

Approved @ 3/1/21  
Zoom Mtg.

Gordon B. MacArthur  
Peter Vogell

TOWN OF CASTINE  
SELECTMEN, ASSESSORS & OVERSEERS OF THE POOR  
MEETING MINUTES

DATE: Tuesday, February 16, 2021

TIME: 4PM (via ZOOM)

PLACE: Emerson Hall

PRESENT: Gordon MacArthur, Chair; Peter Vogell & Colin Powell, Selectboard members; Shawn Blodgett, Town Manager; Karen Motycka, Finance Officer and Susan Macomber, Town Clerk.  
PUBLIC: Liz Parish, Bobby Vagt, Helen Miller, Brooke Tenney, Rob Degennaro and Eli Forman of the Castine Patriot.

Gordon MacArthur opened the meeting at 4:00PM. Quorum was confirmed with Peter Vogell stating his presence; Colin Powell stating his presence; and Gordon MacArthur stating his presence. Gordon asked if there were any additions or deletions to the Agenda: NONE.

Gordon asked for a motion to approve the warrants, abatements, budget vs. actual and trial balance reports, bank reconciliations, excise tax collections.

General Fund Warrant in the amount of \$47,676.41; Colin Powell made motion to approve the General Fund Warrant in the amount stated. Second by Peter Vogell. Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve.

General Fund Warrant approved 3-0.

Water Dept Warrant in the amount of \$22,301.49; Colin Powell made motion to approve the Water Dept Warrant in the amount stated. Second by Peter Vogell. Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve. Water Dept Warrant approved 3-0.

Colin Powell made motion to approve the February 1, 2021 Selectboard Mtg minutes. Second by Peter Vogell. No discussion. Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve. Feb 1, 2021 Mtg minutes approved 3-0.

Item 1. Gordon MacArthur introduced approving the New Liquor & Amusement Licenses – Otters Waterfront Eatery (Otters Maine, LLC) located at 15 Sea Street. Peter Vogell made motion to approve. Second by Gordon MacArthur.

Rob Degennaro, new tenant leasing the property, was present. Rob said he was looking forward to getting the establishment back up and running this season.

Gordon commented that he was sure the whole community will be pleased for the reopening as well.

Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve. New Liquor & Amusement Licenses – Otters Waterfront Eatery approved 3-0.

Item 2. Gordon MacArthur introduced approving annual Victualer Licenses – MarKel's & Castine Cottages. Peter Vogell made motion to approve MarKel's Victualer License. Second by Colin Powell. Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve. MarKel's Victualer License approved 3-0.

Peter Vogell made motion to approve Castine Cottages Victualer License. Second by Colin Powell. Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve. Castine Cottages Victualer License approved 3-0.

Item 3. Gordon MacArthur introduced approving annual General Assistance A-H Appendices. Peter Vogell made motion to approve. Second by Colin Powell.

This is an annual procedure. Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve.

General Assistance A-H Appendices approved 3-0.

Item 4. Gordon MacArthur introduced approving the 2021 Mooring Site, Dock & Launch Ramp Rules and Fees Policy as recommended by the Harbor Committee. Peter Vogell made motion to approve. Second by Gordon MacArthur. Colin Powell asked if there were any changes this year. Shawn said there was recommendation from the Harbor Committee to increase the mooring fees and dinghy fees by \$25 each (see attached). Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve. 2021 Mooring Site, Dock & Launch Ramp Rules and Fees Policy approved 3-0.

Item 5. Gordon MacArthur introduced the Town Manager's Report: Shawn Blodgett read his report (see attached).

Brooke Tenney asked if Shawn could elaborate on details regarding the Comprehensive Plan. She asked who does that? Shawn said that if Hancock County Planning Commission (HCPC) were to be hired they would shepherd the rewriting of the Plan, help form a committee and work with the community to find out what is important and see where we think the Town will be in another 10-years from now. Brooke asked if that would limit community participation. Shawn answered no. Liz Parish gave some feedback as she served on previous Comprehensive Plan committees. She said that HCPC is good about supplying State, County, Town and Census information and numbers needed but their writing was not sufficient to Castine needs. We need a consultant but the Town has to have major involvement.

Item 6. Other Business as Required: NONE.

**Communications:** - NONE.

**Gordon acknowledged the public present for any requests, questions, or concerns:**

**1)** Brooke Tenney suggested that the posted Selectboard agenda's or discussion during the meetings be a little more detailed. She said she has no idea what it is the Selectboard is voting on and/or approving.

**Past Actions:** NONE.

**Selectboard Comments:** NONE.

Upcoming Mtgs:

Monday, 3/1/21 & Monday, 3/15/21 both at 4PM (ZOOM) - Selectboard/Assessors & Overseers of the Poor Mtg.

Thursday, 2/18/2021 at 8AM - T/G Mtg (ZOOM), instead of the usual Wednesday.

Peter Vogell made motion to adjourn. Second by Colin Powell.

Gordon asked for votes: Peter stated yes to adjourn. Colin stated yes to adjourn. Gordon stated yes to adjourn. Approved 3-0. Meeting adjourned at 4:20PM.

Minutes by Susan M Macomber, Town Clerk.



## MEMORANDUM

To: Castine Selectboard  
From: Shawn Blodgett  
Date: February 16, 2021  
Re: Town Manager Report

1. COVID-19 Update. For this update, I'll focus on the positive. On January 2d, the combined state wide positivity rate for antigen and molecular tests was 8.4%. As of February 11<sup>th</sup>, the combined positivity rate percentage was 1.7%, so Maine appears to be trending in the right direction and individual actions are making a difference. I am unable to give the Selectboard an accurate current active case count in Hancock County at this time but I have queried the Hancock County CDC liaison for clarity on the information they are publishing.

2. Castine Comprehensive Plan. Castine requires a Comprehensive Plan update having last revised the Comp. Plan in 2010. I have had plenary conversations with the Hancock County Planning Commission on this and they will be able to shepherd our Comprehensive Plan re-write for a fee of under 18,000 dollars. I will check with other vendors, but I do not expect that another firm will be able to beat this price. The Town has budgeted for this and we currently have \$8,867 on hand and expect to request the additional funds spread out over the next two fiscal years. We have ordered our data packet from the State and it will be ready in the April timeframe. Between now and April, a Castine Comprehensive Plan Committee will need to be approved and appointed by the Selectboard. We will start advertising for interested parties to be a part of this Committee in the very near future.

3. Budget Season. Karen has developed and I have reviewed a draft budget for next year. In the near future, we will need to schedule work sessions with the Selectboard to go through the proposed budget.