



## MEMORANDUM

To: Castine Residents  
From: Shawn Blodgett  
Date: May 29, 2020  
Re: Emerson Hall Reopening

1. With the publication of the State of Maine rural reopening plan on May 18<sup>th</sup> (<https://www.maine.gov/decd/covid-19-prevention-checklists>) and most of the state moving into Phase Two (2) of the reopening plan on June 1<sup>st</sup> (<https://www.maine.gov/covid19/restartingmaine>), Castine continues to adjust.
  
2. While we strongly encourage all Castine Residents to continue to conduct as much business as possible either online or over the phone, starting on June 2d, Emerson Hall will be re-opening with restrictions. Guidance on restrictions can be found below:
  - a. All patrons must wear a mask, use the provided hand sanitizer and maintain social distancing parameters while conducting business at Emerson Hall.
  - b. To limit the number of Castine Residents in the building at one time, walk-in customers will not be allowed without prior coordination. Call 326-4502 or send an email to the staff to set up an appointment.
  - c. No more than two customers will be allowed in the building at one time.
  - d. The Emerson Hall restrooms are closed to the public though the Castine Town Dock restrooms are open.
  - e. Any resident who has been beyond the borders of Maine, whether they be seasonal or year round, must complete the state mandated 14 day quarantine period before coming to Emerson Hall for any business.