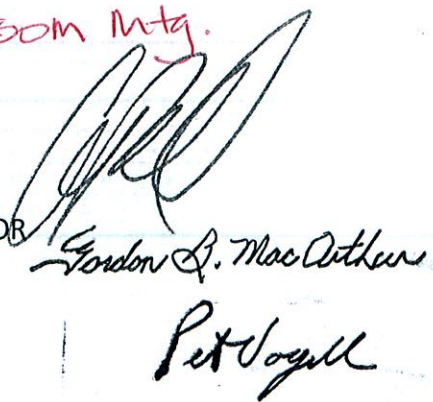


Appr. @ 4/21/20 Zoom Mtg.

TOWN OF CASTINE
SELECTMEN, ASSESSORS & OVERSEERS OF THE POOR
MEETING MINUTES



DATE: Monday, April 6, 2020
TIME: 4PM.
PLACE: Emerson Hall (via ZOOM – mtg # 204-220-8848)

PRESENT: Colin Powell, Chair, Gordon MacArthur, Peter Vogell, Selectboard members; Shawn Blodgett, Town Manager; Karen Motycka, Finance Officer and Susan Macomber, Town Clerk.
PUBLIC: Bobby & Ruth Ann Vagt, Liz Parish, Brooke Tenney, David Adams and Eli Forman of the Castine Patriot.

Colin Powell opened the meeting at 4:04 PM (a few minutes to get everyone on ZOOM).
Colin asked if there were any additions or deletions to the Agenda: None.

Gordon MacArthur made motion to approve the warrants, abatements, budget vs. actual and trial balance reports, bank reconciliations and excise tax collections. Second by Peter Vogell. The General Fund Warrant amount = \$13,117.42. Colin asked for votes. Gordon stated yes to approve. Peter stated yes to approve. Colin stated yes to approve. General Fund Warrant approved 3-0.
Water Warrant amount = \$7,473.54. Colin asked for votes. Gordon stated yes to approve. Peter stated yes to approve. Colin stated yes to approve. Water Warrant approved 3-0.

Gordon MacArthur made motion to approve the March 16, 2020 Selectboard Mtg minutes. Second by Peter Vogell. No discussion. Colin asked for votes.

Gordon stated yes to approve. Peter stated yes to approve. Colin stated yes to approve. March 16, 2020 Mtg minutes approved 3-0.

Gordon MacArthur made motion to approve the April 1, 2020 Selectboard Mtg minutes. Second by Peter Vogell. No discussion. Colin asked for votes.

Gordon stated yes to approve. Peter stated yes to approve. Colin abstained as he was absent from the mtg.

April 1, 2020 Mtg minutes approved 2-0.

Item 1. Colin Powell introduced approving to expend funds from Contingency for Debt Service & Emerson Hall Cupola fix. Karen read the memo for amounts to spend from Contingency.

Gordon MacArthur made motion to approve \$2,113.82 from Contingency to Debt Service to cover drop in Federal sequester funding. Second by Peter Vogell. Colin asked for votes. Gordon stated yes to approve. Peter stated yes to approve. Colin stated yes to approve. Approved 3-0.

Gordon MacArthur made motion to approve \$37,886.18 from Contingency to Emerson Hall for repairs to the cupola. Second by Peter Vogell. Colin asked for votes. Gordon stated yes to approve. Peter stated yes to approve. Colin stated yes to approve. Approved 3-0.

Item 2. Colin Powell introduced the Town Manager's Report: Shawn Blodgett read his report (see attached).

Item 3. Other Business as Required: NONE.

Communications: NONE.

Colin acknowledged the public present: -Liz Parish asked when the current Lighthouse Lease expires? No one was sure so it will have to be looked up and will let Liz and Selectboard know the expiration date.

PAST ACTIONS: NONE.

Selectmen's Comments: 1) Peter Vogell asked if you can sign onto ZOOM from landline? Colin Powell answered yes; Peter updated Town Manager, Shawn Blodgett that a plumbing permit for 32 Mill Lane may call in. They will need a larger septic tank, due to the size of the house; Peter asked if anyone has any ideas on what to do about Lighthouse Tours this summer due to COVID-19. Sue said the first one comes up at the end of June. Discussion. We will watch in the coming weeks as the "Stay at Home" order is in place and make a decision as we get closer to June. 2) Karen Motycka updated on the Lighthouse Lease – the current lease was effective and signed in 2017, 5-year lease and expires June 30, 2022. Tracy Lameyer is still the tenant. Colin Powell said he wanted to thank the Town Office staff for all the efforts while we are all going through this unprecedented time.

Upcoming Mtg:

Tuesday, 4/21 at 4PM – Selectboard/Assessors & Overseers of the Poor Mtg.

No T/G Mtgs scheduled at this time due to COVID-19.

Gordon MacArthur made motion to adjourn. Second by Peter Vogell. Colin asked for votes. Gordon stated yes to adjourn. Peter stated yes to adjourn. Colin stated yes to adjourn. Approved 3-0.

Meeting adjourned at 4:18 PM, Minutes by Susan Macomber, Town Clerk



CASTINE MAINE U.S.A.

Shawn Blodgett
Town Manager & Code Enforcement Officer
Shawn@castine.me.us

MEMORANDUM

To: Castine Selectboard
From: Shawn Blodgett
Date: April 04, 2020
Re: Town Manager Report

1. Coronavirus (COVID-19). The Town of Castine continues to stay abreast of the COVID-19 situation through Maine Center for Disease Control, Hancock County Emergency Management and many others. We also are staying synchronized with Maine Maritime Academy actions as well as School Union 93. SU93 will be staying closed until at least Monday, April 27th, 2020. Follow these organizations at:

Maine CDC: <https://www.maine.gov/dhhs/mecdc/infectious-disease/epi/airborne/coronavirus.shtml>

MMA: <https://mainemaritime.edu/campus-safety/coronavirus/>

SU93: <https://www.schoolunion93.org/>

In addition, on April 03, 2020, Governor Mills issued an Executive Order mandating quarantine restrictions on travelers arriving in Maine. This directive orders travelers arriving in Maine, regardless of their state of residency, to self-quarantine for 14 days to mitigate the spread of COVID-19. It further directs the Maine Department of Transportation, the Maine Turnpike Authority, and others to post this guidance at all major points of entry into the State. The Order exempts individuals who are providing essential services as defined by Governor Mills' March 24th Executive Order which we have previously posted on our Town website and social media pages. Lastly, it also suspends lodging operations, including hotels, motels, bed and breakfasts, inns, and short-term rentals such as those available through VRBO Airbnb, RV parks and campgrounds, and all public and private camping facilities as well as online reservations effective April 5, 2020 at 12:00 p.m. The order does exempt lodging provided for housing vulnerable populations – such as for children in emergency placements, persons at risk of domestic violence, and homeless individuals as permitted by the



State. Anyone interested can read the Governor's Executive Order here:

<https://www.maine.gov/governor/mills/news/governor-mills-issues-executive-order-mandating-quarantine-restrictions-travelers-arriving>

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2. Castine COVID-19 Actions. In response to the Governor's Stay at home Executive Order, we have further reduced staffing at Emerson Hall and the Town Finance Officer and Town Clerk will be working from home and only be in the office 1 day a week each. We will de-conflict the Finance Officer and Town Clerk schedules so that each are in the office on different days of the week. The Town Manager/Code Enforcement Officer will continue to staff Emerson Hall. We ask that Castine residents be understanding that response times will be delayed for non-emergency issues or inquiries to Emerson Hall.

Beginning on Thursday, April 02d and lasting until further notice, we directed a reduction in hours at the Castine Transfer Station. To continue to provide the essential service of Trash Pick Up, the Town will:

-Increase curb side pick-up of trash to two (2) days a week. Trash will be picked up on Mondays and Thursdays weekly. We ask all Castine Residents to have their trash on the curb no later than 7:30 AM on these days. If a Castine resident needs trash stickers, contact us at townoffice@castine.me.us with the number and type of stickers required and an address to send them. Unless there is an absolute necessity to drop off redeemable items or brush, we ask that residents hold on to these items until we can arrange for drop off to be conducted safely.

-The Transfer Station will be open during normal hours on Friday for Construction and Contractor demolition. The construction trades are listed as essential services per Governor Mills Executive Order dated 24 March, 2020. We strongly discourage other Castine residents from dropping off their trash on Fridays, but if a citizen does not have ANY other option, we will accept trash from them on Fridays as well. If one does not have Trash Stickers and there is no other option available, place your trash on the curb. IT WILL BE PICKED UP utilizing the honor system. If a trash pick-up is missed, contact Emerson Hall and we will make a special arrangement for you.

-Re-cycling runs will continue to go on the 1st and 3rd Tuesdays of the Month unless an adjustment is required.



-We are continuing staffing the Castine Fire and Rescue Department during the hours where we assess that a COVID-19 call would most likely come in. Personal Protective Equipment (PPE) has been inventoried and we have adequate supplies on hand for COVID-19 response. Should more PPE be needed, Hancock County Emergency Management has established a re-supply process which we will follow.

3. Castine Waste Water Treatment Plant pH Violation. On 01 April, Castine had a minor pH violation at the Waste Water Treatment Plant caused by lower than normal flows, most likely as a result of COVID-19. The issue was noticed immediately, remedied, and reported to Maine Department of Environmental Protection (DEP). Maine DEP responded that the actions taken to remedy the problem were "exactly what we would expect you to do". There is no impact on this for Castine residents.

4. Castine Yacht Club Pier Project. The Castine Yacht Club received their Maine Department of Environmental Protection and Army Corps of Engineers approvals to rebuild their pier. Approval from these bodies satisfy the Castine Planning Board's Conditions of Approval for the CYC project and will allow the Town to issue a Building and Use Permit. We expect construction to begin during the latter part of April to early May. We have been in constant contact with CYC leadership they have a solid plan to SAFELY bring in contractors from outside Castine, meet social distancing requirements, and move this project forward. _