

TOWN OF CASTINE
SELECTBOARD, ASSESSORS & OVERSEERS OF THE POOR
MEETING MINUTES

Pd
CP
GBM

DATE: Tuesday, February 18, 2020

TIME: 4 PM

PLACE: Emerson Hall

PRESENT: Colin Powell, Chair; Gordon MacArthur, Selectboard member, Peter Vogell, Selectboard member (absent, on conference call); Shawn Blodgett, Town Manager; Karen Motycka, Finance Officer and Susan Macomber, Town Clerk.

PUBLIC: Bobby & Ruth Ann Vagt, Brooke Tenney, Marty Tenney, Ann & Wy Blodgett and Eli Forman from the Castine Patriot.

Colin Powell opened the meeting at 4:00 PM.

Colin asked if there were any additions or deletions to the Agenda: None.

Colin asked if there was a motion to approve warrants and abatements; review Budget vs. Actual, Trial Balance Sheets, Bank Reconciliations and Excise Tax Collections.

Gordon MacArthur made a motion to approve Warrants and Reports. Second by Colin Powell. Approved 2-0 (Peter Vogell absent from mtg).

Gordon MacArthur made motion to approve both morning & afternoon February 3, 2020 Selectboard Mtg minutes and the February 11, 2020 Selectboard Mtg minutes. Second by Colin Powell. Approved 2-0.

Item 1. Colin Powell introduced approving annual InnKeepers, TavernKeepers & Lodging Houses Licenses – The Castine Inn & The Pentagoet Inn. Gordon MacArthur made motion to approve. Second by Colin Powell. Approved 2-0.

Item 2. Colin Powell introduced approving renewal Bottle Club Registration License – Castine Golf Club. Marty Tenney, Golf Club Board Member, was present.

No complaints were received at the Town Office over the past year.

Gordon MacArthur made motion to approve. Second by Colin Powell. Approved 2-0.

Item 3. Colin Powell introduced approving the revised Castine Entrance & Excavation Fee Schedule. Gordon MacArthur made motion to approve. Second by Colin Powell.

Shawn Blodgett, Town Manager, reviewed. The new fee schedule basically reflects a \$100 Administrative Fee; and an additional fee of 15% of the estimated total impact value to be

assessed for offsetting future paving and repair costs. Once this revised fee schedule is approved it is required to be posted to the public for 30 days. Approved 2-0.

Brooke Tenney asked what was this? Shawn gave a brief summary. When the revised Entrance & Excavation Ordinance was approved by voters in May 2019, which updated a long overdue Ordinance, it included a new fee schedule. That fee schedule was based on another Maine town/city where they collected a larger percentage impact value cost because that town/city Public Works crew did the work. Castine Public Works does not do this work, therefore, customers would be paying Castine that impact fee plus a contractor to do the road paving and repair costs.

Item 4. Colin Powell introduced the Town Manager's report. Shawn Blodgett read his Town Manager' report (see attached):

-UPDATE- Item #6 Drain Maintenance: after snaking a section of drainage at 188 Perkins Street, clogs were removed and we are hoping it is now resolved.

Item 5. Other Business as Required: NONE.

Communications: NONE.

Colin Powell acknowledged the public present: -Marty Tenney said every year the Golf Club requests that the ditch on Battle Ave near the tennis courts gets dug out by MaineDOT (MDOT – it's a State Road). Marty said the State says every year they will do it but then it never gets done. She requested the Town contact MDOT to request the ditch get dug out this spring. Shawn Blodgett, Town Manager, said he would check on this.

-Ann Blodgett asked what the rules were for having chickens on-neck. Discussion. There is something regarding farm animals in the Zoning Ordinance. Town Manager/CEO, Shawn Blodgett, will review.

Past Actions: NONE.

Selectboard Comments: NONE.

Upcoming Mtgs:

Wednesday, 2/19 - T/G Mtg at 8AM in Emerson Hall = CANCELLED.

Monday, 2/24 at 5:30PM – GSA Tuition Public Forum in Emerson Hall.

Monday, 3/2 at 4PM – Selectboard/Assessors & Overseers of the Poor Mtg.

Monday, 3/16 at 4PM – Selectboard/Assessors & Overseers of the Poor Mtg.

Gordon MacArthur made motion to adjourn. Second by Colin Powell. Approved 3-0.

Meeting adjourned at 4:20PM.

Minutes by Susan Macomber, Town Clerk.



MEMORANDUM

To: Castine Selectboard
From: Shawn Blodgett
Date: February 14, 2020
Re: Town Manager Report

1. 563 Castine Road. The property owner's motion to dismiss our case has been denied and we are still moving forward. The Town's attorney will reach out to the property owner's attorney to try to get them to consent to let Town employees or contractors onto their property so that this will end.

2. Entrance and Excavation Fees. Below is the verbiage for the change to the Entrance and Excavation Fee with the figure of 15% of the total impact value. If you are in agreement that the fee schedule should be changed, this will be posted following this Selectboard meeting, so I am sending this to you a final time.

A. Administrative / Inspection Fee

An administrative fee of \$100.00 must be paid for the issuance of a Street Opening Permit and inspection of the work once complete. An additional fee of 15% of the estimated total impact value will be assessed to offset future paving and repair costs. The total impact value is derived from multiplying the unit cost times the estimated area. If in the Town Manager/ Code Enforcement Officer's estimation, the Permit Applicant's contractor fails to adequately restore the public way, Castine may charge the permit applicant up to the entirety of the total impact value, which is established as being not in excess of the reasonable cost of replacement and future shim of the openings in the public way.

B. Example

An Entrance and Excavation Permit is requested which requires a \$100.00 administrative fee. This project will require the digging and restoration of 10 Square Yards of paved asphalt roadway. The total impact value would be \$500.00 and the total impact fee of \$75.00, or 15%, of the total impact value. Assuming the roadway is returned to a state at, or better, than



before the project started, the total charge for this application would be \$175.00.

C. Total Impact Value and Fee Information

Unit Costs

Concrete Surface:	\$ 75.00 Per SY
Paved Surface	\$ 50.00 Per SY
Bituminous curbing (by itself)	\$ 15.00 per Ln/Ft
Plain Gravel Surface - No Charge – Responsibility of Applicant	
Portland Cement Concrete Sidewalk – No Charge – Responsibility of Applicant	
Grass Esplanade – No Charge – Responsibility of Applicant	

3. Maine 200 Update. The contract with the Oliver Hazard Perry has been signed. The Perry will arrive in Castine on the 12th and depart on the 14th of July. The Training Ship State of Maine will return on the 11th and the students will be released on the 13th.

4. Canadian Documentary Film. The Canadian Historia Channel filmmakers have been given the green light to move forward with their project and film an (8) hour documentary in Castine. They expect to film for up to 10 days total in June and August and will be visiting with a 12 to 15 person crew.

5. Boards and Committees. This week the Planning Board met and gave conditional approval to allow the Castine Yacht Club (CYC) pier re-construction project to move forward. The conditions were that the CYC obtain all required Department of Environmental Protection and Army Corps of Engineers permits and obtain written permission from affected mooring owners that they are good with the plan. Also meeting this week was the Castine Merchants Association (CMA) to discuss Castine's Maine 200 celebration. At the CMA meeting, they discussed everything that their organization would most like to see in our Maine 200 days and what concerns they have. These will be collated by CMA leadership and provided to the Maine 200 Steering Committee.



6. Drain Maintenance. We have another outside contractor in this week to attempt to fix the drainage problem in the vicinity of 188 Perkins Street again. The first attempt was to vactor out the catch basin. This time, we will snake the entire drain to try to unclog the way and improve the flow.



CASTINE MAINE U.S.A.

Shawn Blodgett
Town Manager & Code Enforcement Officer
Shawn@castine.me.us

MEMORANDUM

To: Castine
From: Shawn Blodgett
Date: February 14, 2020
Re: Fee Schedule Change

1. Entrance and Excavation Fees. Below is the proposed verbiage for the change to the Entrance and Excavation Fee schedule for the Town of Castine.

A. Administrative / Inspection Fee

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Shawn Blodgett
Town Manager