,140	\$44,676
Water	\$291,267	(\$15,158)	\$276,109	\$15,401
	<b><u>\$2,272,025</u></b>	<b><u>(\$208,466)</u></b>	<b><u>\$2,063,559</u></b>	<b><u>\$211,987</u></b>
<b><u>Total Business-Type Activities</u></b>	<b><u>\$4,048,828</u></b>	<b><u>(\$417,138)</u></b>	<b><u>\$3,631,690</u></b>	<b><u>\$421,732</u></b>
<b><u>Total Debt</u></b>	<b><u>\$7,296,665</u></b>	<b><u>(\$799,287)</u></b>	<b><u>\$6,497,378</u></b>	<b><u>\$801,374</u></b>

Governmental Activities:

In 2012 the Town issued bonds for the Emerson Hall municipal building with the Maine Municipal Bond Bank. The bonds were issued for \$425,000 with annual principal payments payable of \$21,250. Interest is payable semi-annually at a rate of 1.48% - 3.706%. The balance at June 30, 2022 was \$233,750.

In 2015 the Town issued bonds for infrastructure improvements with the Maine Municipal Bond Bank. The bonds were issued for \$4,654,182 with annual principal and interest payments payable of \$546,259 through 2027. Payments are reduced to \$158,445 beginning in 2028. Interest is payable semi-annually at a rate of .35% - 3.89%. The balance at June 30, 2022 was \$2,631,938.

In 2012 the Town entered into a capital lease for the purchase of a school bus with Mercedes Benz Financial. The lease was issued for \$46,672 with annual principal and interest payments payable of \$10,064. Interest is payable annually at a rate of 3.9128%. The balance at June 30, 2020 was \$0.

Business-Type Activities:

In 2007 the Town issued bonds for Wastewater Department improvements with the Maine Municipal Bond Bank. The bonds were issued for \$3,500,000 with annual principal payments payable of \$175,000. Interest is payable semi-annually at a rate of 1.858% - 1.860%. The balance at June 30, 2022 was \$1,050,000.

In 2010 the Town issued bonds for infrastructure improvements with the Maine Municipal Bond Bank. The bonds were issued for \$2,000,000 with annual principal payments payable of \$51,478 through 2016. Payments are reduced to \$32,000 in 2017. Interest is payable semi-annually at a rate of 2.124% - 5.124%. The business-type activities balance at June 30, 2022 was \$288,000.

In 2002 the Town issued bonds for Water Department improvements with the Maine Municipal Bond Bank. The bonds were issued for \$220,000 with annual principal payments payable of \$9,001 through \$13,259 ending in the year 2023. Interest is payable semi-annually at a rate of 1.42% . The balance at June 30, 2022 was \$13,259.

In 2006 the Town issued bonds for Water Department improvements with the Maine Municipal Bond Bank. The bonds were issued for \$1,200,000 with annual principal payments payable of \$60,000. Interest is payable semi-annually at a rate of 1.78%. The balance at June 30, 2022 was \$240,000.

In 2007 the Town issued bonds for Water Department improvements with the Maine Municipal Bond Bank. The bonds were issued for \$550,000 with annual principal payments payable of \$17,567 through \$41,272 ending in the year 2028. Interest is payable semi-annually at a rate of 2.0% - 6.0%. The balance at June 30, 2022 was \$219,956.

In 2014 the Town issued bonds for Water Department improvements with the Maine Municipal Bond Bank. The bonds were issued for \$500,000 with annual principal payments payable of \$20,306 through \$33,278 ending in the year 2034. Interest is payable semi-annually at a rate of .430% - 3.786%. The balance at June 30, 2022 was \$353,319.

In 2015 the Town issued bonds for infrastructure improvements with the Maine Municipal Bond Bank. The bonds were issued for \$1,590,818 with annual principal and interest payments payable of \$546,259 through 2027. Payments are reduced to \$158,445 beginning in 2028. Interest is payable semi-annually at a rate of .35% - 3.89%. The balance at June 30, 2022 was \$1,191,047.

In 2016 the Town issued bonds for Water Department improvements with the Maine Municipal Bond Bank. The bonds were issued for \$350,000 with annual principal payments payable of \$14,448 through \$22,627 ending in the year 2037. Interest is payable semi-annually at a rate of .91% - 3.5%. The balance at June 30, 2022 was \$276,109.

The following is a summary of debt service requirements along with estimated interest:

<i>Year</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
2023	\$801,374	\$181,093	\$982,467
2024	\$800,627	\$162,286	\$962,913
2025	\$814,183	\$141,681	\$955,864
2026	\$828,858	\$121,680	\$950,538
2027	\$784,507	\$98,137	\$882,644
2028	\$802,228	\$74,392	\$876,620
2029	\$215,671	\$58,317	\$273,987
2030	\$221,259	\$50,305	\$271,564
2031	\$227,094	\$41,909	\$269,003
2032	\$201,410	\$33,912	\$235,322
2033	\$208,086	\$26,341	\$234,427
2034	\$193,864	\$18,796	\$212,660
2035	\$201,223	\$11,308	\$212,531
2036	\$174,368	\$4,134	\$178,502
2037	\$22,627	\$396	\$23,023
<i>Totals</i>	<u>\$6,497,378</u>	<u>\$1,024,688</u>	<u>\$7,522,066</u>

#### **Note 6 - Interfund Receivables and Payables**

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. They are classified as Due From Other Funds and are eliminated on the Statement of Net Position. At June, 30, 2022, Due from Other Funds consist of a payable in the Sewer Department and offsetting receivable in the General Fund of \$182,879. In addition, the General fund owes the Trust funds \$3,849, the Capital projects fund is owed \$1,150,161 and the Water Department \$881,181. Monies are held in the general fund for ease of investing and disbursements. These funds have sufficient liquid assets to retire the interfund balances at any given time.

#### **Note 7 - Defined Benefit Employee Pension Plan**

##### **A. Plan Description**

Qualifying personnel of the Town's School Department participate in the Maine Public Employees Retirement System (System) State Employee and Teacher (SET) Plan. The plan is a multiple-employer, cost-sharing pension plan with a special funding situation. The State of Maine is the non-employer contributing entity in that the State pays the initial unfunded actuarial liability on behalf of teachers, while school systems contribute the normal cost, calculated actuarially, for their teacher members.

##### **B. Pension Benefits**

Benefit terms are established in Maine Statute. The System's retirement programs provide defined retirement benefits based on member's average final compensation and service credit earned as of retirement. Vesting (i.e., eligibility for benefits upon reaching qualification) occurs upon the earning of five years of service credit for State employees and teachers. In some cases, vesting occurs on the earning of one year of service credit immediately preceding retirement at or after normal retirement age. Normal retirement age for State employees and teachers is age 60, 62 or 65. The normal retirement age is determined by whether a member had met certain creditable service requirements on specific dates, as established by statute. The monthly benefit of members who retire before normal retirement age by virtue of having at least 25 years of service credit is reduced by a statutorily prescribed factor for each year of age that a member is below her/his normal retirement age at retirement. The System also provides disability and death benefits which are established by statute for State employee and teacher members.

Upon termination of membership, members' accumulated employee contributions are refundable with interest, credited in accordance with statute. Withdrawal of accumulated contributions results in forfeiture of all benefits and membership rights. The annual interest credited to members' accounts is set by the System's Board of Trustees.

### C. Member and Employer Contributions

Retirement benefits are funded by contributions from members, employers, State contributions and by earnings on investments. Disability and death benefits are funded by employer normal cost contributions and by investment earnings. Member and employer contribution rates are each a percentage of applicable member compensation. Member contribution rates are defined by law or Board rule and depend on the terms of the Plan under which a member is covered. Employer contribution rates are determined through actuarial valuations. For the year ended June 30, 2022, the member contribution rate was 7.65% and the employer contribution rate was 3.84% of applicable member compensation. The employer is also responsible for contributing 14.89% of all federally funded member compensation. The State of Maine, as a non-employer contributing entity, pays 14.29% of the applicable member compensation into the System.

The required contributions paid into the System for the year ended June 30, 2022 and the previous year are as follows:

<i>For the year ended June 30,</i>	<i>Employee Contributions</i>	<i>Employer Contributions</i>	<i>State of Maine Contributions</i>	<i>Applicable Member Compensation</i>
2022	\$40,572	\$20,366	\$75,787	\$530,352
2021	\$39,618	\$21,544	\$74,213	\$517,884
2020	\$44,001	\$24,124	\$82,423	\$575,175

### D. Revenue Recognition

Employer contributions to the System are recognized as additions in the period when they become due pursuant to formal commitments or statutory requirements. Investment income is recognized when earned and investment expenses are recorded when incurred. For the teacher group, total employer and non-employer contributions were the basis for the allocation, adjusted to remove the normal cost contributions paid by local school systems on behalf of their employees. This leaves contributions toward the net pension liability of the Plan as the basis of allocation. This method of allocation properly distributes the collective net pension liability between the State of Maine as the non-employer contributing entity and those School Systems contributing towards the net pension liability of the plan using grant funding.

### E. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2022, the School Department reported a net pension liability of \$0. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by actuarial valuation as of that date. The School Department's proportion of the net pension liability was based on a projection of the School Department's long-term share of contributions to the pension plan relative to the projected contributions of all participating members. At June 30, 2021, the School Department's proportion was .000000%, which was a decrease of 0.000136% from its proportion measured at June 30, 2020.

For the fiscal year ended June 30, 2022, the School Department recognized pension expense of \$21,544. At June 30, 2022, the School Department reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<i>Deferred Outflows of Resources</i>	<i>Deferred Inflows of Resources</i>
Differences between expected and actual experience	\$0	\$0
Changes in Assumptions	\$0	\$0
Net Difference between projected and actual earnings on pension plan investments	\$0	\$0
Changes in proportion and differences between employer contributions and proportionate share of contributions	\$1	\$3,844
Employer Contributions made subsequent to measurement date	\$20,366	\$0
	<u>\$20,367</u>	<u>\$3,844</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year ended June 30,</u>	
2022	\$17,224
2023	(\$701)
2024	\$0
2025	\$0

#### F. Actuarial Assumptions

The total pension liability in the June 30, 2021 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary Increases	2.80% - 13.03% at selected years of service
Investment Rate of Return	6.50%, net of administrative and pension plan investment expense
Cost of Living increases	2.20%

For the School employees, the mortality rate is based on the 2010 Public Plan Teacher Benefits Weighted Healthy Retiree Mortality Table for males and females, projected generationally using the RPEC\_2020 model for the SET Plan.

The actuarial assumptions used in the June 30, 2021 valuation were based on the Entry Age Normal actuarial funding method. Under this funding method, the total employer contribution rate consists of two elements, the normal cost rate and the unfunded actuarial liability rate.

The individual entry age normal method is used to determine liabilities. Under the individual entry age normal method, a normal cost rate is calculated for each employee. This rate is determined by taking the value, as of age at entry into the plan, of the member's projected future benefits, and dividing it by the value, also as of the member's entry age, of their expected future salary. The normal cost for each employee is the product of their pay and their normal cost rate. The normal cost for the group is the sum of the normal costs for all members.

Experience gains and losses, i.e. decreases or increases in liabilities and/or in assets when actual experience differs from the actuarial assumptions, affect the unfunded actuarial accrued liability.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major class of assets. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2021 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Public Equities	30.0%	6.0%
U.S. Government	7.5%	2.3%
Private Equity	15.0%	7.6%
Real Assets:		
Real Estate	10.0%	5.2%
Infrastructure	10.0%	5.3%
Natural Resources	5.0%	5.0%
Traditional Credit	7.5%	3.0%
Alternative Credit	5.0%	4.2%
Diversifiers	10.0%	5.9%
	<u>100%</u>	

#### G. Discount Rate

The discount rate used to measure the total pension liability was 6.50%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made the current contribution rate and that employer and non-employer entity contributions will be made at contractually required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

#### H. Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the School Department's proportionate share of the net pension liability calculated using the discount rate of 6.50%, as well as what the School Department's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.50%) or 1 percentage point higher (7.50%) than the current rate:

	<u>1% Decrease (5.50%)</u>	<u>Current Discount Rate (6.50%)</u>	<u>1% Increase (7.50%)</u>
Proportionate Share of the Net Pension Liability	\$0	\$0	\$0

#### I. Pension Plan Financial and Actuarial Information

Additional financial information and actuarial information can be found in the System's 2021 Comprehensive Annual Financial Report available online at [www.mainepepers.org](http://www.mainepepers.org) or by contacting the System at (207) 512-3100.

#### Note 8 - Other Retirement Benefits

Full time employees of the Town can contribute up to 6% of their salary to a defined contribution retirement plan with the International City Management Association Retirement Corporation. The Town matches the employees contributions. These plans are individually owned with the exception of the Town's contribution, which is fully vested after three years of employment. Retirement expenses for the years ended June 30, 2020, 2021 and 2022 were \$17,188, \$11,732 and \$19,161 respectively.

#### Note 9 - Other Post-Employment Benefits

##### A. Plan Description - School Department Employees Group Life Insurance Plan

Qualifying personnel of the School Department participate in the Group Life Insurance Plan for Retired State Employees and Teachers as provided by the Maine Public Employees Retirement System (SET Plan). The plan is a multiple-employer, cost sharing plan with a special funding situation. As of June 30, 2021 there were 228 employers, including the State of Maine participating in the plan. The State of Maine is also a non-employer contributing entity in that the State pays contributions for retired public school teachers in the Plan.

##### B. Benefits

The Group Life Insurance Plans (the Plans) provide basis group life insurance benefits, during retirement to retirees who participated in the Plans prior to retirement for a minimum of 10 years (the 10 year participation requirement does not apply to recipients of disability retirement benefits). The level of coverage in retirement is initially set to an amount equal to the retiree's average final compensation. The initial amount of basic life is then subsequently reduced at a rate of 15% per year to the greater of 40% of the initial amount or \$2,500.

##### C. Funding Policy

Premium rates are those determined by the System's Board of Trustees to be actuarially sufficient to pay anticipated claims. Premiums for basic life insurance for retired teachers are paid by the State as the total dollar amount of each year's annual required contribution.



#### D. Actuarial Methods and Assumptions

The collective total OPEB liability for the plans was determined by an actuarial valuation as of June 30, 2021, using the following methods and assumptions, applied to all periods included in the measurement:

##### Actuarial Cost Method

Projections of benefits for financial reporting purposes are based on the provisions of the Plans in effect at the time of each valuation and the historical pattern of sharing of premium costs between the employer and plan members. Actuarial methods and assumptions include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of the assets, consistent with the long-term perspective of the funding methodologies. Costs are developed using the individual entry age normal cost method based on a level percentage of payroll. Experience gains and losses, i.e., actual decreases or increases in the liabilities and/or in assets which differ from the actuarial assumptions, affect the unfunded actuarial accrued liability.

##### Asset Valuation Method

Investments are reported at fair value.

##### Significant Actuarial Assumptions

Inflation	2.75%
Salary Increases	2.80% - 13.03% at selected years of service
Investment Rate of Return	6.50%, net of administrative and pension plan investment expense
Participation Rates for Future Retirees	100% of those currently enrolled
Conversion Charges	Apply to the cost of active group life insurance, not retiree group life insurance
Form of Benefit Payment	Lump Sum

For the School employees, the mortality rate is based on the 2010 Public Plan Teacher Benefits Weighted Healthy Retiree Mortality Table for males and females, projected generationally using the RPEC\_2020 model for the SET Plan.

#### E. On-Behalf Payments

As mentioned in Section A. above, contributions are made by the System for participating retired teachers. The summary below provides the School Department's allocation of these contributions as well as the proportionate share of the Net OPEB liability. The Net OPEB Liability is not recorded on the Town financial statements since it is a liability of the State of Maine and not a liability of the Town.

	<i>Allocation of:</i>		
	<i>On-Behalf Payments</i>	<i>Benefits Expense</i>	<i>Net OPEB Liability</i>
2021	\$1,471	\$79	\$6,278

#### A. Plan Description - Town Employees Group Health Insurance Plan

Qualifying personnel of the Town can participate in the Maine Municipal Employees Health Trust postretirement benefit plan. The plan is a single employer OPEB plan.

##### B. Benefits Provided

*Medical/Prescription Drug:* The non-Medicare retirees are offered the same plans that are available to the active employees, as described in the benefits summaries. Medicare retirees are assumed to be enrolled in Medicare Part A and Part B which are primary, and the Retiree Group Companion Plan which includes prescription drug coverage.

*Medicare:* Medicare benefits will be taken into account for any member or dependent while they are eligible to apply for Medicare. The Fund will determine a family member's benefit allowance, if any, based upon the applicable Medicare statutes and regulations. The Fund does not participate in the Medicare Retiree Drug Subsidy program.

*Duration of Coverage:* Medical benefits are provided for the life of retiree and surviving spouses.

*Life Insurance:* The \$2,000 life insurance benefit is provided automatically to all retirees participating in the retiree medical plan. Spouses are not covered for life insurance, but surviving spouses covered by the retiree medical plan are covered for a \$2,000 life insurance benefit as well.

*Dental:* Current retirees do not have access to dental benefits. Future new retirees who retire on and after January 1, 2017 will have access to purchase dental coverage at the Plan COBRA rates. Since retirees pay for the coverage and rates are set to mirror plan experience costs, no additional obligation is anticipated. Program experience will be monitored with future valuations and updated as with all benefit provisions and assumptions.

#### C. Employees covered by benefit terms:

At January 1, 2021, the following employees were covered under the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	1
Inactive employees entitled to but not yet receiving benefit payments	0
Active employees	3
Average age	57.16
Average service	24.92

#### D. Net OPEB Liability

The Town's net OPEB liability was measured as of January 1, 2022, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date.

*Actuarial assumptions* The total OPEB liability in the January 1, 2022 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

<i>Discount Rate</i>	2.06% per annum for 2022 reporting. 2.12% per annum for 2021 reporting.
<i>Salary Increase Rate</i>	2.75% per year.
<i>Administration and claims expense</i>	3.00% per annum.

#### *Healthcare cost trend rates:*

*Pre -Medicare Medical:* Initial trend of 6.25% applied in FYE 2022 grading over 20 years to 3.53% per annum.

*Pre -Medicare Drug:* Initial trend of 13.10% applied in FYE 2022 grading over 20 years to 3.53% per annum.

*Medicare Medical:* Initial trend of 5.00% applied in FYE 2022 grading over 20 years to 3.53% per annum.

*Medicare Drug:* Initial trend of 9.90% applied in FYE 2022 grading over 20 years to 3.53% per annum.

#### E. Actuarial Assumptions

Rates of mortality are based on 112.1% and 118.5% of the 2010 Public Plan General Benefits-Weighted Healthy Retiree, Mortality Table respectively, for males and females. The proposed rates are projected generationally using the RPEC 2020 model, with an ultimate rate of 1.00% for ages 80 and under, grading down to 0.05% at age 95, and further grading down to 0.00% at age 115, along convergence to the ultimate rates in the year 2027. All other parameters used in the RPEC\_2020 model are those included in the published MP-2020 scale. As prescribed by the Trust mortality rates were taken from the assumption for the Maine State Retirement Consolidated Plan for Participating Local Districts as of June 30, 2021.

The actuarial assumptions are the assumptions that were adopted by the Maine State Retirement Consolidated Plan for Participating Local Districts as of June 30, 2021 and based on the experience study covering the period from June 30, 2016 through June 30, 2020.

The Entry Age Normal Actuarial Cost Method was used to value the Plan's actuarial liabilities and to set the normal cost. Under this funding method, a normal cost rate is determined as a level percent of pay for each active Plan member and then summed to produce the total normal cost for the Plan. An open 30-year amortization period was used. The amortization method is a level dollar amortization method. The unfunded actuarial liability is the difference between the actuarial liability and the actuarial value of assets.

For medical and pharmacy, historical claims and census records assembled and provided by Maine Municipal through June 30, 2021 were used by the Actuary. Medical and prescription experience for Medicare eligible (ME) and non-Medicare eligible (NME) (actives and retired covered persons) were analyzed by the Actuary. The Actuary assumed that the current enrollment distribution of Benefit Options will remain constant in the future for retirees. The Actuary distributed the cost based on the current covered population and Cheiron's (Actuary) standard age curves which vary by age, gender, and Medicare status. Children costs are converted to a load on the non-Medicare (NME) retirees which implicitly assumes that future retirees will have the same child distributions as current retirees.

The Actuary report does not reflect future changes in benefits, subsidies, penalties, taxes, or administrative costs that may be required as a result of the Patient Protection and Affordable Care Act of 2010 related legislation and regulations.

#### F. Discount Rate

Since the plan is pay as you go and is not funded, the discount rate will be based on a 20-year-tax-exempt general obligation municipal bond index. Using the Bond Buyer 20-Bond GO Index, the discount rate as of December 31, 2021 is based upon an earlier measurement date, as of December 31, 2020 and is 2.12% per annum. The discount rate as of December 31, 2022 is based upon an earlier measurement date, as of December 30, 2021 and is 2.06% per annum. The rate is assumed to be an index rate for 20-year, tax exempt general obligation municipal bonds with an average rate of AA/Aa or higher, for pay as you go plans.

#### G. Changes in the Net OPEB Liability

	<i>Total OPEB Liability</i>	<i>Plan Fiduciary Net Position</i>	<i>Net OPEB Liability</i>
<u>Balances at 1/1/2021 (Reporting 12/31/2021)</u>	\$138,266	\$0	\$138,266
<u>Changes:</u>			
Service Cost	\$2,827		\$2,827
Interest	\$2,938		\$2,938
Changes of benefits	\$0		\$0
Differences between expected and actual experience	(\$24,957)		(\$24,957)
Changes of assumptions	\$12,202		\$12,202
Contributions - employer		\$5,022	(\$5,022)
Benefit payments	(\$5,022)	(\$5,022)	\$0
<u>Net changes</u>	<u>(\$12,012)</u>	<u>\$0</u>	<u>(\$12,012)</u>
<u>Balances at 1/1/2022 (Reporting 12/31/2022)</u>	<u>\$126,254</u>	<u>\$0</u>	<u>\$126,254</u>

#### H. Sensitivity of the Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the Town, as well as what the Town's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (1.06%) or 1 percentage point higher (3.06%) than the current discount rate:

	<i>1.0% Decrease (1.06%)</i>	<i>Discount Rate (2.06%)</i>	<i>1.0% Increase (3.06%)</i>
<i>Net OPEB Liability (Asset)</i>	\$145,356	\$126,254	\$110,411

**I. Sensitivity of the Proportionate Share of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate**

The following represents the net OPEB liability of the Town, as well as what the Town's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	<u>1.0% Decrease</u>	<u>Healthcare Trend Rate</u>	<u>1.0% Increase</u>
Net OPEB Liability (Asset)	\$110,481	\$126,254	\$145,172

**J. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

The impact of experience gains or losses and assumption changes on the Total OPEB Liability are recognized in the OPEB expense over the average expected remaining services life of all active and inactive members of the Plan. As of the beginning of the measurement period, the average was 5 years.

The table below summarizes the current balances of deferred outflows and deferred inflows of resources along with with the net recognition over the next five years, and thereafter.

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$14,192	\$20,400
Changes in Assumptions	\$22,093	\$1,311
Net Difference between projected between projected and actual earnings on OPEB plan investments	\$0	\$0
	<u>\$36,285</u>	<u>\$21,711</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in OPEB expense as follows:

<u>Year ended</u>	
2023	\$20,937
2024	(\$1,261)
2025	(\$2,551)
2026	(\$2,551)
2027	\$0
Thereafter	\$0

**A. Plan Description - School Department Employees Health Insurance Plan**

Qualifying personnel of the School Department can participate in the Maine Education Association Benefits Trust (MEABT) postretirement benefit plan. The plan is a single employer OPEB plan.

**B. Eligibility**

The employee must have participated in the MEABT health plan for the 12 months prior to retirement, and have 10 years of continuous active service and enrollment in the health plan (under age 50), or 5 years of continuous active service and enrollment in the health plan (age 50 or above), in order to be eligible for postretirement benefits.

A retiree who terminates coverage may elect to re-enroll in coverage at a later date if the participant participated in the health plan for 12 months prior to terminating coverage, if the re-enrollment occurs within 5 years from the date of termination coverage, and if the retiree does not surpass attaining age 62 at the time of re-enrollment. The participant has to have maintained continuous health insurance coverage during this break in coverage. To be eligible for re-enrollment, a retiree may not take more than one break in coverage.

### C. Cost Sharing Provisions

The retiree is eligible for a State subsidy of 45% of the blended single premium for the retiree only. Under State law, the blended premium is determined by blending rates for active members and retired members.

The retiree pays 55% of the blended premium rate for coverage elected. Spouses must contribute 100% of the blended premium amounts. This the total premium is paid for by both the State and the retiree and/or spouse. The MEABT is not responsible for the premium, but instead the implicit rate subsidy. The implicit rate subsidy is the value of the cost of care minus the premiums charged. Since the premiums are based on the average active and per-Medicare retirees, the retirees are implicitly paying less than true cost of coverage, thus an implied subsidy. Beginning July 1, 2021, retiree coverage is reduced to 45% of the blended premium.

### D. Employees covered by benefit terms:

At June 30, 2021, the following employees were covered under the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	0
Inactive employees entitled to but not yet receiving benefit payments	6
Active employees	12
Average age	50.33
Average service	9.72

### E. Net OPEB Liability

The School Department's net OPEB liability was measured as of June 30, 2021, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date.

*Actuarial assumptions* The total OPEB liability in the June 30, 2021 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

<i>Discount Rate</i>	2.16% per annum for 2021 reporting. 2.21% per annum for 2020 reporting.
<i>Salary Increase Rate</i>	2.75% per year.
<i>Administration and claims expense</i>	Included in per capita claims cost
<i>Healthcare cost trend rates:</i>	
<i>Pre -Medicare Medical:</i>	Initial trend of 6.21% applied in FYE 2020 and 6.83% applied in FYE 2022 grading over 18 years to 3.25% per annum.
<i>Medicare Medical:</i>	Initial trend of 0.00% applied in FYE 2021 and 6.30% applied in FYE 2022 grading over 18 years to 2.81% per annum.

### F. Actuarial Assumptions

Rates of mortality for the different level of participants are described below:

*Healthy Annuitants:* Based on the 2010 Public Plan Teacher Benefits Weighted Healthy Retiree Mortality Table adjusted as follows

- 98% and 87% respectively of the rates for males before age 85 and females before age 80
- 106.4% and 122.3% respectively of the rates for males on and after age 85 and females on and after age 80

Rates are projected generationally using the RPEC\_2020 model, with an ultimate rate of 1.00% for ages 80 and under, grading down to 0.05% at age 95, and further grading down to 0.00% at age 115, along with convergence to the ultimate rates in the year 2027. All other parameters used in the RPEC\_2020 model are those included in the published MP-2020 scale.

*Healthy Employees:* Based on 93.1% and 91.9% of the 2010 Public Plan Teacher Benefits-Weighted Employee Mortality Table, respectively, for males and females. These rates are generationally projected using the same version of the RPEC\_2020 model as described in the healthy annuitant mortality.

*Disabled Annuitants:* Based on 94.2% and 123.8% of the 2010 Public Plan Non-Safety Benefits-Weighted Disabled Retiree Mortality Table, respectively, for males and females. These rates are generationally projected using the same version of the RPEC\_2020 model as described in the healthy annuitant mortality.

The actuarial assumptions are the assumptions that were adopted by the Maine Public Employees Retirement System State Employee and Teacher Program valuation at June 30, 2021 and are based on the experience study covering the period from June 30, 2015 through June 30, 2020.

The Entry Age Normal Actuarial Cost Method was used to value the Plan's actuarial liabilities and to set the normal cost. Under this funding method, a normal cost rate is determined as a level percent of pay for each active Plan member and then summed to produce the total normal cost for the Plan. The unfunded actuarial liability is the difference between the actuarial liability and the actuarial value of assets. The plan has no assets to apply against the liabilities.

For claim curves, the Actuary used actual community rated premiums and census records provided by MEABT through June 30, 2020. Participation experience for Medicare eligible (ME) and non-Medicare eligible (NME) (activities and retired covered persons) were analyzed by the Actuary. The Actuary assumed that the current enrollment distribution of Benefit Options will remain constant in the future for retirees. The Actuary distributed the cost based on the current covered population and Cheiron's (Actuary) standard age curves which vary by age, gender and Medicare status. Children costs are converted to a load on the non-Medicare (NME) retirees which implicitly assumes that future retirees will have the same child distribution as current retirees.

The Actuary report does not reflect future changes in benefits, subsidies, penalties, taxes, or administrative costs that may be required as a result of the Patient Protection and Affordable Care Act of 2010 related legislation and regulations.

#### G. Discount Rate

Since the plan is pay as you go and is not funded, the discount rate will be based on a 20-year, tax-exempt general obligation municipal bond index. Using the Bond Buyer 20-Bond GO Index, the discount rate as of June 30, 2020 is 2.21% per annum. The discount rate as of June 30, 2021 is 2.16% per annum. This rate is assumed to be an index rate for 20-year, tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher, for pay as you go plans.

#### H. Changes in the Net OPEB Liability

	<i>Total OPEB Liability</i>	<i>Plan Fiduciary Net Position</i>	<i>Net OPEB Liability</i>
<u>Balances at 6/30/2020 (Reporting 6/30/2021)</u>	\$103,377	\$0	\$103,377
<u>Changes:</u>			
Service Cost	\$3,677		\$3,677
Interest	\$2,366		\$2,366
Changes of benefits	\$0		\$0
Differences between expected and actual experience	\$0		\$0
Change of Assumptions	\$1,002		\$1,002
Contributions - Employer	\$0	\$0	\$0
Benefit Payments	\$0	\$0	\$0
<u>Net changes</u>	\$7,045	\$0	\$7,045
<u>Balances at 6/30/2021 (Reporting 6/30/2022)</u>	\$110,422	\$0	\$110,422

#### I. Sensitivity of the Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the School Department, as well as what the School Department's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (1.16%) or 1 percentage point higher (3.16%) than the current discount rate:

	<i>1.0% Decrease (1.16%)</i>	<i>Discount Rate (2.16%)</i>	<i>1.0% Increase (3.16%)</i>
<i>Net OPEB Liability (Asset)</i>	\$133,037	\$110,422	\$92,354

*J. Sensitivity of the Proportionate Share of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate*

The following represents the net OPEB liability of the School Department, as well as what the School Department's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	<u><i>1.0% Decrease</i></u>	<u><i>Healthcare Trend Rate</i></u>	<u><i>1.0% Increase</i></u>
<i>Net OPEB Liability (Asset)</i>	\$90,388	\$110,422	\$136,128

*J. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB*

The impact of experience gains or losses and assumption changes on the Total OPEB Liability are recognized in the OPEB expense over the average expected remaining services life of all active and inactive members of the Plan. As of the beginning of the measurement period, the average was 6 years.

The table below summarizes the current balances of deferred outflows and deferred inflows of resources along with the net recognition over the next five years, and thereafter.

	<u><i>Deferred Outflows of Resources</i></u>	<u><i>Deferred Inflows of Resources</i></u>
Differences between expected and actual experience	\$0	\$3,653
Changes in Assumptions	\$23,946	\$1,728
Net Difference between projected and actual earnings on OPEB plan investments	\$0	\$0
Employer contributions made subsequent to measurement date	\$0	\$0
	<u>\$23,946</u>	<u>\$5,381</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in OPEB expense as follows:

<u><i>Year ended</i></u>	
2022	\$4,455
2023	\$4,455
2024	\$5,316
2025	\$4,172
2026	\$167
Thereafter	\$0

*Note 10 - Lease Reporting*

Governmental Accounting Standards Board (GASB) Statement No. 87 related to lease reporting became effective during the fiscal year ended June 30, 2022. This Statement requires the recognition of certain lease assets and liabilities, deferred inflows and outflow; related to lease activity previously classified as operating leases by governmental entities. During the fiscal year ended June 30, 2022 the Town had no material lease activity to report.

*Note 11 - Risk Management*

The Town participates in Public Entity Risk Pools for the purposes of Workers Compensation, Property and Liability Insurance. The Public Entity Risk Pool is administered by the Maine Municipal Association. The Public Entity Risk Pools were established for the purposes of lowering costs for members and for developing specific programs to control losses. Members pay annual premiums to the Maine Municipal Association for participation in the respective programs. School Department coverage is maintained through the Maine School Management Association.

The Town is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which it carries municipal and commercial insurance. The Town is not aware of any material actual or potential claim liabilities which should be recorded at June 30, 2022.

**TOWN OF CASTINE, MAINE**

(Exhibit X)

**REQUIRED SUPPLEMENTARY INFORMATION****SCHEDULE OF REVENUES AND EXPENDITURES****BUDGET AND ACTUAL - GENERAL FUND****FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

	<i>Original Budget</i>	<i>Final Budget</i>	<i>Actual</i>	<i>Variance Favorable (Unfavorable)</i>
<b><u>Revenues:</u></b>				
Property Tax Revenues	\$2,915,006	\$2,915,006	\$2,911,020	(\$3,987)
State Road Assistance	\$12,000	\$12,000	\$12,944	\$944
Excise Taxes	\$158,000	\$158,000	\$175,442	\$17,442
State Revenue Sharing	\$50,000	\$50,000	\$105,859	\$55,859
Maine Maritime Academy Support	\$150,000	\$150,000	\$152,135	\$2,135
Investment Earnings	\$15,000	\$15,000	\$25,249	\$10,249
Other Intergovernmental Revenues	\$6,000	\$6,000	\$108,082	\$102,082
Municipal Fees, Licenses and Permits	\$121,500	\$121,500	\$129,908	\$8,408
Other Revenues	\$32,800	\$32,800	\$31,982	(\$818)
<b><u>Total Revenues</u></b>	<b><u>\$3,460,306</u></b>	<b><u>\$3,460,306</u></b>	<b><u>\$3,652,621</u></b>	<b><u>\$192,315</u></b>
<b><u>Expenditures (Net of Departmental Revenues):</u></b>				
General Government	\$432,090	\$432,090	\$434,819	(\$2,729)
Public Safety	\$547,009	\$547,009	\$539,152	\$7,857
Public Works	\$259,162	\$259,162	\$259,012	\$150
Library	\$239,385	\$239,385	\$239,443	(\$58)
Education	\$1,175,288	\$1,175,288	\$1,382,149	(\$206,861)
Unclassified	\$65,900	\$65,900	\$64,648	\$1,252
Assessments & Debt Service	\$756,495	\$756,495	\$608,210	\$148,285
<b><u>Total Expenditures</u></b>	<b><u>\$3,475,328</u></b>	<b><u>\$3,475,328</u></b>	<b><u>\$3,527,433</u></b>	<b><u>(\$52,105)</u></b>
<b><u>Excess of Revenues over Expenditures</u></b>	<b><u>(\$15,022)</u></b>	<b><u>(\$15,022)</u></b>	<b><u>\$125,188</u></b>	<b><u>\$140,210</u></b>
<b><u>Other Financing Sources (Uses):</u></b>				
Operating Transfers In	\$134,172	\$134,172	\$132,938	(\$1,234)
Operating Transfers Out	(\$519,150)	(\$519,150)	(\$520,094)	(\$944)
<b><u>Net Change in Fund Balances</u></b>	<b><u>(\$400,000)</u></b>	<b><u>(\$400,000)</u></b>	<b><u>(\$261,968)</u></b>	<b><u>\$138,032</u></b>
<b><u>Beginning Fund Balances</u></b>	<b><u>\$4,047,825</u></b>	<b><u>\$4,047,825</u></b>	<b><u>\$4,047,825</u></b>	<b><u>\$0</u></b>
<b><u>Ending Fund Balances</u></b>	<b><u>\$3,647,825</u></b>	<b><u>\$3,647,825</u></b>	<b><u>\$3,785,857</u></b>	<b><u>\$138,032</u></b>

**Reconciliation to Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds:**

Total Revenues per above	\$3,652,621
State On-Behalf Contributions	\$77,258
Total Revenues per Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds	<u>\$3,729,879</u>
Total Expenditures per above	\$3,527,433
State On-Behalf Contributions	\$77,258
Total Expenditures per Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds	<u>\$3,604,691</u>



TOWN OF CASTINE, MAINE

(Exhibit XI)

REQUIRED SUPPLEMENTARY INFORMATIONSCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITYMAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM - STATE EMPLOYEE AND TEACHER PLANFOR THE FISCAL YEAR ENDED JUNE 30, 2022

<i>For the Fiscal Year Ended June 30,</i>	<i>Proportion of Net Pension Liability</i>	<i>Proportionate Share of Net Pension Liability (Asset)</i>	<i>Covered Employee Payroll</i>	<i>Proportionate Share of Net Pension Liability (Asset) as a % of Its Covered Employee Payroll</i>	<i>Plan Total Pension Liability</i>	<i>Plan Fiduciary Net Position</i>	<i>Plan Net Pension Liability</i>	<i>Plan Fiduciary Net Position as a % of the Total Pension Liability</i>	<i>Plan Covered Employee Payroll</i>	<i>Plan Net Pension Liability as a % of the Covered Employee Payroll</i>
2021	0.000000%	\$0	\$530,352	0.000%	\$16,392,351,328	\$14,900,644,020	\$1,491,707,308	90.900%	\$2,096,365,332	71.157%
2021	0.000136%	\$2,220	\$517,884	0.429%	\$14,865,460,130	\$12,044,918,612	\$2,820,541,518	81.026%	\$2,003,075,813	140.811%
2020	0.000619%	\$9,074	\$575,175	1.578%	\$14,547,222,913	\$12,035,565,075	\$2,511,657,838	82.734%	\$1,924,006,618	130.543%
2019	0.001372%	\$18,514	\$560,425	3.304%	\$14,031,187,845	\$11,632,179,683	\$2,399,008,162	82.902%	\$1,808,274,919	132.668%
2018	0.001519%	\$22,049	\$522,845	4.217%	\$13,484,886,512	\$10,893,291,864	\$2,591,594,648	80.781%	\$1,860,230,663	139.316%
2017	0.000216%	\$3,816	\$508,568	0.750%	\$13,069,954,948	\$9,960,335,390	\$3,109,619,558	76.208%	\$1,816,435,084	171.194%
2016	0.000980%	\$13,231	\$537,469	2.462%	\$12,616,287,054	\$10,242,097,022	\$2,374,190,032	81.182%	\$1,699,160,889	139.727%
2015	0.001069%	\$11,549	\$514,715	2.244%	\$12,320,158,783	\$10,337,639,472	\$1,982,519,311	83.908%	\$1,676,857,294	118.228%

\* Amounts presented for each fiscal year were determined as of June 30 of the previous year. Retroactive information is not required to be presented. A full 10 year schedule will be displayed as it becomes available.

**TOWN OF CASTINE, MAINE**

(Exhibit XII)

**REQUIRED SUPPLEMENTARY INFORMATION****SCHEDULE OF EMPLOYER CONTRIBUTIONS****MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM****FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

<i>For the Fiscal Year Ended June 30,</i>	<i>Contractually Required Contribution</i>	<i>Actual Contribution</i>	<i>Contribution Deficiency</i>	<i>Covered Employee Payroll</i>	<i>Contributions as a % of Covered Employee Payroll</i>
2022	\$20,366	\$20,366	\$0	\$530,352	3.840%
2021	\$21,544	\$21,544	\$0	\$517,884	4.160%
2020	\$24,124	\$24,124	\$0	\$575,175	4.194%
2019	\$23,153	\$23,153	\$0	\$560,425	4.131%
2018	\$20,757	\$20,757	\$0	\$499,017	4.160%
2017	\$17,088	\$17,088	\$0	\$509,693	3.353%
2016	\$18,059	\$18,059	\$0	\$468,298	3.856%
2015	\$15,211	\$15,211	\$0	\$436,317	3.486%

\* Amounts presented for each fiscal year were determined as of June 30 of the previous year. Retroactive information is not required to be presented. A full 10 year schedule will be displayed as it becomes available.

**TOWN OF CASTINE, MAINE**  
**NOTES TO HISTORICAL PENSION INFORMATION**  
**MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

**Note 1 - Actuarial Methods and Assumptions**

The information in the historical pension information was determined as part of the actuarial valuations at the dates indicated. Additional information as of the latest actuarial valuation date, June 30, 2021, is as follows:

**A. Actuarial Cost Method**

The Entry Age Normal actuarial funding method is used to determine costs. Under this funding method, the total employer contribution rate consists of two elements, the normal cost rate and the unfunded actuarial liability rate.

The individual entry age normal method is used to determine liabilities. Under the individual entry age normal method, a normal cost rate is calculated for each employee. This rate is determined by taking the value, as of age at entry into the plan, of the member's projected future benefits, and dividing it by the value, also as of the member's entry age, of their expected future salary. The normal cost for each employee is the product of their pay and their normal cost rate. The normal cost rate for the group is the sum of the normal costs for all members.

Experience gains and losses, i.e. decreases or increases in liabilities and/or assets when actual experience differs from the actuarial assumptions, affect the unfunded actuarial accrued liability.

**B. Asset Valuation Method**

An actuarial value of assets is used for determining employer contributions. The use of an actuarial value of assets for this purpose helps mitigate volatility in contribution rates that might otherwise occur due to fluctuations in market conditions. The specific technique adopted in this valuation recognizes in a given year one-third of the investment return that is different from the actuarial assumption for investment return.

**C. Amortization**

The net pension liability is amortized on a level percentage of payroll over the amortization period then in effect in statutory and constitutional requirements. The statutory and constitutional requirements include an amendment to the Maine Constitution approved in November 1995 that requires the State of Maine to fund the unfunded actuarial liability existing on June 30, 1996, over a period not to exceed 31 years beginning on July 1, 1997, and not later than June 30, 2028. The amendment prohibits the creation of new unfunded liabilities in the Plan except those arising from experience losses, which must be funded over a period of not more than ten years. In addition, the amendment requires the use of actuarially sound current cost accounting, reinforcing existing statutory requirements.

Significant actuarial assumptions employed by the actuary for funding purposes as of June 30, 2021 are as follows:

Inflation	2.75%
Salary Increases	2.80% - 13.03% at selected years of service
Investment Rate of Return	6.50%, net of administrative and pension plan investment expense
Cost of Living Benefit Increases	2.20%

For members, the mortality rate is based on the RP2014 Total Dataset Healthy Annuitant Mortality Table for males and females. The actuarial assumptions used in the June 30, 2021 valuation were based on the results of an actuarial experience study for the period of June 30, 2012 to June 30, 2015. The first year is recognized as pension expense and the remaining years are shown as either deferred outflows of resources or deferred inflows of resources. There were no changes in assumptions for the fiscal year ended June 30, 2021.

**TOWN OF CASTINE, MAINE**

(Exhibit XIII)

**REQUIRED SUPPLEMENTARY INFORMATION****SCHEDULE OF PROPORTIONATE SHARE OF NET OPEB LIABILITY****FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

Total OPEB Liability									Plan Fiduciary Net Position								Net OPEB Liability as a % of the Covered Employee Payroll	
For the Fiscal Years Ended	Service Cost (BOY)	Interest (Includes on Service Cost)	Changes of Benefits and Assumptions	Differences between Estimated and Actual Experience	Benefit Payments, Including Refunds of Member Contributions	Net Change in Total OPEB Liability	Total OPEB Liability - Beginning	Total OPEB Liability - Ending	Contributions - Employer	Contributions - Member	Benefit Payments, Including Refunds of Member Contributions	Net Change in Plan Fiduciary Net Position	Plan Fiduciary Net Position - Beginning	Plan Fiduciary Net Position - Ending	Net OPEB Liability - Ending	Covered Employee Payroll		
<b><u>Maine Education Association Benefit Trust School Plan</u></b>																		
2022	\$3,677	\$2,366	\$1,002	\$0	\$0	\$7,045	\$103,377	\$110,422	\$0	\$0	\$0	\$0	\$0	\$0	\$110,422	\$645,672	17.102%	
2021	\$2,454	\$3,529	\$4,500	(\$5,479)	\$0	\$5,004	\$98,373	\$103,377	\$0	\$0	\$0	\$0	\$0	\$0	\$103,377	\$629,924	16.411%	
2020	\$2,096	\$3,410	\$6,861	\$0	\$0	\$12,367	\$86,006	\$98,373	\$0	\$0	\$0	\$0	\$0	\$0	\$98,373	\$759,387	12.954%	
2019	\$2,221	\$3,152	(\$5,184)	\$0	\$0	\$189	\$85,817	\$86,006	\$0	\$0	\$0	\$0	\$0	\$0	\$86,006	\$739,063	11.637%	
<b><u>Maine Municipal Employees Health Trust Town Plan</u></b>																		
2022	\$2,827	\$2,938	\$12,202	(\$24,957)	(\$5,022)	(\$12,012)	\$138,266	\$126,254	\$5,022	\$0	(\$5,022)	\$0	\$0	\$0	\$126,254	\$173,810	72.639%	
2021	\$2,458	\$3,545	\$7,779	\$0	(\$4,829)	\$8,953	\$129,313	\$138,266	\$4,829	\$0	(\$4,829)	\$0	\$0	\$0	\$138,266	\$247,309	55.908%	
2020	\$1,734	\$1,711	\$29,477	\$56,774	(\$744)	\$88,952	\$40,361	\$129,313	\$744	\$0	(\$744)	\$0	\$0	\$0	\$129,313	\$247,309	52.288%	
2019	\$1,909	\$1,485	(\$3,939)	\$0	(\$715)	(\$1,260)	\$41,621	\$40,361	\$715	\$0	(\$715)	\$0	\$0	\$0	\$40,361	\$263,000	15.346%	
2018	\$2,418	\$1,521	\$2,789	(\$2,604)	(\$645)	\$3,479	\$38,142	\$41,621	\$645	\$0	(\$645)	\$0	\$0	\$0	\$41,621	\$263,000	15.825%	

\* Amounts presented for each fiscal year were determined as of June 30 (MEABT) or January 1 (MMEHT) of the previous year. Retroactive information is not required to be presented. A full 10 year schedule will be displayed as it becomes available.

**TOWN OF CASTINE, MAINE**

(Exhibit XIV)

**REQUIRED SUPPLEMENTARY INFORMATION****SCHEDULE OF CONTRIBUTIONS****FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

	<i>For the Fiscal Year Ended June 30,</i>	<i>Contractually Required Contribution</i>	<i>Actual Contribution</i>	<i>Contribution Deficiency</i>
<b><u>Maine Education Association Benefit Trust School Plan</u></b>				
	2022	\$0	\$0	\$0
	2021	\$0	\$0	\$0
	2020	\$0	\$0	\$0
	2019	\$0	\$0	\$0
<b><u>Maine Municipal Employees Health Trust Town Plan</u></b>				
	2022	\$5,022	\$5,022	\$0
	2021	\$4,829	\$4,829	\$0
	2020	\$744	\$744	\$0
	2019	\$715	\$715	\$0
	2018	\$645	\$645	\$0

\* Amounts presented for each fiscal year were determined as of June 30 (MEABT) or January 1 (MMEHT) of the previous year. Retroactive information is not required to be presented. A full 10 year schedule will be displayed as it becomes available.

**TOWN OF CASTINE, MAINE**  
**NOTES TO OPEB LIABILITY AND CONTRIBUTIONS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

**Note 1 – Actuarial Methods and Assumptions - Maine Education Association Benefits Trust School Plan**

The total OPEB liability in the June 30, 2021 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

**Benefit Changes**

Claims costs and retiree contributions were updated to reflect current healthcare costs.

**Changes of Assumptions**

Funding method was changed from Projected Unit Credit funding to Entry Age Normal funding method.

**Net OPEB Liability**

The School Department's net OPEB liability was measured as of June 30, 2021, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date.

Actuarial cost method	Entry Age Normal
Amortization method	Level dollar
Amortization period	30 years
Discount Rate	2.16% per annum for 2021 reporting. 2.21% per annum for 2020 reporting.
Salary Increase Rate	2.75% per year
Administration and claims expense	Included in per-capita claims cost
Retirement Age	65

**Healthcare cost trend rates:**

<i>Pre -Medicare Medical:</i>	Initial trend of 6.21% applied in FYE 2020 and 6.83% applied in FYE 2022 grading over 18 years to 3.25% per annum.
<i>Medicare Medical:</i>	Initial trend of 0.0% applied in FYE 2021 and 6.30% applied in FYE 2022 grading over 18 years to 2.81% per annum.

Rates of mortality for the different level of participants are described below:

*Healthy Annuitants:* Based on the 2010 Public Plan Teacher Benefits Weighted Healthy Retiree Mortality Table adjusted as follows:

- 98% and 87% respectively of the rates for males before age 85 and females before age 80
- 106.4% and 122.3% respectively of the rates for males on and after age 85 and females on and after age 80

Rates are projected generationally using the RPEC\_2020 model, with an ultimate rate of 1.00% for ages 80 and under, grading down to 0.05% at age 95, and further grading down to 0.00% at age 115, along with convergence to the ultimate rates in the year 2027. All other parameters used in the RPEC\_2020 model are those included in the published MP-2020 scale.

*Healthy Employees:* Based on 93.1% and 91.9% of the 2010 Public Plan Teacher Benefits-Weighted Employee Mortality Table, respectively, for males and females. These rates are generationally projected using the same version of the RPEC\_2020 model as described in the healthy annuitant mortality.

*Disabled Annuitants:* Based on 94.2% and 123.8% of the 2010 Public Plan Non-Safety Benefits-Weighted Disabled Retiree Mortality Table, respectively, for males and females. These rates are generationally projected using the same version of the RPEC\_2020 model as described in the healthy annuitant mortality.

**Note 2 – Actuarial Methods and Assumptions - Maine Municipal Employees Health Trust Town Plan**

The total OPEB liability in the January 1, 2022 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

***Benefit Changes***

Claims costs and retiree contributions were updated to reflect current healthcare costs.

***Changes of Assumptions***

Funding method was changed from Projected Unit Credit funding to Entry Age Normal funding method

**Net OPEB Liability**

The Town’s net OPEB liability was measured as of January 1, 2022, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date.

Actuarial cost method	Entry Age Normal
Amortization method	Level dollar
Amortization period	30 years
Discount Rate	2.06% per annum for 2022 reporting. 2.12% per annum for 2021 reporting.
Salary Increase Rate	2.75% per year
Administration and claims expense	3% per annum
Retirement Age	65
Healthcare cost trend rates	

*Pre -Medicare Medical:* Initial trend of 6.25% applied in FYE 2022 grading over 20 years to 3.53% per annum.

*Pre -Medicare Drug:* Initial trend of 13.10% applied in FYE 2022 grading over 20 years to 3.53% per annum.

*Medicare Medical:* Initial trend of 5.00% applied in FYE 2022 grading over 20 years to 3.53% per annum.

*Medicare Drug:* Initial trend of 9.90% applied in FYE 2022 grading over 20 years to 3.53% per annum.

Rates of mortality are based on 112.1% and 118.5% of the 2010 Public Plan General Benefits-Weighted Healthy Retiree, Mortality Table respectively, for males and females. The proposed rates are projected generationally using the RPEC 2020 model, with an ultimate rate of 1.00% for ages 80 and under, grading down to 0.05% at age 95, and further grading down to 0.00% at age 115, along convergence to the ultimate rates in the year 2027. All other parameters used in the RPEC\_2020 model are those included in the published MP-2020 scale. As prescribed by the Trust mortality rates were taken from the assumption for the Maine State Retirement Consolidated Plan for Participating Local Districts as of June 30, 2021.

**TOWN OF CASTINE, MAINE**  
**SCHEDULE OF DEPARTMENTAL OPERATIONS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

(Schedule 1 - Page 1 of 2)

<i>Department</i>	<i>Beginning Balance</i>	<i>Appropriated</i>	<i>Revenues</i>	<i>Transfers from Reserve</i>	<i>Total Available</i>	<i>Expenditures</i>	<i>Transfers to Reserve</i>	<i>Lapsed Unexpended (Overdraft)</i>	<i>Ending Balance</i>
<b><u>General Government:</u></b>									
Administration		\$34,360	\$404	\$0	\$34,764	\$33,279	\$0	\$1,485	
Office Personnel		\$199,615	\$0	\$0	\$199,615	\$195,247	\$0	\$4,368	
Emerson Hall		\$22,840	\$0	\$0	\$22,840	\$24,295	\$0	(\$1,455)	
Insurance		\$39,300	\$0	\$0	\$39,300	\$37,830	\$0	\$1,470	
Employee Benefits		\$69,287	\$0	\$0	\$69,287	\$71,438	\$0	(\$2,151)	
Code Enforcement		\$12,273	\$0	\$0	\$12,273	\$12,795	\$0	(\$522)	
General		\$49,415	\$0	\$0	\$49,415	\$53,038	\$0	(\$3,623)	
Revaluation	\$10,227	\$5,000	\$0	\$0	\$15,227	\$7,300	\$0	\$0	\$7,927
	<u>\$10,227</u>	<u>\$432,090</u>	<u>\$404</u>	<u>\$0</u>	<u>\$442,721</u>	<u>\$435,223</u>	<u>\$0</u>	<u>(\$429)</u>	<u>\$7,927</u>
<b><u>Public Safety:</u></b>									
Fire Safety		\$107,998	\$0	\$0	\$107,998	\$102,297	\$0	\$5,701	
Solid Waste		\$132,252	\$71,100	\$0	\$203,352	\$212,596	\$0	(\$9,244)	
Septic Disposal		\$6,000	\$0	\$0	\$6,000	\$1,990	\$0	\$4,010	
Street Lights		\$1,500	\$0	\$0	\$1,500	\$639	\$0	\$861	
Law Enforcement		\$15,000	\$0	\$0	\$15,000	\$11,313	\$0	\$3,687	
Traffic Ordinance Officer		\$12,240	\$0	\$0	\$12,240	\$12,240	\$0	(\$0)	
911 Dispatch		\$4,537	\$0	\$0	\$4,537	\$4,487	\$0	\$50	
Ambulance		\$31,322	\$0	\$0	\$31,322	\$31,322	\$0	\$0	
Hydrant Rental		\$185,500	\$0	\$0	\$185,500	\$185,500	\$0	\$0	
Health Officer		\$500	\$0	\$0	\$500	\$500	\$0	\$0	
Harbor Master		\$29,314	\$0	\$0	\$29,314	\$28,428	\$0	\$886	
Dock/Wharf/Float		\$8,000	\$0	\$0	\$8,000	\$9,953	\$0	(\$1,953)	
Dock Restrooms		\$7,000	\$0	\$0	\$7,000	\$7,341	\$0	(\$341)	
Dock Wifi		\$800	\$0	\$0	\$800	\$838	\$0	(\$38)	
Social Security - Public Safety		\$1,116	\$0	\$0	\$1,116	\$1,115	\$0	\$1	
Boat		\$1,400	\$0	\$0	\$1,400	\$1,512	\$0	(\$112)	
Animal Control		\$2,530	\$0	\$0	\$2,530	\$2,080	\$0	\$450	
	<u>\$0</u>	<u>\$547,009</u>	<u>\$71,100</u>	<u>\$0</u>	<u>\$618,109</u>	<u>\$614,152</u>	<u>\$0</u>	<u>\$3,957</u>	<u>\$0</u>
<b><u>Public Works:</u></b>									
Public Works Administration		\$92,990	\$0	\$0	\$92,990	\$94,178	\$0	(\$1,188)	
Grounds Maintenance		\$6,800	\$0	\$0	\$6,800	\$6,334	\$0	\$466	
Water Supply Maintenance		\$3,500	\$0	\$0	\$3,500	\$2,829	\$0	\$671	
Road Maintenance		\$52,920	\$0	\$0	\$52,920	\$51,466	\$0	\$1,454	
Winter Roads Maintenance		\$80,952	\$0	\$0	\$80,952	\$80,952	\$0	\$0	
Equipment Maintenance		\$22,000	\$0	\$0	\$22,000	\$23,253	\$0	(\$1,253)	
	<u>\$0</u>	<u>\$259,162</u>	<u>\$0</u>	<u>\$0</u>	<u>\$259,162</u>	<u>\$259,012</u>	<u>\$0</u>	<u>\$150</u>	<u>\$0</u>



**TOWN OF CASTINE, MAINE**  
**SCHEDULE OF DEPARTMENTAL OPERATIONS - continued**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

(Schedule 1 - Page 2 of 2)

<u>Department</u>	<u>Beginning Balance</u>	<u>Appropriated</u>	<u>Revenues</u>	<u>Transfers from Reserve</u>	<u>Total Available</u>	<u>Expenditures</u>	<u>Transfers to Reserve</u>	<u>Lapsed Unexpended (Overdraft)</u>	<u>Ending Balance</u>
<u>Library:</u>									
Operations		\$239,385	\$0	\$0	\$239,385	\$239,443	\$0	(\$58)	
	\$0	\$239,385	\$0	\$0	\$239,385	\$239,443	\$0	(\$58)	\$0
<u>Education:</u>									
General	\$340,464	\$1,133,426	\$90,854	\$0	\$1,564,743	\$1,472,053	\$0	\$0	\$92,691
Food Service	\$2,674	\$26,862	\$28,659	\$0	\$58,195	\$42,822	\$0	\$0	\$15,373
Special Revenue	\$7,347	\$0	\$35,888	\$0	\$43,235	\$24,258	\$0	\$0	\$18,978
Student Activities	\$21,813	\$0	\$22,391	\$0	\$44,203	\$20,809	\$0	\$0	\$23,394
Capital Improvement	\$29,250	\$0	\$0	\$0	\$29,250	\$0	\$0	\$0	\$29,250
Bus Reserve	\$30,000	\$10,000	\$0	\$0	\$40,000	\$0	\$0	\$0	\$40,000
Technology Reserve	\$5,000	\$5,000	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000
Special Education	\$60,000	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$60,000
	\$496,547	\$1,175,288	\$177,792	\$0	\$1,849,627	\$1,559,941	\$0	\$0	\$289,686
<u>Unclassified:</u>									
Visitor's Center		\$12,000	\$0	\$0	\$12,000	\$12,000	\$0	\$0	
Castine Band		\$500	\$0	\$0	\$500	\$500	\$0	\$0	
Recreation		\$2,750	\$0	\$0	\$2,750	\$2,708	\$0	\$42	
Historic Preservation		\$1,500	\$0	\$0	\$1,500	\$615	\$0	\$885	
General Assistance		\$2,000	\$0	\$0	\$2,000	\$2,000	\$0	\$0	
Unemployment Reserve		\$500	\$0	\$0	\$500	\$0	\$500	\$0	
Service Agencies		\$3,900	\$0	\$0	\$3,900	\$3,900	\$0	\$0	
Elm Tree Care		\$25,000	\$0	\$0	\$25,000	\$25,000	\$0	\$0	
Cemetery Maintenance		\$17,000	\$0	\$0	\$17,000	\$17,000	\$0	\$0	
Clock Maintenance		\$1,250	\$0	\$0	\$1,250	\$925	\$0	\$325	
	\$0	\$66,400	\$0	\$0	\$66,400	\$64,648	\$500	\$1,252	\$0
<u>Assessments and Debt Service:</u>									
Municipal Debt		\$467,175	\$0	\$0	\$467,175	\$459,216	\$0	\$7,959	
TAN Interest	\$3,000	\$0	\$0	\$0	\$3,000	\$0	\$0	\$0	\$3,000
County Tax		\$137,338	\$0	\$0	\$137,338	\$137,337	\$0	\$1	
Contingency		\$40,000	\$0	\$0	\$40,000	\$11,657	\$0	\$28,344	
Overlay		\$111,982	\$0	\$0	\$111,982	\$0	\$0	\$111,982	
	\$3,000	\$756,495	\$0	\$0	\$759,495	\$608,210	\$0	\$148,285	\$3,000
Capital Reserve Funds		\$518,650	\$0	\$0	\$518,650	\$0	\$518,650	\$0	
<u>TOTALS</u>	<u>\$509,774</u>	<u>\$3,994,478</u>	<u>\$249,296</u>	<u>\$0</u>	<u>\$4,753,549</u>	<u>\$3,780,629</u>	<u>\$519,150</u>	<u>\$153,156</u>	<u>\$300,613</u>

**TOWN OF CASTINE, MAINE**  
**SCHEDULE OF CHANGES IN UNASSIGNED FUND BALANCE**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

(Schedule 2)

<u>Unassigned Fund Balance July 1,</u>		\$3,479,022
<u>Additions:</u>		
Lapsed Accounts from Schedule of Departmental Operations	\$153,156	
Interest Earned, net of appropriation	\$10,249	
Excise Taxes, net of appropriation	\$17,442	
Town Fees, net of appropriation	\$7,242	
Mooring & Docking Fees, net of appropriation	\$5,066	
Interest on Taxes, net of appropriation	\$2,003	
Maine Maritime Academy Fees, net of appropriation	\$2,135	
Other Revenues (Expenses), net of appropriation	<u>(\$771)</u>	
<u>Total Additions</u>		\$196,523
<u>Reductions:</u>		
Appropriations from Unassigned Fund Balance	\$400,000	
State Reimbursements, net of appropriation	\$2,750	
Library Income, net of appropriation	\$1,234	
Parking Tickets, net of appropriation	\$1,890	
Increase in Unavailable Tax Revenue	\$2,280	
Abatements Granted	<u>\$1,867</u>	
<u>Total Reductions</u>		<u>\$410,020</u>
<u>Unassigned Fund Balance June 30,</u>		<u><u>\$3,265,525</u></u>

**TOWN OF CASTINE, MAINE**  
**SCHEDULE OF VALUATION, COMMITMENT AND COLLECTIONS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

(Schedule 3)

**Taxable Valuation:**

Land, Buildings and Equipment	\$252,353,800
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<b><u>Total Taxable Valuation</u></b>	\$252,353,800
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<b><u>Rate per \$1 Valuation</u></b>	\$0.011400
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<b><u>Tax Commitment</u></b>	\$2,876,833
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**Collections and Adjustments:**

Cash Collections	\$2,860,276
Supplemental Taxes	\$0
Abatements Granted	\$1,867

<b><u>Total Collections and Adjustments</u></b>	\$2,862,142
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<b><u>Uncollected Taxes June 30</u></b>	\$14,691
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**TOWN OF CASTINE, MAINE**

(Schedule 4)

**SCHEDULE OF CAPITAL PROJECTS FUNDS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

	<i>Beginning Balance</i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Transfers (to) and from Reserves</i>	<i>Ending Balance</i>
Fire Vehicles	\$139,919	\$3,000		\$5,000	\$147,919
Fire Department Capital	\$10,306	\$250	(\$350)		\$10,206
Fire Rescue Building	\$87,982		(\$5,439)	\$15,000	\$97,543
Fire Paramedic	\$4,500		(\$679)		\$3,821
Fire Self Insurance	\$0			\$10,000	\$10,000
Public Works Vehicle	\$205,889	\$600	(\$36,858)	\$10,000	\$179,631
Roadway Improvements	\$528,732	\$944	(\$119,151)	\$35,000	\$445,525
Emerson Hall	\$10,635	\$1,000	(\$1,036)	\$5,000	\$15,600
Building Roof	\$31,344			\$500	\$31,844
Recreation	\$3,398				\$3,398
Elm Tree Planting	\$1,965	\$115			\$2,080
Elm Tree Preservation	\$470	\$14,241	(\$7,848)		\$6,863
Fireworks Fund	\$8,077		(\$5,000)	\$2,000	\$5,077
Friends & Neighbors	\$681				\$681
Pump Out	\$1,183		(\$540)		\$643
Town Property Survey	\$4,865				\$4,865
Harbor Master Boat	\$18,536			\$600	\$19,136
Hardware Software	\$9,282		(\$430)	\$1,400	\$10,252
Harbor Improvements	\$21,590		(\$16,592)	\$10,000	\$14,999
Mooring Field Maintenance	\$5,750			\$750	\$6,500
Comprehensive Plan	\$8,867		(\$16,949)	\$5,000	(\$3,082)
Economic Development	\$21	\$140			\$161
Library Capital	\$3,768	\$6,628	(\$4,497)		\$5,899
Library Maintenance	\$5,212	\$6,750	(\$12,090)		(\$128)
Grant Lib-Lyle Book Fund	\$1,971				\$1,971
Library Minerva	\$9,660				\$9,660
Library Book Fund	\$14,440	\$4,847	(\$1,304)		\$17,983
Library Summer Food	\$570				\$570
Library Friends Donations	\$0	\$11,691	(\$6,687)		\$5,004
Farmer's Market Grant	\$1,575	\$85			\$1,660
One Hancock Fuel	\$1,070				\$1,070
Back Shore Pond	\$11,952		(\$611)	\$6,800	\$18,141
Sewer Projects	\$1,137				\$1,137
Dock Restrooms	\$1,159				\$1,159
Public Works Facility	\$11,000			\$5,000	\$16,000
Employment Advertising	\$2,500			\$500	\$3,000
Battle Ave Land Purchase	\$0		(\$400,000)	\$400,000	\$0
Historic Grants	\$67				\$67
Fort George	\$2,720	\$8,880	(\$10,000)	\$2,000	\$3,600
Street Lights - LED	\$4,864			\$4,100	\$8,964
Castine's 200th Celebration	\$52,235		(\$12,000)		\$40,235
Clock Maintenance	\$309	\$100			\$409
<b><u>Totals</u></b>	<b><u>\$1,230,200</u></b>	<b><u>\$59,271</u></b>	<b><u>(\$658,060)</u></b>	<b><u>\$518,650</u></b>	<b><u>\$1,150,061</u></b>

**TOWN OF CASTINE, MAINE**

(Schedule 5)

**SCHEDULE OF TRUST FUND BALANCES****FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

	<i>Income</i>					
	<i>Beginning Balance</i>	<i>Interest Earned</i>	<i>Revenues (Expended)</i>	<i>Transfers (to) and from Reserves</i>	<i>Ending Balance</i>	<i>Principal Balance</i>
Bagaduce Ambulance	\$60,019	\$56		(\$1,700)	\$58,375	\$0
Cemetery Fund	\$3,940	\$9			\$3,949	\$13,152
Robert Gray Fund	\$643	\$2			\$645	\$3,000
Arthur Hawes Fund	\$295	\$1			\$297	\$2,050
Ministerial School Fund	\$1,652	\$1			\$1,653	\$1,035
Lighthouse Fund	\$50,790	\$42	\$11,136	(\$2,208)	\$59,760	\$492
Wetherle Clock Fund	\$1,558	\$1			\$1,559	\$1,000
Unemployment	\$10,751			\$500	\$11,251	\$0
Samuel Adams Fuel	\$1,251	\$5			\$1,257	\$9,396
<i>Totals</i>	<u>\$130,899</u>	<u>\$118</u>	<u>\$11,136</u>	<u>(\$3,408)</u>	<u>\$138,746</u>	<u>\$30,125</u>

**TOWN OF CASTINE, MAINE**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

(Schedule 6)

<b><u>Federal Grantor/Pass-Through</u></b> <b><u>Grantor/Program Title</u></b>	<b><u>CFDA #</u></b>	<b><u>Grantor Pass-Through Number</u></b>	<b><u>Program Award Amount</u></b>	<b><u>Expenditures</u></b>
<b><u>U.S. Department of Education:</u></b>				
<b><u>Passed through State of Maine</u></b>				
<b><u>Department of Education</u></b>				
Title IA - Disadvantaged	84.010	013-05A-3057-13	\$605	\$2,005
Local Entitlement	84.027	013-05A-3046-12	\$17,023	\$6,666
Education Stabilization Fund Under the Coronavirus Aid, Relief and Economic Security Act	84.425	013-05A-7006-90	\$11,060	\$4,870
Small Rural School Achievement	84.358	013-05A-3305-03	\$7,200	\$7,200
<b><u>Total U.S. Department of Education</u></b>			<b><u>\$35,888</u></b>	<b><u>\$20,741</u></b>
<b><u>U.S. Department of Agriculture:</u></b>				
<b><u>Passed through State of Maine</u></b>				
<b><u>Department of Education</u></b>				
State Administrative Expenses for Child Nutrition	10.560	-	\$5,825	\$5,825
State Pandemic Electronic Benefit Transfer Grant	10.649	-	\$614	\$614
<b><u>Child Nutrition Cluster:</u></b>				
National School Lunch Program - Lunch	10.555	-	\$20,433	\$20,433
<b><u>Food Distribution Cluster:</u></b>				
Food Distribution - Donated Commodities	10.565	-	\$848	\$848
<b><u>Total U.S. Department of Agriculture</u></b>			<b><u>\$27,720</u></b>	<b><u>\$27,720</u></b>
<b><u>U.S. Department of Treasury:</u></b>				
Coronavirus State and Local Fiscal Recovery Fund	21.027	-	\$104,832	\$0
<b><u>Total U.S. Department of Treasury</u></b>			<b><u>\$104,832</u></b>	<b><u>\$0</u></b>
<b><u>Totals</u></b>			<b><u>\$168,440</u></b>	<b><u>\$48,461</u></b>