



# APPLICATION FOR SUBDIVISION

Town of Castine

P.O. Box 204 • 67 Court Street • Castine, Maine 04421

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CEO Use Only  
**RECEIVED**  
By \_\_\_\_\_  
Date \_\_\_\_\_

**NOTE:** This is an application for a subdivision pursuant to the *Subdivision Ordinance of the Town of Castine, Maine*. The nonrefundable application fee for this application and other fees are defined in § 5.1.B of the Ordinance.  
If the Planning Board finds the application to be complete, it will schedule a public hearing within thirty (30) days. The Board will meet within thirty (30) days following the public hearing to act on the application.  
This application is presented in a "checklist" format to assist the applicant in submitting a complete application and to facilitate the Planning Board's review. It is the applicant's responsibility to submit all information required by the Ordinance. The applicant and property owner, by submission of this application, acknowledge this notice.

• **Property Owner(s)**

NAME(S): \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_  
CITY, STATE, ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

• **Information on Property to be Subdivided**

TAX MAP #: \_\_\_\_\_ LOT #: \_\_\_\_\_ ZONING DISTRICT: \_\_\_\_\_  
DEED RECORDED IN BOOK \_\_\_\_\_ PAGE \_\_\_\_\_ AT THE HANCOCK COUNTY REGISTRY OF DEEDS  
NAME OF PROPOSED SUBDIVISION: \_\_\_\_\_ NUMBER OF LOTS: \_\_\_\_\_

• **Land Surveyor preparing Subdivision Plan**

NAME: \_\_\_\_\_ REGISTRATION #: \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_  
CITY, STATE, ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

• **Applicant (subdivider) if not Property Owner**

NAME: \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_  
CITY, STATE, ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_  
APPLICANT'S INTEREST IN PROPERTY: \_\_\_\_\_

• **Tabulation of Submissions**

FOR APPLICANT USE

FOR PLANNING BOARD USE

- §5.2 Two (2) reproducible transparencies of subdivision plan(s)
  - Item attached ..... OK
- §5.2 Five (5) copies of subdivision plan(s)
  - Item attached ..... OK

Applicant: \_\_\_\_\_

- §5.2 Five (5) copies of all information accompanying plan(s)
  - Item attached ..... OK
- §5.2 One (1) reduced size plan & information mailed to each Board member
  - Item mailed ..... OK
- §5.2.A Application Form
  - Item attached ..... OK
- §5.2.B Location Map
  - Item attached ..... OK
- §5.2.C The Final Plan and Related Information shall include:
- §5.2.C.1 Name
  - Item attached ..... OK
- §5.2.C.2 Condominium Declaration
  - Item attached  N/A this application ..... OK
- §5.2.C.3 Road Association Articles
  - Item attached  N/A this application ..... OK
- §5.2.C.4 Boundary Survey
  - Item attached ..... OK
- §5.2.C.5 Right, title or interest
  - Item attached ..... OK
- §5.2.C.6 Deed restrictions
  - Item attached  N/A this application ..... OK
- §5.2.C.7 Sewage disposal
  - Item attached ..... OK
- §5.2.C.8 Water supply
  - Item attached ..... OK
- §5.2.C.9 Date, North arrow, scale
  - Item attached ..... OK
- §5.2.C.10 Names and addresses
  - Item attached ..... OK
- §5.2.C.11 Soil Survey
  - Item attached ..... OK
- §5.2.C.12 Physical Features
  - Item attached ..... OK
- §5.2.C.13 Affordable Housing
  - Item attached  N/A this application ..... OK
- §5.2.C.14 Rivers
  - Item attached  N/A this application ..... OK
- §5.2.C.15 Zoning
  - Item attached ..... OK
- §5.2.C.16 Utilities
  - Item attached ..... OK
- §5.2.C.17 Streets, Easements, Buildings, Open Spaces
  - Item attached ..... OK
- §5.2.C.18 Unique/Natural Resources
  - Item attached  N/A this application ..... OK
- §5.2.C.19 Dedications
  - Item attached  N/A this application ..... OK
- §5.2.C.20 Flood Plains
  - Item attached  N/A this application ..... OK

Applicant: \_\_\_\_\_

- §5.2.C.21 Wildlife Habitat
  - Item attached  N/A this application ..... OK
- §5.2.C.22 Financial and Technical Capacity
  - Item attached ..... OK
- §5.2.C.23 Contour Lines
  - Item attached ..... OK
- §5.2.C.24 Traffic Impact Analysis
  - Item attached  N/A this application ..... OK
- §5.3.A Hydrogeologic Assessment
  - Item attached ..... OK
  - Waiver request attached ..... *Waiver granted*
- §5.3.B Storm Water Management Plan
  - Item attached ..... OK
  - Waiver request attached ..... *Waiver granted*
- §5.3.C Erosion and Sedimentation Control Plan
  - Item attached ..... OK
  - Waiver request attached ..... *Waiver granted*
- §5.3.D Archaeological Survey
  - Item attached ..... OK
  - Waiver request attached ..... *Waiver granted*

• **Certification**

I CERTIFY THAT ALL INFORMATION CONTAINED HEREIN AND ON ALL ATTACHMENTS IS TRUE AND CORRECT AND I UNDERSTAND THAT ANY FALSE INFORMATION MAY INVALIDATE THE APPLICATION OR APPROVAL.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

**FOR CODE ENFORCEMENT OFFICER USE**

DATE FEE PAID: \_\_\_\_\_

DATE OF PLANNING BOARD REVIEW: \_\_\_\_\_

\_\_\_\_\_  
CODE ENFORCEMENT OFFICER

\_\_\_\_\_  
DATE

**FOR PLANNING BOARD USE**

THE PLANNING BOARD FINDS THIS APPLICATION:  COMPLETE  NOT COMPLETE

IF COMPLETE, THE PUBLIC HEARING WILL HELD BE AT \_\_\_\_\_ IN EMERSON HALL; 67 COURT STREET; CASTINE, MAINE (DATE & TIME)

ADDITIONAL INFORMATION REQUIRED TO COMPLETE APPLICATION

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
DATE