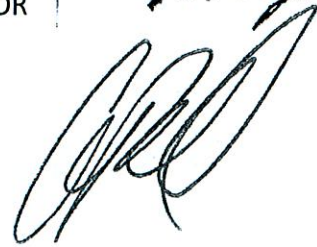


Approved @ 1/4/2021 Zoom Mtg

Gordon S. MacArthur

TOWN OF CASTINE  
SELECTMEN, ASSESSORS & OVERSEERS OF THE POOR  
MEETING MINUTES

Peter Vogell



DATE: Monday, December 21, 2020  
TIME: 4PM (via ZOOM)  
PLACE: Emerson Hall

PRESENT: Gordon MacArthur, Chair; Peter Vogell & Colin Powell, Selectboard members; Shawn Blodgett, Town Manager; Karen Motycka, Finance Officer and Susan Macomber, Town Clerk.  
PUBLIC: Helen Miller, Roberta Boczkiewicz, Liz Parish, Bobby Vagt, Deb Hamblen Wood & Walter Foster, David Adams and Eli Forman of the Castine Patriot.

Gordon MacArthur opened the meeting at 4:00PM. Quorum was confirmed with Peter Vogell stating his presence; Colin Powell stating his presence; and Gordon MacArthur stating his presence. Gordon asked if there were any additions or deletions to the Agenda: NONE.

Gordon asked for a motion to approve the warrants, abatements, budget vs. actual and trial balance reports, bank reconciliations, excise tax collections.

General Fund Warrant in the amount of \$26,982.87; Colin Powell made motion to approve the General Fund Warrant in the amount stated. Second by Peter Vogell.

Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve. General Fund Warrant approved 3-0.

Water Dept Warrant in the amount of \$14,924.36; Colin Powell made motion to approve the Water Dept Warrant in the amount stated. Second by Peter Vogell.

Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve. Water Dept Warrant approved 3-0.

Disbursement Warrant (BMV Report) in the amount of \$214.50; Colin Powell made motion to approve the Disbursement Warrant in the amount stated. Second by Peter Vogell.

Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve.

Gordon stated yes to approve. Disbursement Warrant approved 3-0.

Colin Powell made motion to approve the December 7, 2020 Selectboard Mtg minutes. Second by Peter Vogell. No discussion. Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve. Dec 7, 2020 Mtg minutes approved 3-0.

Item 1. Gordon MacArthur introduced approving renewal Liquor License - MarKel's Bakehouse. There were no complaints issued to the Town Office over the past year.

Peter Vogell made motion to approve the renewal Liquor License – MarKel’s Bakehouse. Second by Colin Powell. Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve. Renewal Liquor License – MarKel’s Bakehouse approved 3-0.

Item 2. Gordon MacArthur introduced approving to accept 2-year extension request to the Captain’s Catch Lease as authorized in the original Lease.

Peter Vogell made motion to approve the 2-year extension request. Second by Colin Powell. Colin said he was excited for the extension and wished Deb & Walter much success during summer 2021. Peter & Gordon agreed. Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve. 2-year extension to Captain’s Catch Lease approved 3-0.

Item 3. Gordon MacArthur introduced approving the FY21 Water Department Budget.

The proposed budget is \$557,919 which is slightly less than the previous year. This proposed budget was reviewed by the Utility Board and they recommend approval.

Peter Vogell made motion to approve the FY21 Water Dept Budget. Second by Colin Powell. Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve. FY21 Water Dept Budget approved 3-0.

Item 4. Gordon MacArthur introduced the Town Manager’s Report: Shawn Blodgett read his report (see attached).

#3. Mold at the Wastewater Treatment Plant: Colin asked about remediation timelines. He said he agreed that mold is a top priority. Shawn said that due to the price range we have one other company giving us an estimate but remediation will take place as soon as possible.

#2. Christmas Eve: Gordon MacArthur asked for a motion to approve Town Office closure on Wednesday, December 23<sup>rd</sup>, with Town staff using a vacation day.

Colin Powell made motion to approve. Second by Peter Vogell.

Shawn, Town Manager, said at the last Selectboard Mtg he had asked the Selectboard to approve to close Emerson Hall on Thursday, Dec 24<sup>th</sup>, Christmas Eve, and the staff would use a vacation day but the Federal & State governments declared Dec 24<sup>th</sup> an authorized holiday, therefore, the staff will use a vacation day and close Emerson Hall Dec 23<sup>rd</sup> if approved.

Gordon asked for votes: Peter stated yes to approve. Colin stated yes to approve. Gordon stated yes to approve. Emerson Hall closed on Wednesday, Dec 23<sup>rd</sup> approved 3-0.

Item 5. Other Business as Required: NONE.

Communications: NONE.

**Colin acknowledged the public present:** -David Adams said he initiated a Castine Celebration of our History envelope honoring Maine's Bicentennial in 2020 with a special stamp cancellation approved by the US Postal Service. Get your envelope and have it cancelled by Doug at our local Post Office. It has to be postmarked by Dec 31<sup>st</sup>.

**Past Actions:** NONE.

**Selectboard Comments:**

Upcoming Mtgs:

Monday, 1/4/2021 and Tuesday, 1/19/2021 (due to the Martin Luther King Jr Day Holiday) both at 4PM - Selectboard/Assessors & Overseers of the Poor Mtg.

Wednesday, 1/20/2021 at 8AM - T/G Mtg (ZOOM), if needed.

Gordon MacArthur made motion to adjourn. Second by Peter Vogell.

Gordon asked for votes: Peter stated yes to adjourn. Colin stated yes to adjourn. Gordon stated yes to adjourn. Approved 3-0.

Meeting adjourned at 4:15PM.

Minutes by Susan M Macomber, Town Clerk.

The Selectboard wished everyone a Happy Holiday season.



## MEMORANDUM

To: Castine Selectboard  
From: Shawn Blodgett  
Date: December 21, 2020  
Re: Town Manager Report

1. COVID-19 Update. As of yesterday, Hancock County's active COVID case number has risen to 257 cases, so please stay vigilant. We are still awaiting the final details on the vaccination plan, but Emergency Medical Services personnel will be high on the priority list. According to the last update that I have received, Castine Fire and Rescue Department medical first responders will receive the Moderna vaccine within the near future. Peninsula Ambulance Corps is the lead agency locally and officials are coordinating with the Castine Fire Rescue Department for detailed planning.

2. Christmas Eve. At the last Selectboard meeting, I asked the Selectboard's approval to close Emerson Hall on Christmas Eve so that town staff can take a vacation day. However, since the last meeting, both the Federal and State governments have announced that they will be closed on the 24<sup>th</sup> of December as an authorized holiday. So, I now ask the Selectboard to authorize the closure of Emerson Hall on the 23<sup>d</sup> as a vacation day. Also, as has been posted on the town web page for several weeks, the transfer station will be closed on the 24<sup>th</sup> through the 26<sup>th</sup> and will re-open on December 29<sup>th</sup>.

3. Mold at the Wastewater Treatment Plant. During the recent refurbishment project of the gables and chimney at the Wastewater Treatment facility building, mold was discovered to be rampant in the attic area. We have received an estimate of \$7,722 from one firm to remediate the mold and replace the insulation. We will have another firm provide us with a bid in the coming week. As this is a health and safety issue for town staff, this is a priority to get fixed as soon as possible.